



# LERWICK COMMUNITY COUNCIL

[www.lerwickcc.org](http://www.lerwickcc.org)

## CHAIRMAN

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## CLERK

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25 February 2015

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7pm** on **Monday 2 March 2015**.

The next meeting of Lerwick Community Council will be on Monday 6 April 2015.

Yours faithfully,

*Marie Sandison*

Marie Sandison  
Clerk to the Council

**LCC Members Literature in Office**

None

## **BUSINESS**

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 2 February 2015
4. Business arising from the minutes
5. The Salvation Army – In attendance – Envoy Angela Nunn and David Grieve, Community Assistant
6. Road name for road into new Anderson High School – In attendance - Helen Budge
7. Informal consultation on proposed diversion of Stoney Hill Road (PROW) along with co-existing Core Path CPPL06 (PROW), Lerwick, to enable the development of the new Anderson High School
8. Association of Shetland Community Councils – Meeting 18<sup>th</sup> April 2015 – Agenda Items
9. Shetland Community Benefit Fund – List of Management Committee & Chairman’s Report
10. Correspondence
  - 10.1 Copland’s Pier – Robert Sinclair, Executive Manager – Capital Programme, SIC
  - 10.2 Parking Concerns – Chief Superintendent Julian Innes, Divisional Commander – Police Scotland
  - 10.3 Community Council By-Election 2015 – Anne Cogle, Deputy Returning Officer, SIC
  - 10.4 Met Office Visit – Ms Jenny Challenger
  - 10.5 Road Sign for Shetland Museum – Dave Coupe, Executive Manager Roads, SIC
  - 10.6 Community Development Fund – Open for bids
  - 10.7 Dog Control – William Spence, Executive Manager, Environmental Services, SIC
11. Applications for Grant Funding
  - 11.1 Junior Up-Helly-Aa – Ian Spence – Shared toilet within small shed, built on a site between the Peerie Galley Shed and the Drama Shed at Gremista.
12. Financial Reports
13. Planning Applications
  - 13.1 2015/037/PPF - Change of use from offices to residential apartments – 92 St Olaf Street, Lerwick – Mr N Timberlake
  - 13.2 2015/040/PPF – Change of use to residential land and to erect 21 no. residential dwelling houses – Old Observatory Site, Lerwick – Hjaltland Housing Association
  - 13.3 2015/050/PPF – Change use of first and second floor to a flat – 141 Commercial Street, Lerwick – Mr Raymond Watt
  - 13.4 2015/063/VCON – To vary condition 24 of Planning Permission 2014/117/PPF to vary construction hours – Clickimin, North Lochside, Lerwick - SIC
14. Any Other Business

**MONDAY 2 FEBRUARY 2015**

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall Lerwick, at 7.00pm

**Members**

Mrs A Simpson  
Mr A Henry  
Mr W Spence  
Mr E Knight

Mr D Ristori  
Mr A Johnson  
Mr A Wenger  
Mr F Gibson

**Ex-Officio Councillors**

Cllr A Wishart  
Cllr P Campbell  
Cllr J Wills

Cllr M Bell  
Cllr M Stout

**In Attendance**

Mr Simon Boker-Ingram, Director Community Health & Social Care  
Dr Rodger Diggle, Medical Director  
Ms Lisa Watt, Service Manager, Primary Care  
Ms Joan Sandison, Advanced Nurse Practitioner  
Sergeant James McConnachie, Police Scotland  
Mrs M Sandison, Clerk to the Council

**Chairman**

Mr J Anderson, Chairman to the Council presided.

02/15/01

**Circular**

The circular calling the meeting was held as read.

02/15/02

**Apologies for absence**

Apologies for absence were received from Mr A Carter, Ms K Fraser, Mr M Peterson, Ms G White, Mr J Fraser and Cllr C Smith.

02/15/03

**Minutes**

The minutes of the meeting were approved by Mrs A Simpson and seconded by Mr D Ristori.

02/15/04

**Business Arising from the Minutes**

**Amendment 01/15/9.2**

Cllr M Bell corrected comments on page 5.

**Amendment 01/15/11.1**

Cllr M Bell also mentioned that Cllr C Smith would not have 'declared an interest' as he was not a member of the planning committee.

**(Action: Clerk to the council)**

02/15/05

**Advanced Nurse Practitioner Model – Mr Simon Boker-Ingram, Director Community Health & Social Care, Dr Rodger Diggle, Medical Director, Ms Lisa Watt, Service Manager, and Ms Joan Sandison, Advanced Nurse Practitioner.**

Mr Jim Anderson welcomed Mr Boker-Ingram and colleagues to the meeting.

Mr Boker-Ingram thanked the community council and introduced Ms Lisa Watt, Dr Rodger Diggle and Ms Joan Sandison. He mentioned that the Lerwick Health Centre had accepted that there were appointment problems and issues. Recent publicity had focused on part of the solution with the increase in the use of Advanced Nurse Practitioners (ANPs). They hope to have four ANPs starting in March to increase capacity. It was an issue nationally recruiting GPs in general. There were a number of issues; it was difficult to attract them to the north of Scotland and Shetland in particular.

Advanced Nurse Practitioners were highly experienced in treating and referring any needs, if necessary. Most important was public acceptance. They've had them working in the practice and for many years in the islands and were well versed in using them to meet the need. He said they were open to any questions from the community council. He realised there had been a fair amount of publicity already.

Dr Diggle explained that the shortage of GPs was not just a Shetland problem, and said they were better placed than most of Scotland. The primary reason was that 50% were aged 50-65 and due to retire. Recruitment had nose dived. There were people on GP training schemes. Most were women who wanted to work part-time. Although 90% in real terms, it meant a 40% reduction, due to not working full-time. That problem was not going to go away for the next 10-15 years. If the government made it more attractive, it would come out at the other end. They were marginally better than other parts of Scotland.

He said that one solution would be to make better use of the GPs they had. Joan had spent 26 years working at the Lerwick Health Centre. Experience shows that probably 90% of patients' conditions can be managed and at exactly the same level as from the GP. Patients would see the GP now and again; it was the right course of action. The Saturday Gilbert Bain walk-in clinic results were identical to GPs. He had no worries about the Advanced Nurse Practitioner managing. The other ANPs may take time to get up to speed. ANPs would debrief after a clinic with supporting GPs. He said it was a huge step forward.

Mr Anderson thanked Simon and Rodger for informing them of the plans. He asked if it was new funding for the four new members of staff.

Ms Watt stated that they had a 1.7 GP vacancy, that they had tried to fill for 2 years, but it had been difficult to recruit. That vacancy had meant funding to pay ANPs was within the budget and it would mean more capacity and more appointments.

Cllr Stout welcomed the proposals. He enquired if folk would continue to be seen by the same person. He was not sure of the background, but thought it could be an area of concern.

Ms Watt said when looking at the ANP model, they didn't want to have locums as part of the day staff, with patients coming in with minor ailments such as cystitis. Part of the model was that ANPs see patients and would be shadowed by each of the GPs, who they could be seen by later, to check up on and bring back for reviews. At the moment they have to see them at the walk in clinic.

Cllr Stout said it was good to hear that. The focus was on appointments, which had been causing a lot of the concern over the years.

Cllr Wills said that he realised that the shortage of GPs was a national problem. He queried the situation arising when the patient needed drugs prescribing.

Ms Sandison stated that they were not seeing the nurse, but an Advanced Nurse Practitioner. All the people in these roles were not just a nurse, but were well educated with a degree or more and with the ability to prescribe. If there was an issue over complacency, then one of the GP's that shadow would direct them.

Cllr Wills apologised and had just wanted to check the prescription regime.

Mr Boker-Ingram mentioned that they were already using ANPs in the practice. He wanted the community council to know that it was the GPs and ANPs who had come together themselves and it not been management implemented.

Mr Hay asked if an ANP could do a review of medication.

Ms Sandison said it would depend on the circumstances. The plan was to free up GPs time for more complex issues. If it was an on-going problem it might be appropriate to see the GP. However, in straight forward cases it might be appropriate.

Mr Knight asked how many full-time doctors were included in the 5.5. He remarked it didn't seem many and asked if this was mainly due to funding.

Ms Watt said she would work out figures and come back to the clerk.

Cllr Bell commented that when looking at GPs across Shetland the issue may be one of surgery boundaries. He questioned whether possible problems lay in having only one GP surgery to cover Lerwick, when all the others covered smaller areas. He suggested there may be some way to make better use of GPs across Shetland.

Ms Watt informed them of an immediate change. The plan was to expand the Scalloway Practice boundary, to include an extra 600 patients. Over the next year they would have a joint boundary with Gulberwick. Anyone from Gulberwick who was a regular Lerwick patient could move to Scalloway. This would take Lerwick down to

8,000 and Scalloway up to capacity of 4,000. The GP practice boundary in Unst and Yell would be tricky. For other parts of the mainland, it would be practical to look at the boundary, but it would be necessary to look at transport links also or there would be no point.

Cllr Bell had a small point to make in enquiring about the changes since Joan's already providing support as an ANP.

Ms Sandison said that this was a new model. ANPs were provided in lots of places. This would be a front line service 4/5 days a week with ANPs able to see anybody on the day.

Mr Boker-Ingram said that this was an addition push to the boundaries. Minor injuries were dealt with and totally nurse led with no doctors. In this model they would be in the 1<sup>st</sup> line for appointments with GPs in background. There would be a good level of interplay and able to consult with GPs.

Cllr Bell wished them luck and said that the lack of appointments causes angst at the Lerwick Health Centre.

Cllr Stout asked if there were any issues with long term funding.

Ms Watt replied that it was all part of budget. They were in the process of sorting out room use with using them in a different way.

Mr Boker-Ingram said the changes were the general thinking nationally as part of primary care.

Cllr Campbell queried if by having the transfer of budget money to the four new employees, would there ever be 7.2 GPs in the Lerwick Health Centre.

Ms Watt responded that at the moment this was the planned model. It would be reviewed if people moved. As it was all part of the same budget it was flexible.

Cllr Wills enquired how many full-time GPs there was 10 and 20 years ago.

Ms Watt replied that she would have to find out. She suspected that there would have been less demand than now. In 2006 there were 2,500 appointments, but now it was 4,000 a month. Across Shetland had seen the demand increase.

Mr Boker-Ingram and Ms Sandison worked out there would have been 6 full-time GPs.

Cllr Wills asked with the demand up, how many more GPs than 7.2 would be needed to cope.

Dr Diggle agreed it was entirely right to ask. If government could then it would be 1 doctor to 1,500 population. He mentioned that when he started in general practice, it was 1 – 3,250 which was reasonable, then down to 3,000 also manageable. The work load was lower; generally people were on one medication. Now they were on up to 8-10 medications due to multiple problems. As the population become older, people consult Health Practitioners for reasons they didn't use to. Numbers had gone up

significantly. In Whalsay 1 – 1,080 was manageable, whereas in Yell 1 – 1,200 was not manageable, partly due to the geography/demography, demands. Health Care was not just simple numbers. It was more complex, 1 – 1-1.2K population would be desirable in an ideal world.

Cllr Wills said that he had come to the conclusion that 1/3<sup>rd</sup> or a ½ as many more GPs were needed.

Dr Diggle remarked that you do what they were doing with introducing the 4 ANP's; who will be able to see three times as many patients as GP's would have done.

Ms Sandison said that it was easy to miss point. They had in fact tried for years to recruit. Looking at the general trends, not that many people had chosen to come to Shetland.

Dr Diggle said that there was a number of Shetlander's, who wanted to be GP's and were going through the training. They had been trying to attract trainee GP's who would likely end up here. A new GP in Brae would be shared with Scalloway. He said that it was a difficult recruiting environment.

Cllr Bell remarked that it was the way things are going. He queried how the ANPs were going to fit in with out of hours work.

Ms Watt out of hours patients were generally seen at the walk in clinic. Although there would be GPs available out of hours.

Mr Boker-Ingram said it was not something they were looking to change at moment. At the moment on some of the islands it was the nurse who came along. He commented that they wouldn't be first place to look at this change. The ambulance service had a paramedic and a nurse in both London and Grampian. GP's were less willing to do out of hours. They currently had enough for cover for out of hours, but not in inundated.

Dr Diggle said that in Yell and Whalsay they have to commit to out of hours work. GP's share the rota for out of hours and people do fill in, although they were heavily reliant on one individual in particular.

Mr Anderson said that the planned changes should be welcomed and thanked them for coming along.

**Mr Boker-Ingram, Ms Watt, Dr Diggle and Ms Sandison left the meeting at 7.35pm.**

Mr Anderson suggested that the Police report came next as Sergeant James McConnachie was present.

02/15/15

**Police Scotland – Sergeant James McConnachie**

Sgt McConnachie informed members that in terms of performance they were one of the best in the area of the old northern constabulary. The detection rate was at 80% in real terms that was detecting four out of 5 crimes reported. Shop lifting remains an issue, with a number of detections concerning Tesco and the Co-op. Of these 13

different offences were committed by one person. So he said it was not an army of shoplifters, but down to certain individuals with a particular lifestyle.

Up-Helly-Aa had passed with no events. A number of new staff had settled in and were enjoying life in Shetland. In terms of resilience they were much better with no vacancies in staffing. A knock-on effect would be an increase in distribution which would be needs based. It was similar to the old Northern Constabulary in that they were required to do things, but could now target issues brought up at this meeting.

Mr Anderson thanked Srgt McConnachie and asked if anyone had any questions.

Cllr Stout wanted to applaud the active stance taken over parking issues that had been brought up at this meeting. He acknowledged that despite the national policy, at a local level they had been willing to respond to these problems.

Sgt McConnachie said he would pass that back to the Chief Inspector. He mentioned that they had a young team, with enthusiasm, who could turn their hand to anything including the parking issues.

Cllr Wills said he had a question for Police Scotland, now that they had raised the numbers for community resilience. He mentioned the public feeling from his constituents regarding the Police Station being open 24-hours. It was not a criticism of local police and he had mentioned this at the community safety board. They did value and appreciate the local service, but remarked that the ordinary citizen should have access at all times to the Police Station. It was a place of refuge. He pointed out that this was an on-going issue and they would see how they got on.

Mr Anderson thanked Srgt McConnachie for coming along and said he was happy to see the detection rate was up.

Srgt McConnachie said Shetland remained one of the best performing areas and safest places to live.

Mr Anderson suggested he may want to stay for the next agenda item on traffic management.

02/15/06

**Traffic Management Consultation Working Group – Feedback – Mr J Anderson**

Mr Anderson informed members that he had attended the meeting along with Cllr Stout, 2 representatives from the Police, Living Lerwick and the SIC Roads department. The agenda was displayed covering four items, Burns Walk, Harrison Square, Pedestrianisation of Commercial Street and Esplanade 20mph speed limit. Colin Gair had sent a report and traffic count numbers on the street. General consensus was that the much reduced traffic numbers greatly reduced pedestrian safety on the street. Therefore it was roads recommendation that the Bollards be kept at Burns Walk.

Cllr Stout stated that in reality there had been a degree of emotion about the bollards being put in, due to the safety concerns. The bollards had been relatively successful. He wanted to back that up by saying that unless there was a safety reason it would be unlikely they would be disappearing. The feeling of the meeting was that they had been a success. The consensus was it was a residual issue mostly, due to bad

behaviour. He suggested that it may take someone getting caught to change to culture.

Mr Anderson said that Colin Gair had spent time at the Police Station reviewing CCTV and he'd reported that on average one vehicle per week travelled the wrong direction along the street. Hopefully increased Police presents would have a positive impact on driver's behaviours'.

Srgt McConnachie said they had agreed about public safety. Harrison Square had a new sign to highlight off loading and loading only. Again he said it would hopefully go away to improving the area.

Cllr Stout reminded members that Living Lerwick had a part time stage built at Harrison Square used for events.

Mr Anderson said that the LCC had previously asked for pedestrianisation of street from Church Road to Market Cross. Roads were now looking again at various options from the south end of the street and would present these at a later date to LCC and also consult with Living Lerwick.

Cllrs Stout said it was important to get the message across. It was not the precept of the council to interfere. They were trying to get that across and were responding to demands and problems. There was a desire to encourage trading with the need for pedestrianisation. Roads had an option that was a possible solution. It was suggested to come here and seek a balance in feedback. They didn't want to create more problems. He said that they wouldn't be doing anything before reviewing reactions from here.

Mr J Anderson drew members' attention to the map from Roads showing a 'ribbon' of recorded accidents along the Esplanade. Albeit these minor incidents it was only a matter of time before someone was seriously hurt and the area would be both safer and friendlier with a 20mph limit.

Cllr Wills supported changing the speed limit and expressed concerns regarding the safety of passengers on cruise liners berthing and discharging at the pier. Some of the tourists were from countries that drive on the other side of the road, and were at risk of being knocked down. Local drivers were aware, but visitors were at risk being not familiar.

Cllr Stout said that was a good point. The council have a statutory responsibility, and a legal responsibility to acknowledge possible accident hot spots. Jim highlighted that recorded speeds during the daytime showed that the majority of traffic kept to a speed of 20 mph. However it makes a real difference at night time with cars speeding up. With regard to road crossing there was a degree of concern, with the issue of pelican lights not working. Roads are preparing a draft report which they will consult with LCC and Living Lerwick prior to going to Council and if approved entering their gateway process to secure funding for any identified improvements.

Srgt McConnachie spoke about the need for evidence led by intelligence. Speeding was an issue and they would target enforcement.

Discussion ensued about the use of flashing speed signs. It was suggested that fixed ones should be installed. Removable ones had been used and demonstrated to be ineffective.

**Sergeant McConnachie left the meeting at 8.05pm.**

02/15/07

**Grottie Buckie Stiles and Broadwalk – Signs/Press Release/Report**

Mr Anderson informed members that the stiles and boardwalk had been installed. He mentioned it had been part funded with a grant from 'Paths For All'. A photograph showing the completed project was required.

Arrangements were made with the press to attend on Saturday 7<sup>th</sup> February. Members were asked to come along if available, meeting at the Quoy's Baptist Street car parking at midday.

**(Action: Clerk to the council)**

02/15/08

**Wind Turbines – Renewable Energy and Community Benefit**

Mr Anderson pointed out that a substantial wind turbine had been erected in Lerwick, but to date there had been no community benefit. Historically the Shetland Community Benefit Fund (SCBF) had been set up, their main driver being - Viking Energy. LCC had previously written to the group to enquire about if they were going to approach the developers of the turbine at Gremista and also SSE who at the time had plans to erect 3 turbines at Dales Voe. As far as we are aware no approach has been made to either and as a result no community benefit was coming or would, from the wind turbine at Gremista and proposed turbine for Dales Voe.

Mr Knight stated that we did indeed write following discussions at the planning stage, but was not aware and there being any response.

Cllr Stout mentioned that this had been discussed at a recent development meeting. The findings were that they were not active. A letter had been written asking about their current status. The council were working on a scheme that could help inform. A new Chairman had been appointed since the group was set up on the departure of Bobby Hunter. Kate Massie may be able to help. He advised that we could chase up and write to them.

Cllr Wishart commented that it was interesting that Viking Energy had volunteered entry into this. He suggested it was somebody else's obligation to follow up.

Mr Knight stated that whilst on a community council fact find trip three or four years ago to the mainland to visit various wind farms they had meetings with community groups who were benefiting. Although perhaps not a legal requirement for the wind farm developers to enter into these community benefit agreements it was certainly seen as best practice at the time.

Cllr Wishart asked if we needed to know rules and who applied them.

Cllr Wills said there was a lot of research and suggested that it should be Charitable Trust Fund.

Mr Knight suggested it was worth persevering as president had been set and we should ensure that we gain as much benefit as possible for the community where possible.

**(Action: Clerk to the council)**

02/15/09

**9.1 Disabled Parking Space on Clickimin Road – Mr John Johnson**

Mr Anderson noted that Roads had confirmed the disabled resident was still there.

**9.2 Signage Request for Dog Owners – Mrs Maggie Sandison**

Mr Anderson reported that this had been passed to Mr Willum Spence who was to come back to us. He wanted to note thanks to Mr Andy Carter for the email of the sign he had seen in a park.

**9.3 Parking concerns – 1) Police Scotland 2) Mr Tavish Scott MSP**

Noted

**9.4 Lerwick Met Office Site Visit – Ms Jenny Challenger**

Mr Anderson said that due to the weather shed damage the visit was to be postponed until the weather was better. A visit was to be arranged in the spring.

**(Action: Clerk to the council)**

**9.5 CC Notice of Election**

Mr Anderson pointed out that the closing date for nominations was 17<sup>th</sup> February. The community council currently had two vacancies. He encouraged a possible candidate from the public who was in attendance.

Cllr Wills informed members that there were currently three vacancies on the Shetland Charitable Trust with a closing date of 27<sup>th</sup> February. Members did not need to be SIC councillors and anyone who felt they could make a contribution would be considered.

Cllr Bell commented that it was important to fill these vacancies it would be good to have an election. He hoped that all would help to point this out.

Mr Anderson hoped that the press would flag it up. He welcomed the news that the Scottish Parliament was to allow voting from the age of 16. He said they were lucky to have young adults from the school represented. Sticky point no electoral roll can't guarantee roll.

Cllr Bell advised that would take effect at the 2016 Holyrood elections.

Mr Anderson said he hoped that once the new electoral registers were in place all Community Councils would be able to recruit, down to age 16 level, even for by-elections should they arise.

Mr Gibson said he didn't know how much interest there would be. There had been four in 6<sup>th</sup> year who had originally been willing to attend, but in the end only 2. He said that their attendance was usually good. He doubted if there would be many reserves interested in attending.

Cllr Stout said it simply highlights the problem of democratic deficit with only a tiny proportion actively involved. The community council could be far better part of that process having responsibility and greater involvement.

Mr Anderson added that the broader the range of members the better engaged with community and hopefully would mean fuller agendas and most importantly best decisions for all the community made. If anyone knows anyone, then please encourage them to apply.

### **9.6 Funding Opportunity – Yorkshire & Clydesdale Bank Foundation**

Mr Anderson informed members that nothing had come back from Colin Smith yet, but he believed that this project might fit in with seeking to protect or improve the environment and referred to the road into the Sletts Pier.

Cllr Wills said that was a good suggestion. He commented that another idea was for better signage for visitors coming from the Northlink. He said it was a maze of industrial and commercial buildings and people would wonder where things were.

Mr Anderson asked who funds the brown signs.

Mrs Simpson commented that it would probably be the tourist board.

Cllr Stout mentioned that this had been discussed in relation to the North Ness for two signs and costs had been high.

Mr Anderson replied that if it was worthwhile it may be possible to get external funding.

Cllr Wills remarked that this had been discussed in relation to Lerwick coastal paths going back some 40 years now and there was still a need for signs.

Mrs Simpson had observed some flooding on the Sletts path and thought that it may require some form of drainage. She suggested that this may be something that we could look into.

Mr Anderson proposed that they put in a bid for funding the road into the Sletts Pier and look for opportunities for drainage to the path and tourist route funding in the future.

Cllr Wishart suggested that this could be combined with the need for sign posting.

Mr Anderson observed that the deadline for applications was 1<sup>st</sup> March. They currently had funding for signs at the Harrison Square. He hoped to get something together for this funding opportunity. He suggested getting something ready for a future funding opportunity for that.

**Cllr Campbell left the meeting at 8.30pm**

02/15/10

**Applications for Grant Funding**

**10.1 Injury Shetland – Mr Ross Smith – Director and Physiotherapist**

Mr Anderson noted that a grant for funding had been received to pay for the services of a professional sports injury consultant to run 2 days of courses at around half her normal fee. The council have indicated that they will help with travel costs.

Cllr Bell queried about the proposal been based in Lerwick. He presumed it would benefit the wider Shetland community. He guessed that possibly about 1/3<sup>rd</sup> – ½ maybe involved from Lerwick, and wondered if there was any further information or anyone had any feelings on that.

(The clerk displayed an email from Mr Smith regarding the courses in Lerwick, the approximate numbers participating and the take up by Lerwick people).

Mrs Simpson suggested that it was a good idea and may prevent people from having to visit the A&E. She thought it would be benefit as sports injury's needed to be dealt with quickly.

Mr Anderson proposed offering a grant of £500 unless anyone suggested otherwise.

Mrs Simpson proposed offering towards 1/3<sup>rd</sup> of the costs with a grant of £800.

Mr Anderson was happy to second the proposal.

**10.2 Rent for Peerie Galley Shed**

Mr Anderson commented that the community council had paid the rent since it was built and asked if everyone was happy to continue.

Cllr Stout just wanted to make a comment by suggesting that the Lerwick Port Authority could perhaps waiver the rent.

Mr Johnson wanted to declare an interest a member of Junior Up-Helly-Aa Committee. He stated that the group currently gets a lot of support from the LPA for the Lerwick Junior UHA and they wouldn't manage to function without such. Historically the community council have contributed since it was built.

Mr Knight proposed that the grant be awarded and Mr Hay seconded.

02/15/11

**Financial Report**

Noted.

02/15/12

**Planning Applications**

**12.1 2015/012/PPF – Change use of Class 1 retail shop to Class 2 Veterinary Clinic, to alter commercial frontage – 55 Commercial Street, Lerwick – J&J Nicolson**

Mrs Simpson just wanted to point out about the possibility of parking problems. She suggested that they may be able to park somewhere else.

No concerns were raised.

02/15/13 **Lerwick Town Hall Guide Sales**

Mr Anderson informed members that it had been a plan to shift copies during the week of Up-Helly-Aa.

The clerk informed members that total sales had not been confirmed, but to-date 60 copies had been sold.

02/15/14 **Any Other Business**

None.

There being no further competent business the meeting concluded at 8.40pm.

***Minute ends.***

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

Chairman.....

Date.....

## **Proposed diversion of Public Right Of Way (Staney Hill Road) and co-existing Core Path CPPL06, Lerwick**

Shetland Islands Council is undertaking informal consultations on a proposal to divert Public Right of Way with vehicular rights (Staney Hill Road) and the co-existing Core Path CPPL06 under the Town & Country Planning Act 1997 (s208) to enable the development of the new Anderson High School. I have attached a general location plan showing routes in the area along with a detailed plan of the proposed diversion.

Staney Hill Road is a private road, but also Public Right of Way with vehicular rights and co-existing core path CPPL06

The section of Staney Hill Road from TP2 to TP8 requires stopping up in order for the development to go ahead. To enable this it is proposed to divert the Public Right of Way with vehicular right via points TP2-TP4-TP5 to the proposed new roundabout on the A970 , North Lochside Road.

This new route will be of a better construction than the existing with an asphalt surface of a minimum width of 3m in the upper sections to 7.5m with an accompanying 2m footway in its lower reaches where school traffic will share it. The gradient of the road will also be improved to be a maximum of 5.8% along its length. Though this route is slightly longer than the original route it is felt that it will be of little inconvenience to vehicular traffic and will provide a higher quality route avoiding a busy area.

To provide a suitable alternative route for non-vehicular traffic it is proposed to create a new route through points TP2-TP3-TP6-TP7-TP8. This route will form part of the new cycleway network associated with the development and be constructed to Cycle by Design (2010) standards with a minimum width of 3m, asphalt surface and an maximum gradient of 8%. It will be segregated from school activities in the school entrance and coach parking areas by the use of a tactile guidance strip and differences in surface type.

Additionally the section of Public Right of Way with vehicular rights that also forms the access road to The Clickimin Centre from points TP8-TP9-TP10 will have public vehicular rights removed, leaving non-motorised public rights in place.

In combination these changes will provide improved and additional public rights to those that currently exist.

It appears to the Council that it is expedient to make this order having taken into account the grounds that.

- The routes will not be substantially longer than the original.
- The surface will be improved and be wider than the original

- The route will be less difficult to use in terms of gradients.
- The public's enjoyment of the whole route will not be impaired

The new path would only come into operation on the date of the confirmation of the Order and the existing path would only be stopped up when the new path is available for public use.

Additionally the Core Paths Plan will be modified subsequent to confirmation of the order under the Land Reform (Scotland) Act 2003 (s20).

However, before making an order to divert the path we would like to consider your views on this proposal.

Therefore I would be grateful to receive your comments in writing by Friday 27<sup>th</sup> March 2015.

Representations or objections should be made in writing to:

Kevin Serginson, Shetland Islands Outdoor Access Officer  
8 North Ness, Lerwick, Shetland, ZE1 0LZ

Alternatively:

[kevin.serginson@shetland.gov.uk](mailto:kevin.serginson@shetland.gov.uk)

## Clerk to Lerwick Community Council

---

**From:** kevin.serginson@shetland.gov.uk  
**Sent:** 25 February 2015 14:34  
**To:** Andy.Keba@sustrans.org.uk; paul.downie@sustrans.org.uk;  
eleisha\_fahy@scotways.com; helen.todd@ramblers.org.uk; clerk@lerwickcc.org.uk;  
robert.geddes@srt.org.uk; magnus.malcolmson@shetland.gov.uk  
**Cc:** john.holden@shetland.gov.uk  
**Subject:** Informal Consultation regarding proposed diversion of Staney Hill Road (PROW) and co-exiting Core Path CPPL03, Shetland  
**Attachments:** Informal consult Staney Hill Diversion.doc; PROW\_CPPL06\_A3\_Layout.pdf

Please find attached a letter and plan relating to the proposed diversion of Staney Hill Road (PROW) along with a co-existing Core Path CPPL06 Public right of Way in Lerwick, Shetland, to enable the development of the new Anderson High School.

I would be please to hear any comments you may have over this proposal by Friday 27<sup>th</sup> March 2015.

Should you have any queries before you make a written response please feel free to contact me via email or on 01595 744169.

Regards

Kevin Serginson

Shetland Islands Outdoor Access Officer

01595 744169

Grantfield  
Lerwick  
Shetland  
ZE1 0NT

---

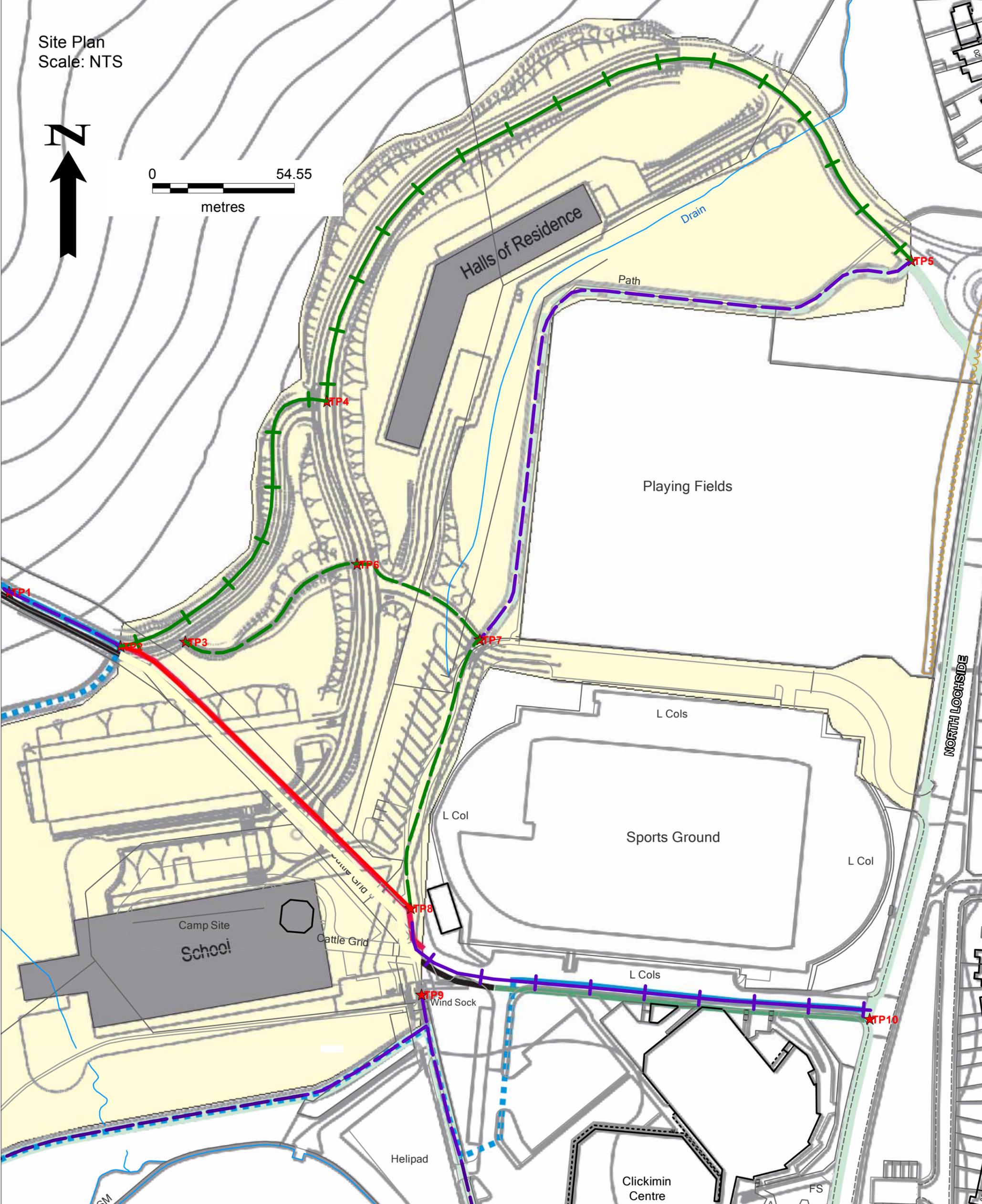
This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

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Site Plan  
Scale: NTS



0 54.55  
metres



-  **PROW**
-  **Removal of vehicular rights from existing PROW**
-  **PROW to be extinguished**
-  **PROW (with vehicular right) created**
-  **PROW (non motorised use) created**

## Clerk to Lerwick Community Council

---

**From:** kate.massie@shetland.gov.uk  
**Sent:** 16 February 2015 16:58  
**To:** catherine.hughson@shetland.org; Vaila.Simpson@shetland.gov.uk;  
jan.riise@shetland.gov.uk; j.gear520@btinternet.com; laurence.odie@odie-  
knitwear.co.uk; joyce.adamson@shetland.gov.uk; joyceadamson@btinternet.com;  
clerk@gqc-communitycouncil.co.uk; Dougatwalls@yahoo.co.uk;  
dcc.alison@btinternet.com; laurena.fraser@btinternet.com;  
eva.ganson@shetland.gov.uk; clerk@dunrossnesscc.shetland.co.uk;  
eganson@btinternet.com; scallowayclerk@gmail.com; northmavenccl@gmail.com;  
sandwickcommcouncil@gmail.com; clerk@lerwickcc.org.uk; jamesshepherd08  
@btinternet.com; fetlarcc@yahoo.co.uk; marinatait@btinternet.com;  
tww.communitycouncil@googlemail.com; josie\_mcmillan@hotmail.com;  
jimstearn@yahoo.co.uk; clerk.ycc@gmail.com; alitgwu@aol.com; garylaurenson194  
@hotmail.com; alastair.cooper@shetland.gov.uk; raymond.mainland@btinternet.com;  
james.rendall31@googlemail.com; graham2@btinternet.com; jim@filsket.me.uk;  
Kieran.Malcolmson@shetland.gov.uk; hubert.hunter@btinternet.com;  
fairviewha@btinternet.com; hnpengineers@btconnect.com; priestjt@aol.com;  
mark.burgess@shetland.gov.uk; anderson845@btinternet.com;  
lbrandmary@btinternet.com  
**Cc:** anne.cogle@shetland.gov.uk  
**Subject:** ASCC Meeting April 2015  
**Attachments:** Agenda DRAFT 18April2015.doc; Joint Liaison Group Member&Remit for 180415.doc

Hello All

### **ASCC Meeting Saturday 18/04/15 at 11am in the Shetland Hotel**

Please find attached a copy of the draft agenda for the above meeting. I thought I'd get this out to you all now for your diary.

As well as election of new officer bearers Community Councils will need to nominate a delegate for their area for the Joint Liaison Group (JLG). I have attached a copy of the current membership and remit for the JLG for your information. Community Councils within each area may wish to liaise on their decision.

I will be off the island from Tues 24/3/15 back in the office Mon 13/4/15. I will circulate the final agenda and papers before I go on annual leave and would be grateful if you could submit requests for agenda items to me before Fri 20/3/15. Any requests for agenda item etc that come in after that time can (if time allows) be discussed under AOCB.

We are hoping that delegates from SIC and the Amenity Trust will come to the meeting for agenda item 6.

Regards

Kate

*Kate Massie*  
*Administration Assistant*  
*Association of Shetland Community Councils (ASCC)*  
*Market House*  
*14 Market Street*  
*Lerwick*  
*ZE1 0JP*

*01595 743906*  
[kate.massie@shetland.org](mailto:kate.massie@shetland.org)

# Association of Shetland Community Councils

Telephone: 01595743906

Email: [ascc@shetland.org](mailto:ascc@shetland.org)

## Meeting of the Association of Shetland Community Councils

**Date:** Saturday 18<sup>th</sup> April 2015  
**Time:** 11am  
**Venue:** St Catherine Suite, Shetland Hotel, Lerwick

### DRAFT AGENDA

1. Election of Office Bearers  
1.2 Delegates for the Joint Liaison Group
2. Apologies
3. Minute of the previous meeting held on 04/10/15 (*to follow*)
4. Matters arising from previous minute not on the agenda
5. Shetland Local Development Plan – *Austin Taylor, SIC Planning*
6. Bottle banks and refuse collection – (*requested by Sandness & Walls CC*)
7. AOCB

## **Association of Shetland Community Councils (ASCC) / Shetland Islands Council (SIC) Joint Liaison Group (JLG)**

**Remit** – The ASCC/SIC Joint Liaison Group was formed to facilitate the discussion of issues of common interest, such as revision of the Community Council Scheme and of Community Council Constitutions, the functions and funding of Community Councils and where opportune, the integration of policy and procedure in relation to such issues. ASCC representatives report to regular or special meetings of the Association, while SIC representatives report to the Council’s Policy and Resources Committee.

**Policy** – The Association, via regular or special meetings, will formulate general policy within the bounds of which the Association members of the Joint Liaison Group will operate.

**Delegated Policy** – Within the limits of delegated policy, Association members of the Joint Liaison Group have discretion to discuss, negotiate and generally further issues of common interest with representatives of Shetland Islands Council, either at formal meeting of the full Joint Liaison Group, at formal meetings of specially created sub-groups or via informal discussions, as seems to Association delegates to best meet the current interests of the Association. The outcome of all discussions and/or negotiations will, along with draft reports, papers and/or agreements, be reported to regular or, if necessary special meeting of the Association. In all cases, substantive decisions on matters delegated to the Joint Liaison Group will be reserved for the Association.

**Membership** – The Association’s membership of the Joint Liaison Group will consist of its Chairman and Vice Chairman (*ex-officio*), plus one delegate representing Lerwick and one delegate representing each of the following groups of Community Councils:-

- (a) the isles (Bressay, Fetlar, Unst, Whalsay Skerries and Yell)
- (b) and East Central Mainland (Delting, Nesting & Lunnasting and Northmavine)
- (c) West Mainland (Sandsting & Aithsting and Sandness & Walls)
- (d) West Central Mainland (Burra & Trondra, Scalloway and Tingwall Whiteness & Weisdale)
- (e) South Mainland (Dunrossness, Gulberwick, Quarff & Cunningsburgh and Sandwick)

**Representation at ASCC/SIC Joint Liaison Group Meetings** – The Association’s quorum for meetings of the Joint Liaison Group will be the Chairman or Vice Chairman plus three delegates. Should nominated delegates be unable to attend any meeting, a substitute will be allowed.

**Administration** – The Administrator will be responsible for liaising with the appropriate Shetland Islands Council Departments regarding the arrangements for all meetings of the Joint Liaison Group and any sub-groups, and for preparing for ASCC members a formal written record of each such meeting in the form of a minute, a note or a report, as appropriate.

<b>ASCC Membership</b>
Mr Jim Gear ASCC Chairman – JLG Chairman
Mr Laurence Odie – ASCC Vice Chairman
Vacant – delegate for south mainland
Mr Jim Anderson, Lerwick CC Chairman – delegate for Lerwick
Vacant – delegate for north & east central mainland
Mr Ian Walterson, Sandness & Walls CC Chairman – delegate for west mainland
Mr Kenny Pottinger, Scalloway CC Community Council Vice chairman – delegate west central mainland
Vacant – delegate for the isles (Bressay, Fetlar, Unst, Whalsay Skerries and Yell)

<b>SIC Membership</b>	
Cllr Michael Stout – Lerwick North	
Cllr Andrea Manson – Shetland North	
Cllr Theo Smith – Shetland West	
Cllr Davie Sandison – Shetland Central	
Cllr Allison Duncan – Shetland South	
Cllr Gary Cleaver – North Isles	
Cllr Peter Campbell – Lerwick South	

**Directors of the Management Committee**  
**Shetland Community Benefit Fund Ltd**

<b>Community Council Area</b>	<b>Community Representative</b>
BRESSAY	Vacant
BURRA & TRONDRA	Gary Laurenson
DELTING	Barbara Cheyne
DUNROSSNESS	Steve Mitchell
FETLAR –	Vacant
GULBERWICK, QUARFF & CUNNINGSBURGH	Alan Ockenden
LERWICK	<del>Emma Williamson</del> Vacant
NESTING & LUNNASTNG	Hubert Hunter
NORTHMAVEN	Alan MacDonald – Vice Chairman
SANDNESS & WALLS	Chris Bunyan – Chairman
SANDSTING & AITHSTING	James David Garrick
SANDWICK	Neville Martin
SCALLOWAY	Kenny Pottinger
SKERRIES	Vacant
TINGWALL, WHITENESS & WEISDALE	Vacant
UNST	Vacant
WHALSAY	John Dally
YELL	Vacant

*As at 24/10/14 km*

## Chairman's Report to SCBF Annual Meeting 2013-14

First I must pay tribute to one of our members who tragically died this year - Dean Gilfillan. He regularly attended our meetings and participated fully in our debates and discussions over the past few years. He was an excellent representative for his community.

Turning to other matters, this has to be one of the easiest ever chairman's reports - but also one of the most frustrating.

During the year the Viking wind farm project has been embroiled in a legal battle in the courts regarding its planning approval. Until this is settled one way or another the SCBF cannot make any decision on its future.

If the wind farm goes ahead then obviously we will have a lot of work to do in final negotiations regarding the Community Benefit Agreement. If Viking/Scottish Government loses the legal battle then we will have to decide whether we have any realistic future.

I hope and expect we will know the result of the legal actions over the course of the next year.

Over the past year I have maintained informal contact with Viking and SSE but proper meetings have not taken place.

Over the past year the vice-chairman and myself have tried to open a bank account for various reasons this has proved impossible. Following the resignation of our treasurer and secretary I hope we can now make progress on this with a new officer appointed today.

Chris Bunyan

November 2014



# Shetland Islands Council

Executive Manager: Robert Sinclair  
Director: Christine Ferguson

Mrs Marie Sandison  
Clerk  
Lerwick Community Council  
1 Stouts Court  
Lerwick  
ZE1 0AN

Capital Programme Service  
**Corporate Services Department**  
8 North Ness Business Park  
Lerwick  
Shetland  
ZE1 0LZ

Telephone: 01595 744140  
Fax: 01595 744667  
capital.programme.service@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Robert Sinclair**  
Direct Dial: 01595 744144

Our Ref: RMS/MJG  
Your Ref: 2014-103/MS

Date: 04 February 2015

Dear Mrs Sandison

## Copland's Pier

I refer to your letter dated 10 December 2014 regarding the future use of the building at the southern extremity of Commercial Street, which has until recently been occupied by the Sea Scouts.

The Council will most likely now proceed to dispose of the property on the open market, however should we be approached by a suitably constituted organisation with the resources to carry out the required repairs, who would also be prepared to make the building available for community use, I may be prepared to ask Members to dispose of the property at below market value.

I would welcome any suggestions you may have on this matter.

Yours sincerely

Executive Manager – Capital Programme  
[010RMSMG]

22 January 2015

Our Ref: JI/CP/253



Ms Marie Sandison  
Clerk  
Lerwick Community Council  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Chief Superintendent Julian Innes  
Divisional Commander  
Highland and Islands Division  
Divisional Headquarters  
Old Perth Road  
INVERNESS  
IV2 3SY

101

Dear Ms Sandison

### **Lerwick Community Council Parking Concerns**

Thank you for your letter on behalf of Lerwick Community Council regarding parking within Lerwick Town Centre.

The primary purpose of Police Scotland is to keep people safe and I am committed to tackling those issues that impact on public safety. It is imperative that police resources are utilised in the most efficient and effective manner – focused on the safety and security of the people of Scotland. Consequently, there are currently no plans to reintroduce a Traffic Warden Service.

Police officers continue to deal with parking that is dangerous, causes an obstruction or breaches the blue badge on street parking requirements and where parking matters are identified as an issue and agreed as a local priority we will still engage in targeted responses to help address specific issues.

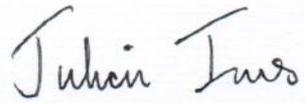
To this end I have asked the Area Commander, Chief Inspector Lindsay Tulloch to meet and discuss the local issues with you and to work to develop a plan on how we can manage a flexible arrangement that allows for the local parking issues to be addressed by appropriate targeted enforcement.

Chief Inspector Tulloch has raised this issue with the local media warning people of the consequences. This has already been covered by the Press and Journal and local radio coverage is also planned. A period of enforcement will follow for those who are not prepared to accept a warning.

I hope that you will continue to support our drive to have officers working in your community keeping people safe as our primary method of service delivery.

I trust you will find this to be of assistance meantime.

Yours sincerely

A handwritten signature in black ink that reads "Julian Innes". The signature is written in a cursive style with a large initial 'J' and 'I'.

Chief Superintendent Julian Innes  
Divisional Commander



Returning Office: Jan-Robert Riise

Ms Marie Sandison  
Community Council Office  
Stouts Court  
LERWICK  
Shetland  
ZE1 0AF

Our Ref: A7/4 AC/RJM  
Your Ref:

Dear Ms Sandison

## Community Council By-Election 2015

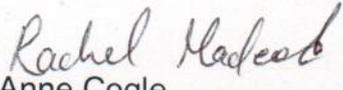
Following the close of nominations for the recent Community Council By-Elections, there were two Nomination Forms returned for the existing vacancies within your Community Council area. The candidates returned unopposed are as follows:-

Mr Peter Eric Coleman  
Mrs Amy Garrick-Wright

Mr Coleman and Mrs Garrick-Wright will be declared elected by the Returning Officer on 26 March 2015. Their term of office will commence from that date.

I have also enclosed a Notice of Uncontested By-Election, which should be placed in a prominent place in the community, informing the public of the new Community Councillors.

Yours sincerely

  
pp Anne Cogle  
Depute Returning Officer

Enc.

Governance and Law  
**Corporate Services**  
8 North Ness Business Park  
Lerwick  
Shetland  
ZE1 0LZ  
  
Telephone: 01595 744550  
Fax: 01595 744585  
returning.officer@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Anne Cogle**  
Direct Dial: 01595 744554

Date: 18 February 2015

# NOTICE OF UNCONTESTED BY-ELECTION

## COMMUNITY COUNCILS

As not more than the requisite number of candidates were validly nominated for each of the said Community Councils, there will be NO POLL therein and not later than 11 a.m. on 26 March 2015 (the day of election) the said candidates shall be declared to be elected Councillors of the appropriate Community Councils of the SHETLAND ISLANDS AREA.

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**Candidate's**

Surname	Other Names in full	Address
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**BRESSAY**

3 Vacancies

NO NOMINATIONS RECEIVED

**BURRA AND TRONDRA**

1 Vacancy

Black	Robin Wynford	Trondheim, Trondra, Shetland ZE1 0XL
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**DELTING**

4 Vacancies

Smith	Errol Alexander	13 Maidenfield, Mossbank, Shetland ZE2 9TD
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**DUNROSSNESS**

4 Vacancies

NO NOMINATIONS RECEIVED

**GULBERWICK, QUARFF AND CUNNINGSBURGH**

5 Vacancies

Manson	Gregor James	3 North Heathery Park, Gulberwick, Shetland ZE2 9GF
Shearer	Douglas William	Vaarie, Quarff, Shetland ZE2 9EY

**LERWICK**

2 Vacancies

Coleman	Peter Eric	22 Norderdale, Lerwick, Shetland ZE1 0SA
Garrick-Wright	Amy	33 Norstane, Lerwick, Shetland ZE1 0QG

**NESTING AND LUNNASTING**

2 Vacancies

Simpson	William Laurence	Hamelea, Brettabister, North Nesting, Shetland ZE2 9PR
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**NORTHMAVINE**

1 Vacancy

NO NOMINATIONS RECEIVED

**SANDSTING AND AITHSTING**

1 Vacancy

Anderson	Stephen Robert	Seaview, Sandsound, Bixter, Shetland ZE2 9LU
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**SKERRIES**

1 Vacancy

NO NOMINATIONS RECEIVED

**TINGWALL, WHITENESS AND WEISDALE**

5 Vacancies

Willis	Keith George	Valhalla, Weisdale, Shetland ZE2 9LQ
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**WHALSAY**

2 Vacancies

NO NOMINATIONS RECEIVED

---

**YELL**

3 Vacancies

NO NOMINATIONS RECEIVED

---

JAN-ROBERT RIISE

Returning Officer

8 North Ness Business Park

Lerwick

ZE1 0LZ

[returning.officer@shetland.gov.uk](mailto:returning.officer@shetland.gov.uk)

27 February 2015

**From:** [Challenger, Jenny](#)  
**To:** [Clerk to Lerwick Community Council](#)  
**Subject:** RE: Lerwick Community Council - Lerwick Met Office Site Visit  
**Date:** 18 February 2015 10:15:52  
**Attachments:** [~WRD000.jpg](#)

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Hi Marie

Unfortunately I don't have a date set for the balloon shed arriving, this is all being planned at Head Office and is still being decided.

We would love to see you all at some point in April or May, how does a date between 14<sup>th</sup> April and 21<sup>ST</sup> May sound?

Best wishes

Jenny

---

**From:** Clerk to Lerwick Community Council [mailto:clerk@lerwickcc.org.uk]  
**Sent:** 11 February 2015 23:07  
**To:** Challenger, Jenny  
**Subject:** RE: Lerwick Community Council - Lerwick Met Office Site Visit

Hi Jenny,

Following on from our meeting last week members were happy to arrange a visit for April or May.

Can you inform us when the new ballon shed will be built. Some members thought they might like to see that!

Look forward to hearing from you.

Regards,

Marie

---

**From:** Challenger, Jenny [mailto:jenny.challenger@metoffice.gov.uk]  
**Sent:** 23 January 2015 16:41  
**To:** Clerk to Lerwick Community Council  
**Subject:** RE: Lerwick Community Council - Lerwick Met Office Site Visit

Hi Marie

I am a little worried with having a group visit the site in the bad weather. We have had some damage to the balloon shed which we are waiting for repairs on, as I would love to have everyone see the weather balloon being launched it would be better to postpone until the spring. It is extremely windy up here on a windy day. Would March or April be any good for you?

Kind regards

Jenny



Executive Manager: Dave Coupe  
Director: Maggie Sandison

Lerwick Community Council  
Per, Mrs Marie Sandison, Clerk  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Roads  
Infrastructure Services Department  
Gremista  
Lerwick  
Shetland  
ZE1 0PX

Telephone: 01595 744866  
Fax: 01595 744869  
roads@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
Neil Hutcheson  
Direct Dial: 01595 744882  
Email:  
neil.hutcheson@shetland.gov.uk

Our Ref: NEH/SMG/R/F14/1

Date: 27 January 2015

Dear Mrs Sandison

## Road Sign for Shetland Museum

Thank you for your letter of 21 January 2015 regarding the above matter.

There is currently a tourist information sign located at the North Ness roundabout that reads "Shetland Museum & Archives." The provision of this sign already exceeds the guidance given in the "Tourist Signposting Policy" approved by Shetland Islands Council, Shetland Islands Tourism and Shetland Enterprise Company. The guidance suggests that only advanced direction signs that list a number of attractions should be used. However, it was decided that this finger sign should be used in addition to the advanced signs due to the number of visitors that are attracted to the museum. I would hope that the pedestrian signs located along the route from Victoria Pier and this finger sign should assist the majority of tourists wishing to visit the museum.

The provision of signs is the responsibility of the attraction. The attraction has to be approved by Visit Shetland before it is eligible for a sign as the thistle logo indicates that the attraction has been quality assured. When approved the next stage is to apply to the Roads Service for a tourist sign where the request can be checked to ensure that it complies with the "Traffic Signs Regulations 2002." Therefore, I suggest that your Council initially contact Shetland Arts regarding the provision of signage for Mareel.

Should your Council have any further queries regarding this matter please contact Neil Hutcheson at the above address.

Yours faithfully

Executive Manager, Roads

[HL01271501.doc]

## Community Development Fund

This grant aid scheme is designed to support Community Councils and Community Development Organisations to further the aims and objectives of their organisation, within the geographical area of Shetland for which they are constituted, and which are in line with the Single Outcome Agreement and Council's Corporate Plan.

This grant scheme supports Community Councils and Community Development Organisations to deliver services, activities and initiatives in relation to the priority areas of children and young people; families at risk; older people; transport; safer & stronger communities; reducing offending; health inequalities & physical activity; employment and economic recovery & growth.

We hope this scheme makes a real difference to the quality of life for people living in Shetland and would encourage organisations to be both imaginative and innovative in designing bids which will impact positively on as many members of their respective communities as possible.

The approved budget for this grant scheme is £68,000 for 2015/16.

You should note that applications for the Community Development Fund must be submitted before one of the following deadlines:

Bidding round 1 - 16 March 2015

Bidding round 2 - 13 April 2015

Bidding round 3 - 11 May 2015

If you wish to discuss, please contact the Grants Unit on 01595 743828 or [emailgrants.unit@shetland.gov.uk](mailto:emailgrants.unit@shetland.gov.uk)

**From:** [Michael.Duncan@shetland.gov.uk](mailto:Michael.Duncan@shetland.gov.uk)  
**To:** [joyceadamson@btinternet.com](mailto:joyceadamson@btinternet.com); [eganson@btinternet.com](mailto:eganson@btinternet.com); [Dougatwalls@yahoo.co.uk](mailto:Dougatwalls@yahoo.co.uk);  
[dcc.alison@btinternet.com](mailto:dcc.alison@btinternet.com); [laurena.fraser@btinternet.com](mailto:laurena.fraser@btinternet.com); [clerk@gqc-communitycouncil.co.uk](mailto:clerk@gqc-communitycouncil.co.uk);  
[jimstearn@yahoo.co.uk](mailto:jimstearn@yahoo.co.uk); [clerk@dunrossnesscc.shetland.co.uk](mailto:clerk@dunrossnesscc.shetland.co.uk); [northmavenc@gmail.com](mailto:northmavenc@gmail.com);  
[sandwickcommcouncil@gmail.com](mailto:sandwickcommcouncil@gmail.com); [scallowayclerk@gmail.com](mailto:scallowayclerk@gmail.com); [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk);  
[jamesshepherd08@btinternet.com](mailto:jamesshepherd08@btinternet.com); [clerk.ycc@btinternet.com](mailto:clerk.ycc@btinternet.com); [fetlarcc@yahoo.co.uk](mailto:fetlarcc@yahoo.co.uk);  
[marinatait@btinternet.com](mailto:marinatait@btinternet.com); [twcommunitycouncil@googlemail.com](mailto:twcommunitycouncil@googlemail.com); [clerk@unstcc.shetland.co.uk](mailto:clerk@unstcc.shetland.co.uk)  
**Cc:** [Vaila.Simpson@shetland.gov.uk](mailto:Vaila.Simpson@shetland.gov.uk); [june.porter@shetland.gov.uk](mailto:june.porter@shetland.gov.uk); [patricia.christie@shetland.gov.uk](mailto:patricia.christie@shetland.gov.uk);  
[frances.browne@shetland.gov.uk](mailto:frances.browne@shetland.gov.uk); [Roselyn.Fraser@shetland.gov.uk](mailto:Roselyn.Fraser@shetland.gov.uk); [Elsa.Manson@shetland.gov.uk](mailto:Elsa.Manson@shetland.gov.uk);  
[kate.massie@shetland.gov.uk](mailto:kate.massie@shetland.gov.uk)  
**Subject:** Community Development Fund - open for bids  
**Date:** 13 February 2015 12:30:22

---

Dear all,

The Council's Community Development Fund is open to bids for 2015/16.

As before, there will be 3 bidding rounds and the various deadline dates and application form/guidelines can be found on the web link below:

[http://www.shetland.gov.uk/grants/community\\_development\\_fund.asp](http://www.shetland.gov.uk/grants/community_development_fund.asp)

Please note all CDF monies awarded must be spent by 31 March 2016 so bear this in mind when applying for funding.

For clarification if Community Councils are applying for project funding the project must be directly managed and delivered by that Community Council and all transactions go through its bank account. We will not support an application for project funding where the Community Council is applying for the money and intending to award it on to a third party to manage and deliver. Likewise we will not support a project from Community Councils that are seeking to pay for revenue costs or maintenance work. Community Councils should use core funding for such activity.

Furthermore if Community Councils intend to apply for a Distribution Fund and a Project in 2015/16 please use a separate form for each bid and ensure that the applicant name is completed on page 1 of the form. All CDF applications will be scored as part of the assessment process, so it is important that your applications are completed as clearly as possible to ensure the scoring is done fairly. The scoring criteria can also be found on the web link. You should also seek to demonstrate need for funding and how it fits to the scheme and SOA aims.

I trust this clarifies matters but if you have any queries on the above please get in touch.

While I am on, I hope to email out another update to you around the end of the month in connection with the Committee date where your core funding will be considered.

Best regards,

Michael D

**Michael Duncan**  
External Funding Officer

**From:** [william.spence@shetland.gov.uk](mailto:william.spence@shetland.gov.uk)  
**To:** [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
**Subject:** Dog Control  
**Date:** 23 February 2015 17:05:49

---

I refer to your letter dated 16 January with regard to a member of the public being concerned about the control of dogs.

As discussed at the meeting it is the responsibility of the dog owner to ensure that their dog or dogs are kept under control. Guidance from the Scottish Government can be found on the following website. <http://wayback.archive-it.org/3011/20130201164334/http://scotland.gov.uk/Topics/Justice/law/control-dogs> If anyone is aware that some ones dog is not being kept under control then they should either notify the Police or Environmental Services on 01595745250

The SIC is currently handing out leaflets by the Neighbourhood Support Workers which cover the responsibilities of dog owners. Signs and posters are planned to be erected in the areas where dogs are predominantly walked.

This will also cover dog fouling and we would appreciate if the public can let our Environmental Services team know if they are aware of any misbehaviour occurring. By having a place and time of occurrences there is a better chance of dealing with the matter.

Regards

*W Spence*

Executive Manager – Environmental Services

-  
Shetland Islands Council  
Environmental Services  
Infrastructure Services Department  
Gremista  
Lerwick  
Shetland  
ZE1 0PX

Tel: 01595 745163/07766421052

Fax: 01595 745175

e-mail: [william.spence@sic.shetland.gov.uk](mailto:william.spence@sic.shetland.gov.uk)

Visit

<http://www.shetland.gov.uk/waste/>

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# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: [chair@lerwickcc.org.uk](mailto:chair@lerwickcc.org.uk)

## CLERK

Mrs Marie Sandison  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07762017828  
Email: [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
Website: [www.lerwickcc.org](http://www.lerwickcc.org)

## APPLICATION FOR GRANT

Name of group/organisation: JUNIOR UP HULLY AA

Contact name & position held: IAN SPENCE (SECRETARY)

Address: 40 MURRAYSON  
LERWICK

Mobile & telephone numbers: 694176

Email address: a.spence@btinternet.com

**Details of project:** (This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)

PURCHASE A STANDALONE TOILET AND CONSTRUCT A SMALL SHED TO HOUSE THE TOILET. THIS SHED TO BE BUILT ON A SITE BETWEEN THE PEERIE GAUSEY SHED AND THE DRAMA SHED AT GREMISTA WITH THE SAME PROFILE SHEETS AS THE SHED IT IS NOT POSSIBLE TO GET EASY SEWERAGE TO THIS SITE AND THERE IS NO PUBLIC TOILET NEAR GREMISTA WHICH CAN BE USED BY THOSE WORKING OR VISITING THE SHEDS

Type of organisation (e.g. voluntary / charitable): VOLUNTARY

Number of members in group/organisation: 100 and what percentage reside in Lerwick: 80

Number of residents in the Lerwick area likely to benefit from project - Adults: All Children: All

Current financial position of group/organisation: £629.50

Costs of proposed project: £5400 INCLUDING LABOUR COST

Funding/grants received from other sources (e.g. fundraising): £800 LABOUR COST IS VOLUNTARY

Grant requested from Lerwick Community Council: £4600

Details of last grant received from Lerwick Community Council: LPA GROUND RENT

Date: 12.2.15 Amount: £80.22

**CONDITIONS OF GRANT**

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

**IMPORTANT**

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

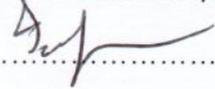
I (print name and position held):... IAN SPENCE (SECRETARY) .....  
of (group/organisation): ..... JUNIOR UP HULLY AA .....

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

***(please tick appropriate box)***

- We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.
- We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: .....  .....

Date: ..... 21.2.15 .....

**For Official Use Only:**

Date application received: 23/2/15

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....

**CHILD PROTECTION DETAILS**

From 1<sup>st</sup> April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link [www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation](http://www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation)). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

**Q1a** Does your group organise activities for children and young people under the age of 18?

Yes  No

**Q1b** Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes  No

If you answered no to both question 1a and 1b, go directly to signatory section

If you answered yes to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4: (Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation MUST have ALL of the following policies and procedures in place in order to receive any grant assistance.)

**Q2a** Does your organisation have an approved Child Protection Policy?

Yes  No

**Q2b** Does your organisation have an approved Child Protection Procedure?

Yes  No

**Q2c** Does your organisation have an approved Equal Opportunities Policy?

Yes  No

**Q2d** Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes  No

**Q2e** Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes  No  Not Applicable

**Q2f** Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes  No

**Q3** How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

Voluntary Action Shetland (VAS)	<i>(tick)</i> <input checked="" type="checkbox"/>
National Governing Body	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	

**Q4** Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes  No

**Signatory Section**

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature ..... *[Signature]* .....

Date ..... *21.2.15* .....

Print Name ..... *IAN SPENCE* .....

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

\*Please use the space below to provide us with any additional information

*THE SHED WILL BE LOCKED WITH A KEY IN THE PEERIE GALLEY SHED AND IN THE DRAMA SHED.*

WE ARE IN THE PROCESS OF ORGANISING A 6 WEEK EXHIBITION IN THE GALLERY (MUSEUM) OVER UP HULLY AA 2016 TO CELEBRATE THE 60<sup>th</sup> ANNIVERSARY OF JUNIOR UP HULLY AA. AT THE END OF THAT TIME MOST OF THE EXHIBITION (PHOTOS, ETC) WILL BE MOVED TO THE PEERIE GALLEY SITE. IT IS OUR HOPE TO OPEN THE SITE TO THE PUBLIC AND VISITORS ON SPECIAL OCCASIONS. A TOILET WOULD HELP THIS HAPPEN.

### Child Protection requirements - Guidelines

From 1 April 2010 any organisation seeking financial assistance from this grant aid scheme must comply with Child Protection requirements if they:

**1. Organise activities for children and young people under the age of 18;**

Or

**2. Arrange activities attended by children and young people under the age of 18, and have staff or volunteers engaged in a 'childcare' position as defined in the Protection of Vulnerable Groups (Scotland) Act 2007\***

If either of these conditions applies to your group, then you will need to ensure that you have in place **all** of the following: a Child Protection Policy and Child Protection Procedures; a Code of Conduct for staff and volunteers; an Equal Opportunities Policy.

Templates for these documents are available from the Education and Social Care Department or at [www.shetland.gov.uk/childsafeshetland](http://www.shetland.gov.uk/childsafeshetland) and must be approved and signed by committee members of your group. You must also carry out Scheme Membership checks for any individuals doing regulated work to ensure they are not barred.

\* Staff or volunteers doing regulated work include those 'whose normal duties include caring for, training, supervising or being in sole charge of children' and would cover, for example:

- Instructors or coaches who work with children (even with other adults present)
- Adults who accompany children on visits (even if their own children are part of the group)
- Adults who supervise other people's children who are 'sitting out' of activities

Even if your group does not fall within this list, it might still be subject to the requirements of the Act. If this is the case, you may wish to seek further advice from either the Central Registered Body for Scotland (CRBS), who process Scheme Record checks for volunteers, on 01786 849777, or Disclosure Scotland on 0870 609 6006.

Contact details for local support on this subject and more information are available on the Child Safe Shetland website: [www.shetland.gov.uk/childsafeshetland](http://www.shetland.gov.uk/childsafeshetland)

## Junior Up Helly Aa Accounts March 2014

<u>Expenditure</u>	<u>Income</u>
Le Prevo	Donation Junior Squad 2013
e-Bay	Donation Inga Moncrieff
Art Machine	Donation Anon
Brian Gifford	<u>Total</u>
Screwfix	£ 220.00
F. Williams	
Buildbase	
Anderson & Cluness	
Tesco	In bank last year
Argos	Loss for year
New Sail	In bank now
L.P.A.	
<u>Total</u>	

£ 150.08  
£ 25.00  
£ 10.00  
£ 52.71  
£ 159.38  
£ 88.33  
£ 20.34  
£ 20.27  
£ 49.35  
£ 29.95  
£ 100.00  
£ 80.22  
£ 785.63

£ 100.00  
£ 100.00  
£ 20.00  
£ 220.00

£ 1,220.83  
**£ 565.63**  
**£ 655.20**

Note:- We have not had the bill for the bus (approx £150)

18<sup>th</sup> MARCH 2014

SIGNED BY CHAIRMAN :

SECRETARY / TREASURER :

**Transaction Details**

Credit Card:

Account Number: \*

-

Account Name: JUNIOR UP HELLY AA

Account Status: ACTIVE

Product Name: 240 - CLUB CHARITY RO ASSC

**Matching Transactions**

Date	Transaction Type	Amount	Balance
19/01/2015	0000000073	-142.87	1040.37
23/01/2015	MAIN GRANTS	5830.00	6870.37
02/02/2015	0000000074	-97.48	6772.89
09/02/2015	0000000075	-610.00	6162.89
13/02/2015	CREDIT	80.22	6243.11

Date: 17/02/2015    Time: 14:11:00    Sort Code ID: 826608    Workstation ID: D5S9VJY1    User ID: S537098

WE HAVE BEEN ABLE TO GET A LOTTERY GRANT TO HELP "CELEBRATE THE 60<sup>th</sup> ANNIVERSARY OF JUNIOR UP HELLY AA". THIS BANK STATEMENT INCLUDES THAT GRANT OF £5830.00 AND IS FULLY COMMITTED TO THAT PROJECT. WE INTEND TO UPGRADE THE JUNIOR GALLEY, EQUIPMENT, JUNIOR WIZER SUITS, PRODUCE AND MOUNT PHOTOGRAPHS, ETC, ETC.

THE AMOUNT NOT COMMITTED TO THE ANNIVERSARY PROJECT IS £629.50. THIS IS FOR OUR NORMAL EXPENSES FOR THE YEAR TO KEEP THE SHED GOING AND PUT ON JUNIOR UP HELLY AA NEXT YEAR.

# HIGH TECH II

*Introducing the most luxurious portable toilet in the world...*

DEODORIZER  
**ROI**

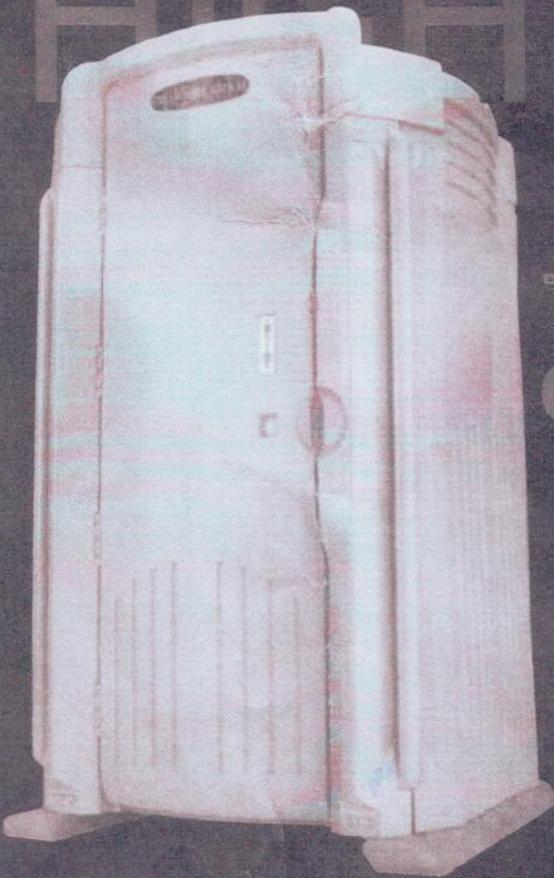
**30.000 POINTS**

2.850 + 150 Convoz

**HIGH TECH II** 5%

If you are looking for a full option portable toilet that will set you apart from the competition, that will offer your customers the best possible experience and that will allow you to target a specific type of customers, our High Tech II is the best way to go. This VIP unit has it all and is made out of the most durable material and is regarded as the most luxurious portable toilet on the market today. Plus, even though it offers bigger user space than other toilets, it still fits on a standard restroom trailer.

8 Hk for 100 Paper. event



- :: Dimensions (HxWxD): 2,31 m x 1,33 m x 1,22 m
- :: Weight: 135 kg
- :: Tank capacity: 333 l
- :: Useable capacity: 200 l
- :: Colour: 

Offer your customers the VIP treatment with these STANDARD FEATURES:

### SOLAR LIGHT / MIRROR / SHELF

A solar-powered light, combined with a large high-quality mirror provides convenience for every user. Also equipped with a handy shelf.



### HANDWASH

Fully integrated fresh water handwash (38 litres) with foot pump for improved hygiene.



### WASTE BASKET

Keeps all sorts of trash out of the tank. Wall-mounted for more foot space.



### IDEAL FOR:

- Family events
- Recreation
- VIP guests

### DISPENSERS

Standard equipped with a 4-roll paper dispenser, towel dispenser and soap dispenser.



### DELUXE FLUSHING SYSTEM

Polished stainless steel bowl with superior quality mounting and plumbing system with foot pump. The fresh water tank (98 litres) is fully integrated inside the base of the unit.

### LARGE TANK

Built to handle high volume usage, this large 333 litre tank is perfect for heavy traffic sites.





**Mock up image:**

Toilet Shed adjacent to  
Islesburgh Drama Group Store  
Scale 1:2500  
Drawing IDG/TS/006

Application to construct a metal clad shed to contain a portable toilet unit, sited adjacent to the Islesburgh Drama Group Store at Gremista, Lerwick.

**Additional supporting information:**

Toilet Shed adjacent to  
Islesburgh Drama Group Store  
Drawing IDG/TS/004

Additional information in support of application.

Both the Islesburgh Drama Group Store and the Junior Up Helly-Aa Galley Shed have no toilet facilities and have no connections to the foul water drainage system.

The nearest sewerage pipe runs along the road to Green Head approximately 50 metres away, however direct access to this is not possible due to the location of the Highland Fuels facility immediately to the west of the Islesburgh Drama Group store. This makes it difficult and expensive to create a permanent foul drainage connection to the Drama Group Store and the Galley Shed.

In order to provide toilet facilities for those who make use of these two buildings it is intended to site a portable, chemical toilet adjacent to these two buildings. The unit to be used is a High Tech II unit as shown in image IDG/S/005. This would provide access to toilet facilities for the occasional users of each building and would be emptied professionally, when necessary, by either the Shetland Islands Council Infrastructure Services Department or Ness Engineering.

In order to provide a secure and sheltered site for the toilet unit it is intended to construct a small shed in the north-east corner of the site occupied by Islesburgh Drama Group's Store. The shed would protect the toilet unit from adverse weather conditions and would be lockable to ensure security and to allow the unit to be screened from view and to blend in with the adjacent Drama Group Store.

# LERWICK COMMUNITY COUNCIL

## Core Funding Financial Report as at 25 February 2015

	£	£
<b><u>INCOME</u></b>		
Balance as at 1st April 2014		6,966.86
SIC Core Funding Grant 2014-15		20,923.00
Sale of TH Guides		222.96
Sale of LCC Ties		0.00
Paths for All - Grottie Buckie Stiles		567.00
Shetland Rotary Club - Senior Citizens Christmas Lunch		100.00
Big Lottery Awards for All Grant - Information Panels		5,930.00
		34,709.82
<b><u>EXPENDITURE</u></b>		
Office Costs	976.37	
Employment Costs	6,874.68	
Administration	773.58	
Chambers	0.00	
Accountancy	250.00	
Misc.	372.78	
Grants/Projects	6,622.12	
		15,869.53
		<b>18,840.29</b>
<b><u>Bank Balance</u></b>		
Balance as at 10 February 2015		23,840.77
<b><u>Indication of Free Funds:</u></b>		
Main Annual Running Costs Amended Forecast - £14,559.40		
Amended Costs Remaining	5,246.01	
Annual Grants and Projects Amended Forecast - £1,880.00		
Amended Payments Remaining	944.02	
<b><u>Committed Funding:</u></b>		
Heritage Place Names Map / Panels Harrison Square	3,000.00	
Big Lottery Awards for All Grant	5,930.00	
Renewal of damaged office floorcoverings	490.00	
Living Lerwick - Winter Festival 2014 - Santa's Grotto	300.00	
Repair of office ceiling	200.00	
		16,110.03
<b>Estimated Free Funds</b>		<b>2,730.26</b>

# LERWICK COMMUNITY COUNCIL

## 2013-14 CDF Financial Report as at 25 February 2015

### FUNDING FOR PROJECT

	£	£
<b><u>Funds Received</u></b>		
Balance at at 1 April 2013		0.00
CDF Grant Funding for Project 2013-14		<u>1,000.00</u>
		1,000.00
<b><u>Funds Awarded</u></b>		
S.A.T. - Shetland Place Names Panel	1,000.00	
		<u>1,000.00</u>
		<u>0.00</u>
<b>Funds Committed</b>		
		<u>0.00</u>
<b>Estimated Free Funds</b>		<u>0.00</u>

### FUNDING FOR DISTRIBUTION

	£	£
<b><u>Funds Received</u></b>		
Balance at at 1 April 2013		0.00
CDF Grant Funding For Distribution 2013-14		<u>3000.00</u>
		3000.00
<b><u>Funds Awarded</u></b>		
Junior Up Helly Aa - Boat Shed Ground Rent	78.04	
Northern Focus Parkour - Flights/Hotel	965.96	Chq dated 25/08/14 not cashed
Living Lerwick - Fair Isle Festival	1000.00	
Living Lerwick - Christmas Festival 2013	456.00	
		<u>2500.00</u>
		<u>500.00</u>
<b>Funds Committed</b>		
Living Lerwick - Christmas Festival 2013	500.00	
(Santa's Grotto - awaiting receipts)		500.00
<b>Estimated Free Funds</b>		<u>0.00</u>

Close of '13-'14 Funding Offer - 28 August 2014

# LERWICK COMMUNITY COUNCIL

## 2014-2015 CDF Financial Report as at 25 February 2015

### FUNDING FOR PROJECT

	£	£
<b><u>Funds Received</u></b>		
CDF Grant Funding for Project 2014-15		1,000.00
		<u>1,000.00</u>
<b><u>Funds Awarded</u></b>		
Nil to date	0.00	
		0.00
		<u>1,000.00</u>
<b><u>Funds Committed</u></b>		
Lerwick Map Information Panel	1,000.00	
		1,000.00
		<u>0.00</u>
<b>Estimated Free Funds</b>		<u>0.00</u>

### FUNDING FOR DISTRIBUTION

	£	£
<b><u>Funds Received</u></b>		
CDF Grant Funding for Distribution 2014-15		3,000.00
		<u>3,000.00</u>
<b><u>Funds Awarded</u></b>		
Islesburgh Pyrotechnic Display Club	2,000.00	
		2,000.00
		<u>1,000.00</u>
<b><u>Funds Committed</u></b>		
Peerie Jewels Parent & Toddler Group	300.00	
Living LK - Winter Festival'14 - Santa's Grotto	700.00	
(Total Grant offered for above £1,000)		1,000.00
		<u>0.00</u>
<b>Estimated Free Funds</b>		<u>0.00</u>

Close of '14-'15 Funding Offer - 31 March 2015

## Clerk to Lerwick Community Council

---

**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 04 February 2015 13:04  
**To:** clerk@lerwickcc.org.uk  
**Subject:** Planning Consultation 2015/037/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/037/PPF
<b>Proposal:</b> Change of use from offices to residential apartments; proposed internal alterations; demotion of existing mansard roof and replaced with proposed new structure; external works adjusted to create off road parking area; alterations to exterior (replacement of existing windows)
<b>Address:</b> 92 St Olaf Street, Lerwick
<b>Applicant:</b> Mr N Timberlake
<b>Date of Consultation:</b> 4 February 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk).

We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) to indicate your continuing interest in the proposal.

If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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## Clerk to Lerwick Community Council

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**From:** claire.summers@shetland.gov.uk on behalf of  
development.management@shetland.gov.uk  
**Sent:** 09 February 2015 13:10  
**To:** development.plans@shetland.gov.uk;  
Planning.Flooding.Drainage.Coastal@shetland.gov.uk;  
Environmental.Health.Administration.Team@shetland.gov.uk;  
roads.traffic@shetland.gov.uk; clerk@lerwickcc.org.uk;  
don.eplanning@scottishwater.co.uk  
**Subject:** Planning Consultation 2015/040/PPF

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/040/PPF
<b>Proposal:</b> Change of use to residential land and to erect 21no. residential dwellinghouses
<b>Address:</b> Old Observatory Site, Lerwick
<b>Applicant:</b> Hjaltland Housing Association
<b>Date of Consultation:</b> 9 February 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts. All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk).

We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) to indicate your continuing interest in the proposal.

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Iain McDiarmid  
Executive Manager - Planning Service  
Shetland Islands Council  
8 North Ness Business Park  
Lerwick  
ZE1 0LZ

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**From:** [claire.summers@shetland.gov.uk](mailto:claire.summers@shetland.gov.uk) on behalf of [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk)  
**To:** [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
**Subject:** Planning Consultation 2015/050/PPF  
**Date:** 18 February 2015 09:25:16

---

Dear Sir/Madam,

<b>Planning Ref:</b> 2015/050/PPF
<b>Proposal:</b> Change use of first and second floor of shop to a flat
<b>Address:</b> 141 Commercial Street, Lerwick
<b>Applicant:</b> Mr Raymond Watt
<b>Date of Consultation:</b> 18 February 2015

This e-mail is a formal consultation under the Town and Country Planning (Scotland) Acts.

All plans can be viewed on:

<http://pa.shetland.gov.uk/online-applications/>

The consultation period is 14 days, but if you have any queries please contact Claire Summers, Support Officer on [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) or 01595 744814.

Consultation replies should be sent to: [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk). We appreciate that it may not always be possible to give a full response within the 14 days. If this is the case, please email [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk) to indicate your continuing interest in the proposal.

If there are any problems with the e-consultation process, please get in touch.

Iain McDiarmid

Executive Manager - Planning Service

Shetland Islands Council

8 North Ness Business Park

Lerwick

ZE1 0LZ

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**From:** [claire.summers@shetland.gov.uk](mailto:claire.summers@shetland.gov.uk) on behalf of [development.management@shetland.gov.uk](mailto:development.management@shetland.gov.uk)  
**To:** [foodsafety@shetland.gov.uk](mailto:foodsafety@shetland.gov.uk); [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
**Subject:** Planning Consultation 2015/063/VCON  
**Date:** 25 February 2015 16:43:49

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Dear Sir/Madam,

<b>Planning Ref:</b> 2015/063/VCON
<b>Proposal:</b> To vary condition 24 of Planning Permission 2014/117/PPF to vary construction hours
<b>Address:</b> Clickimin, North Lochside, Lerwick
<b>Applicant:</b> Shetland Islands Council
<b>Date of Consultation:</b> 25 February 2015

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