



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick  
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
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## CLERK

Mrs Katrina Semple  
Community Council Office  
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30 October 2012

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the Town Hall Chamber, Town Hall, Lerwick at **7.00pm** on **Monday 5 November**.

The next meeting will be on Monday 3 December 2012.

Yours faithfully

*K Semple*

Katrina Semple  
Clerk to the Council

## LCC Members Literature in Office

Hjaltland Housing Association Annual Report 2011-2012  
First Consultation-Future of Electricity Distribution Networks – SSE Sept 2012  
The Nature of Scotland – Autumn/Winter 2012

# BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held on 1 October 2012
4. Business arising from the minutes
5. Clickimin Broch Draft Floodlight Agreement
6. Lerwick Community Council Wards
7. Correspondence
  - 7.1 Urinating Footballers – Mr J Johnson, General Manager, Shetland Recreational Trust
  - 7.2 Quoys Road Safety Issue, Traffic Counter Request – Mr B Halcrow, Roads, SIC
  - 7.3 Service at Freefield Centre – Cllr C Smith, Town Hall, SIC
  - 7.4 Harrison Square-Irvine Place Public Space – Mr D Coupe, Executive Manager, Roads, SIC
  - 7.5 Statutory Consultation on Proposed Lerwick Traffic Orders - Mr D Coupe, Executive Manager, Roads, SIC
8. Financial Report as at 30 October 2012
9. Applications for Grant Funding
  - 9.1 Living Lerwick – Lerwick Town Centre Winter Festival
10. Planning Applications
  - 10.1 2012/331/PPF - erect dwellinghouse with garage and access, Plot 2, Sands of Sound, Lerwick
11. Lerwick Planning Applications – October 2012
12. Any Other Business

**MONDAY 1 OCTOBER 2012**

At a meeting of LERWICK COMMUNITY COUNCIL held in the Town Hall Chamber, Town Hall, Lerwick, at 7.00pm

**Members**

Mr J Anderson  
Mr D Ristori  
Mrs A Simpson  
Mr A Johnson  
Mr A Westlake

Miss K Fraser  
Mr S MacMillan  
Mrs E Williamson **arrived 7.10pm**  
Mr S Hay  
Mr J Stewart

**Ex-Officio Councillors**

Cllr M Bell

Cllr P Campbell

**In Attendance**

Mrs K Semple, Clerk to the Council  
Mr J Edwards, Quality Improvement Officer, SIC  
Mr D Coupe, Executive Manager, Roads, SIC

**Chairman**

Mr J Anderson, Chairman to the Council presided.

12/10/01

**Circular**

The circular calling the meeting was held as read.

12/10/02

**Apologies for Absence**

Apologies for absence were received from Mr A Carter, Cllr C Smith, Mr A Henry, Mr W Spence, Cllr A Wishart, Mr M Peterson, Cllr J Wills and Cllr M Stout.

12/10/03

**Minutes**

The minutes of the meeting held on 3 September were approved by Mrs A Simpson and seconded by Mr D Ristori.

12/10/04

**Business Arising from the Minutes**

**12/09/15 Listing and Fallen Gravestones** – The Chairman informed members that Mr J Emptage, Team Leader, Cleansing, Grounds & Building Service, SIC had verbally advised that Shetland Islands Council were aware of the issue and that the gravestones would be reinstated as part of their winter maintenance programme.

12/10/05

**Update-Proposed New Anderson High School – Mr J Edwards, Quality Improvement Officer, SIC**

Mr Jerry Edwards, Quality Improvement Officer, SIC advised members that he had no additional information to add to that which was already in the public domain.

He stated that Shetland Islands Council had approved the building of the new Anderson High School on the Lower Stoney Hill and that they were in receipt of a letter from the Scottish Government advising that Shetland Islands Council would receive funding, but there were no details as to how much.

Mr J Edwards informed members that, generally, funding assistance would be worked out on meterage; there was an allowance of 11 square meters per pupil at £1,900 per square meter, plus an additional 25% because of Shetland's location; this could mean possible financial assistance of £23,000,000.

He furthered that the Halls of Residence and ASN Base may receive assistance per square meterage on a like for like basis, but that they would be more certain in a few days.

Mr J Edwards added that it was SIC's intention that the proposed new Anderson High School would make use of the facilities at Clickimin Leisure Complex rather than build a whole new games hall; there were no plans, at the moment, to include a games hall into the build but they intended to keep their options open in case some added accommodation was required.

He clarified that AHS school pupils attending Clickimin Leisure Complex, as part of their school day, would continue to be taught by AHS school staff.

Ms K Fraser asked if it was hoped that the Halls of Residence would be built on the same site.

Mr J Edwards responded that there were no plans as yet.

With reference to the school, Mr S Hay noted that, for such an investment, it would be folly to replicate what we already had.

Mr J Edwards responded that there were no plans to build like for like, it would be based on best practice.

When asked what would become of the existing buildings, Mr J Edwards advised that it was too early to comment.

The Chairman asked what provision would be made for community space.

Mr J Edwards replied that it was their intention to build a school that was accessible for the community; it would be a waste not to make use of the buildings out with school hours.

He added that he was confident it would be built by the summer of 2016.

#### **Mrs E Williamson arrived – 7.10pm**

The Chairman asked if there would be a risk to funding if the proposed new Anderson High School was built larger than the allotted square meterage per pupil, perhaps allowing for a community Library.

Mr J Edwards advised that historically the Scottish Government provided funding for two thirds of the cost of the build, based on the average school size required.

Concern was raised that access to Clickimin Leisure Complex, by the general public, would be severely restricted during school hours and this may cause ill feeling.

Mr J Edwards replied that it would mainly be the dry side which would be used by the school. However, there was scope in both the dry and wet sides of Clickimin Complex to cordon off areas to allow dual use.

There being no further questions, the Chairman thanked Mr J Edwards for attending the meeting to discuss progress with members.

Mr J Edwards left the meeting at 7.20pm.

12/10/06

#### **Traffic Management Plan - Mr D Coupe, Executive Manager, Roads, SIC**

Mr D Coupe, Executive Manager, Roads, SIC extended an invitation to Lerwick Community Council, Planning, local Police and the Chair and Vice Chair of the Environment & Transport Committee to form a working group to assist in forming a Traffic Management Plan.

He stated that Roads, SIC had no money for new ventures but that this would not always be the case; it would be prudent to have plans in place for when funds were available, look after the assets that they had and prepare to move forward.

They had to prioritise and come to a sensible arrangement.

Mr D Coupe thought that the working group would be a unified way forward for Lerwick to encompass everything and the longer picture would have to be looked at, such as how the proposed new Anderson High School will change the traffic flow.

He advised that there was a proposal to have a 20mph speed limit from the top of Church Road to the Viking Bus Station. This would have an impact on the traffic flow and, because of the reduced speed of traffic, the traffic lights could be removed and replaced by pelican crossings.

Ms K Fraser enquired if that was the only area which would have these changes implemented.

Mr D Coupe replied that it was; the changes would be easy to put into operation and good for Lerwick. However, he did not preclude other areas from future consideration.

**12/09/09 item 9.11** Referencing Harrison Square, Mr D Coupe stated that a report was given to the Environment & Transport Committee recommending Option 1 went ahead. Funding was in place for Option 1 and it did not preclude Option 2 for the future. Consideration would also be given to pedestrianising the area and the parking 'tidied up'.

Concern was raised that removal of parking spaces would affect residents in the area, however, Mr D Coupe assured members that parking for residents would be taken into consideration.

When asked if Burns Walk was still under review, Mr D Coupe replied that it was and that it would be looked at shortly.

Ms K Fraser enquired if consideration had been given to charging for parking.

Mr D Coupe replied that it was under review and would be taken into account in the Traffic Management Plan for the whole of Lerwick.

Ms A Westlake informed members that there was great concern among residents in the Quoys area with regard to the speed of vehicles on the residential road and the safety of children.

Mr D Coupe responded that he had recently received a letter raising the same concern and that the issue was under investigation.

The Chairman thanked Mr D Coupe for attending the meeting.

The presentation being over Mr D Coupe left the meeting at 7.35pm.

12/10/07

### **Freefield Centre**

#### **7.1 Chair's Report – 21 August 2012**

The Chairman proposed that based on the 'Spend to Save' initiative, perhaps consideration could be given to Islesburgh or other existing premises, being used for the pensioners Lunch and social club. He thought that Islesburgh particularly had good access and egress and that the pensioners' use of the facility may assist in making Islesburgh actually financially viable in itself.

Cllr M Bell advised that a number of options were currently being considered, and Islesburgh was one of them.

Mrs A Simpson enquired who owned Freefield.

Cllr M Bell replied that the building was owned by Shetland Islands Council but that the ground was owned by Hay & Co. Buildbase.

The Chairman proposed that the service currently enjoyed at Freefield Centre is maintained, but that the use of existing premises under the 'Spend to Save' initiative be given due consideration.

Mr A Johnson seconded the Chairman's proposal.

The Chairman asked the Clerk of the Council to write to Cllr C Smith, Chairman, Social Services Committee, to advise him of Lerwick Community Council's views.  
**(Action: Clerk of the Council)**

12/10/08

**Lerwick Community Council Website**

Members approved the new website stating that it was splendid, straightforward and informative.

**(Action: Clerk of the Council)**

12/10/09

**Correspondence**

**9.1 Harrison Square/Irvine Place – Mr D Coupe, Executive Manager, SIC**

Discussed during item 12/10/06

**9.2 Pedestrian Crossings – Mr D Coupe, Executive Manager, Roads, SIC**

Discussed during item 12/10/06

**9.3 Traffic Management Plan – Mr D Coupe, Executive Manager, Roads, SIC**

Discussed during item 12/10/06

**9.4 Urinating Footballers – Mr B Robertson, Acting Chairman, Shetland Football Association**

The Chairman asked the Clerk of the Council to write to the Shetland Football Association, and Works League, to see that if they, along with the management of Clickimin Leisure Complex could work together to achieve a solution to the problem.

**(Action: Clerk of the Council)**

Should this approach not be viable, the Chairman suggested that the Referees Association be written to for their assistance and players booked for ungentlemanly conduct if caught urinating outdoors.

**9.5 Urinating Footballers - Mr R Geddes, Manager, Clickimin Complex**

Ms K Fraser suggested that the Shetland Recreational Trust might consider taking over the responsibility of the Lochside public toilets during the football season.

The Chairman asked the Clerk of the Council to write to Mr J Johnson, General Manager, Shetland Recreational Trust to enquire if he would give the proposal some consideration.

**(Action: Clerk of the Council)**

**9.6 LOTDA Information Boards – Ms C Irvine, Acting BID Manager, Living Lerwick**

Noted

**9.7 SIC Properties – Mr A Rolfe, Team Leader, Assets & Properties, SIC**

Noted

**9.8 Staney Hill/Hoofields Scheme Name Suggestions – Mr P Moar, Lerwick Resident**

Mr D Ristori noted that his preference was 'Gronneberg Place'.

Ms K Fraser suggested that the name 'Irene Leask' be incorporated into a place name; she was the first person to run the community shop, ran it for ten years and was a well know character.

The Chairman asked members to forward any further suggestions on to the Clerk of the Council to compile and send to Staney Hill Community Association, for their consideration, along with Mr P Moar's suggestions.

**(Action: Clerk of the Council)**

12/10/10

**Financial Report as at 26 September 2012**

Noted

**10.1 Main Annual Running Costs 2012-2013**

Noted

**10.2 Annual Grants & Projects**

Noted

**10.3 Grants & Projects**

Noted

12/10/11

**Applications for Grant Funding**

**11.1 Islesburgh Pyrotechnics Display Club – Lerwick Fireworks Display 2012**

The Chairman declared a non-pecuniary interest.

Mr D Ristori proposed a grant of £2,000.

The proposal was seconded by Mr J Stewart.

**(Action: Clerk of the Council)**

**11.2 Shetland Gymnastics Club – To Attend a Competition in Inverness**

Ms A Westlake pointed out that any grant given would be spent out with Shetland.

The Chairman stated that it was a fair comment.

However he pointed out that the majority of the clubs' children resided in Lerwick. Also, he was aware that a great deal of time was spent assisting the young gymnasts and that the Coaches were very 'hands on' and proactive.

The Chair proposed a grant of £1,000.

This was seconded by Mr A McMillan.

**(Action: Clerk of the Council)**

12/10/12

**Planning Applications**

**12.1 2012/289/PPF change of use of land from Class 6 storage to create area to undertake oil rig decommissioning, Greenhead Base, Lerwick**

No objections

**(Action: Clerk of the Council)**

12/10/13

**Lerwick Planning Applications – September 2012**

Noted

12/10/14

**Any Other Business**

**Site of Old Archives**

Mr D Ristori suggested that when the site was cleared, consideration could be given to it being used for housing.

Ms E Williamson suggested that the site could be kept as a green belt, it would tie in with the playing park and flower park.

The Chairman asked the Clerk of the Council to write to Occupational Health and ask what plans, if any, they had for the building once it is vacated.

**(Action: Clerk of the Council)**

**North Ness Offices – Lights**

Mr D Ristori remarked that the lights in the North Ness offices appeared to be on constantly.

Ms A Simpson advised that the lights were automatic and would go off if no one was there.

Cllr P Campbell agreed with Ms A Simpson but said he would look into the concern.

**(Action: Cllr P Campbell)**

**Signs – Gutter’s Gaet and Mitchell’s Road**

Mr D Ristori stated that the signs for Gutter’s Gaet and Mitchell’s Road had not yet been erected.

The Chairman asked the Clerk of the Council to write to Mr N Hutcheson, Engineer, Roads, SIC to request that the signs are erected.

**(Action: Clerk of the Council)**

**Quoys – Road Safety Concern**

In the interests of pedestrian safety, Ms A Westlake again noted her concern that vehicles were driving at speeds which were not suitable for a residential, built up area.

She noted that in the interests of safety, the provision a ‘sleeping policeman’ would not be financially excessive.

The Chairman agreed; he asked the Clerk of the Council to write to Mr D Coupe, Executive Manager, Roads, SIC and request that a traffic counter is deployed in the area in order to record vehicles speed.

**(Action: Clerk of the Council)**

**Community Benefit Fund**

Mrs E Williamson informed members that the group was making good progress.

Viking Energy had offered Shetland Community Benefit Fund a total of £1,800,000 each year but it was CBF’s hope to negotiate another £500 per windmill which would Nett over £2,000,000 each year.

The Chairman noted that the group had to be seen to approach all renewable schemes; he asked if approaches had been made to any of the others.

Ms E Williamson advised that they had not, as yet, but they had themselves been approached by smaller schemes.

She understood how other communities might feel if Shetland Community Benefit fund approached renewable energy schemes in their areas.

The Chairman stated that there were two sides, the construction impact and the long term impact. The nearer an area was to windmills, the more finances they would receive.

Ms E Williamson further advised that there would be two pots of funds; one would filter through to Community Councils and the other would be used for loans and small grants for businesses.

She thought that it was all looking very positive; funding would come in from the very moment the ‘first shovel went into the ground’.

There being no other competent business the meeting closed at 8.30pm.

**Minute ends.**

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

Chairman..... Date.....

FLOODLIGHTING AGREEMENT

between

THE SCOTTISH MINISTERS (who and whose successors are hereinafter referred to as “The Scottish Ministers”)

and

LERWICK COMMUNITY COUNCIL (who and whose successors are hereinafter referred to as “the Grantee”)

CONSIDERING THAT (One) Clickimin Broch (hereinafter referred to as “the Subjects”) in Lerwick, Shetland is in the guardianship of the Scottish Ministers; and (Two) the Grantee with the agreement of the Scottish Ministers, has installed within the Subjects a scheme of floodlighting with a view to enhancing the appearance of the Subjects; NOW THEREFORE the parties agree as follows:

1. The Scottish Ministers, without any consideration being paid, grant to the Grantee a right to maintain, repair and, if necessary, replace floodlighting Equipment, and all necessary ancillary items at the Subjects (which Equipment and ancillary items are all hereinafter referred to as “the Equipment”).
2. No alterations or additions shall be made to the Equipment without the prior written consent of the Scottish Ministers to its type, design, manufacture and location. The location of the Equipment is indicated on the Plan annexed and executed as relative hereto [to follow, as agreed].
3. The fixing of the Equipment to any structure on the subjects is prohibited.
4. No warrandice, actual or implied, is given by the Scottish Ministers as to the safety, suitability or sufficiency of the subjects for the Grantee’s purposes.
5. Except in cases of emergency and of routine minor maintenance, access to the subjects by the Grantee, its agents or contractors for the purpose of

maintaining, repairing, replacing or removing the Equipment shall require the prior written consent of the Scottish Ministers, which consent shall not be unreasonably withheld, and shall be subject to such reasonable conditions as the Scottish Ministers, acting reasonably, may see fit to impose.

6. The Equipment shall be operated at such times and for such periods as the Grantee may deem appropriate, subject to the Scottish Ministers being entitled, following consultation with the Grantee, to operate the Equipment at other times, the electricity charges for such additional times being met by the Scottish Ministers. For the avoidance of doubt the Grantee shall be responsible for electricity charges for such ordinary operational periods agreed with the Scottish Ministers.
7. In the event of any damage being caused to the Subjects by the exercise of the rights granted to the Grantee under this Agreement, the Grantee shall immediately make good such damage at its own expense and to the reasonable satisfaction of the Scottish Ministers.
8. The Equipment shall in any question between the Grantee and the Scottish Ministers be regarded as moveable property and will at all times remain in the ownership of the Grantee who shall maintain the equipment at all times in good working order and in a neat and tidy condition, all to the reasonable satisfaction of the Scottish Ministers.
9. Except in the case of emergency, the Scottish Ministers shall not do, omit to do, or permit, any alteration to the Subjects which would have the effect of altering or damaging the Equipment, without giving reasonable prior notice to the Grantee. Any costs associated with the temporary removal of equipment shall be borne by the Grantee.
10. The Scottish Ministers shall bear no responsibility for any loss or damage to the Equipment except if such loss or damage is caused by, or as a result of negligence by, the Scottish Ministers, their servants, officers, agents or contractors or anyone else acting with the Scottish Ministers' authority.

11. Providing reasonable prior notification has been given to the Grantee, and the Scottish Ministers do nothing to prejudice either their or the Grantee's legal position in respect of any claim, the Grantee shall indemnify the Scottish Ministers in respect of all legitimate, established claims against the Scottish Ministers of whatsoever nature arising directly or indirectly from the use of the Equipment, its state of repair or other from the exercise of the Grantee of its rights hereunder, but always excepting any liability hereunder insofar as the same is due to the operation of the Equipment by or any actions or omissions of the Scottish Ministers, their servants, officers, agents, contractors, or anyone else acting with their authority.
12. Scottish Ministers shall not be liable for any loss or damage resulting from the failure of the electricity supply to the Equipment.
13. The Grantee shall indemnify the Scottish Ministers against any claims for local taxes, rates or other similar charges which would not have been made had this agreement not been entered into.
14. The Grantee, in exercising its rights hereunder, shall not do or permit anything to be done which may be, or become, a source of nuisance, annoyance, inconvenience, loss or damage to the Scottish Ministers or others using or occupying the Subjects.
15. If, in the reasonable opinion of the Scottish Ministers or their representatives at the Subjects, circumstances warrant the temporary variation or suspension of the terms hereof, the Scottish Ministers may, acting reasonably, forthwith vary or suspend this Agreement accordingly, and the Grantee shall comply immediately with such reasonable consequential directions as the Scottish Ministers or their representatives may issue.
16. This Agreement shall run from year to year until terminated by either party giving one year's written notice to the other and, in the absence of any other clause to the contrary, the date of commencement of this Agreement shall be the last date of execution hereof.

17. On the termination of this Agreement, and in the absence of any further Agreement, the Grantee shall forthwith remove the Equipment making good any damage occasioned thereby, and shall restore the Subjects to their former condition as at the commencement of this Agreement all to the reasonable satisfaction of and free of expense to the Scottish Ministers. If the Equipment is not removed within a period of 28 days, then the Scottish Ministers shall have the right to remove same and charge the reasonably incurred costs in respect thereof to the Grantee, holding the Equipment in security for payment of said costs and if such costs, plus interest as aftermentioned, have not been paid within 28 days of demand, then the Scottish Ministers shall be entitled to dispose of the Equipment and apply the proceeds thereof towards the said costs and interest and any reasonable additional expenses incurred in connection with the disposal of said Equipment, accounting to the Grantee for the free proceeds of sale, if any.
18. Unless payment of any sums or other monies due is made within 14 days of becoming due, the Grantee shall pay to the Scottish Ministers interest at the rate of 5% above the Bank of Scotland base rate chargeable from time to time on such sums and other monies and that from the date upon which same shall have become due until paid.
19. In the event of the Grantee failing to implement any of the obligations imposed upon it under these presents, the Scottish Ministers, after reasonable prior written notice to the Grantee, shall be entitled to enter upon the subjects for the purposes of ensuring that said obligations are executed, in which event the Grantee shall be obliged to pay the whole reasonable costs necessarily thereby incurred by the Scottish Ministers in so doing within 14 days of demand.
20. The Grantee shall not be entitled to assign any rights under this Agreement without the prior written consent of the Scottish Ministers (which consent shall not be unreasonably withheld) and the consent, if granted, may be subject to any reasonable terms and conditions which the Scottish Ministers acting reasonably may see fit to impose.

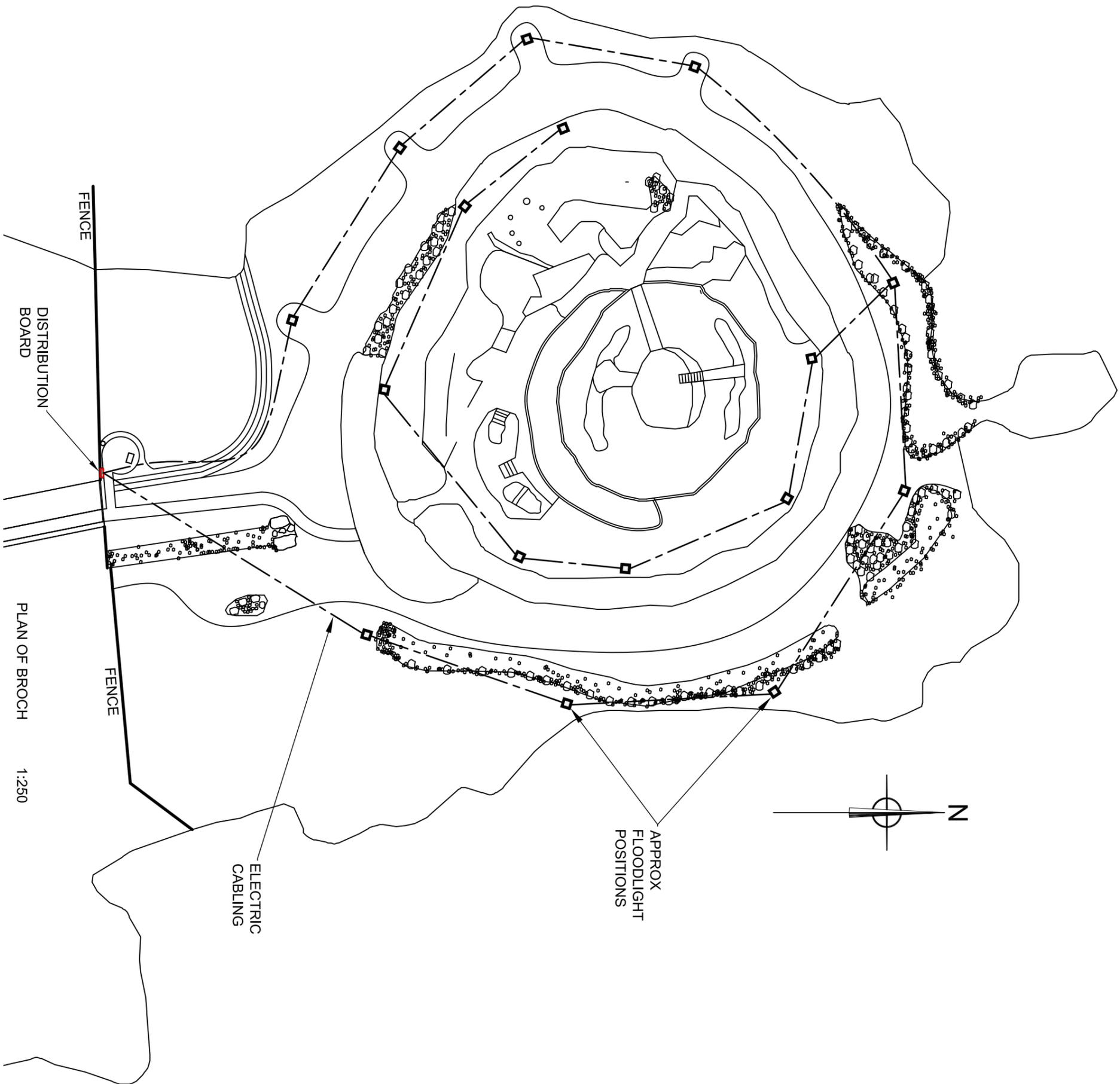
21. If there shall be any breach, non-observation or non-performance by the Grantee of any of its obligations hereunder or if the Grantee shall go into liquidation (other than for reconstruction or amalgamation) or a Receiver of the Grantee shall be appointed or, in the case of the Grantee not being a corporation, if the Grantee shall become insolvent or apparently insolvent or sign a trust deed for its creditors, then and in any such case, the Grantee shall at the absolute discretion of the Scottish Ministers forfeit all rights under these presents and this Agreement shall automatically be terminated but without prejudice to the Scottish Ministers' right of action in respect of any antecedent breach of the Grantee's obligations hereunder; PROVIDED ALWAYS that in the case of a breach, non-observance or non-performance by the Grantee which is capable of being remedied, the Scottish Ministers shall not exercise their right to terminate this Agreement unless and until they shall first have given written notice to the Grantee requiring the same to be remedied and the Grantee shall have failed to remedy same within such reasonable time as the Scottish Ministers shall prescribe.
22. Any notice (which expression includes a demand, request, consent or approval under this Agreement) shall be in writing. Any notice to the Grantee shall be sufficiently served if sent by Recorded Delivery post to Lerwick Community Council Office, 1 Stouts Court, Lerwick, ZE1 0AN or any other address intimated (with specific reference to this clause) to the Scottish Ministers in writing by or on behalf of the Grantee. Any notice to the Scottish Ministers shall be sufficiently served if sent by Recorded Delivery post to The Factor, Historic Scotland Estates Unit, Longmore House, Salisbury Place, Edinburgh EH9 1SH. Any notice shall be deemed to have been served 48 hours after posting.

In proving service, it shall be sufficient to show that the envelope containing the notice was duly addressed to the Grantee or the Scottish Ministers (as the case may be) in accordance with this clause and posted to, and received at, the place to which it was so addressed.

23. Any dispute or difference between the parties hereto, whether arising during the subsistence of this Agreement or after the expiry or sooner termination thereof, as to the meaning of these presents or the implementation thereof in any way, shall be referred, failing agreement between the parties, to the decision of the Sheriff Principal of the area in which the subjects are located, whose decision shall be final and binding on both parties.

24. The parties hereto agree to the registration of these presents for preservation and execution: IN WITNESS WHEREOF

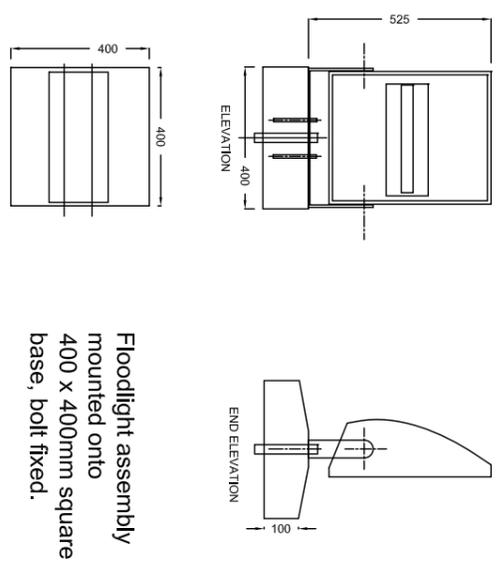
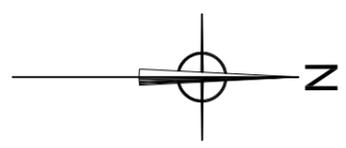
DRAFT



FENCE  
DISTRIBUTION BOARD  
FENCE  
PLAN OF BROCH 1:250

ELECTRIC CABLING

APPROX FLOODLIGHT POSITIONS



FLOODLIGHT DETAIL 1:20

Floodlight assembly mounted onto 400 x 400mm square base, bolt fixed.

Rev 'A' - correction to floodlight layout - 23-10-2012 - SH

MONUMENT	CLICKIMIN BROCH
PROJECT	FLOODLIGHTING SCHEMATIC PLAN

**HISTORIC SCOTLAND**  
**ALBA AOSMHOR**

PROJECT DRAWING NUMBER	
SCALE	As Shown
DATE	01-10-2012
ARCHIVE NUMBER	566-077-58 A
ARCHITECT	SCOTT HAMILTON
DRAWN BY	SCOTT HAMILTON

**Old Ward Boundaries - Lerwick**

**Upper Sound  
Sound  
Breiwick  
North Central  
South Central  
Clickimin  
Harbour  
North**

Clickimin Leisure Complex  
Lochside  
Lerwick  
SHETLAND  
ZE1 0PJ

8 October 2012

Telephone: +44(0)1595 741026

Mrs Katrina Semple  
Lerwick Community Council  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN

Dear Mrs Semple

**Footballers Urinating Outdoors**

Thank you for your letter of 2 October 2012 regarding the above.

I am writing to inform you that your letter will be put to Trustees of the Shetland Recreational Trust to consider at their meeting on Wednesday 12 December 2012.

I will contact you again after that meeting.

Yours sincerely



James Johnston  
General Manager

cc Mr Jonathan Emptage Team Leader - Cleansing, Grounds & Burial Services  
Mr Neil Watt Executive Manager Sport & Leisure

**From:** [brian.halcrow@shetland.gov.uk](mailto:brian.halcrow@shetland.gov.uk)  
**To:** [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
**Cc:** [george.leask@shetland.gov.uk](mailto:george.leask@shetland.gov.uk)  
**Subject:** Quoys - Roads Safety Concern  
**Date:** 09 October 2012 14:23:24  
**Attachments:** [img-X09132013-0001.pdf](#)

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Katrina,

I'm not sure of the areas you wish to have surveyed so to avoid any confusion I have enclosed a plan of the area for you to mark up where you would like a count or counts done.

I have a programme of counts still to do this year and I would think it would be doubtful if I would get to look at this one before the weather breaks up for winter. The next chance to conduct counts would be the spring of next year, approximately April.

Brian Halcrow

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This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

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**From:** Cecil Smith [csmithbousta@btinternet.com]  
**Sent:** 04 October 2012 18:10  
**To:** Clerk to Lerwick Community Council  
**Subject:** Re: Letter 2012-086 KS

Hello Katrina.

Many thanks for your email and I will keep this on file and will use it before the report is submitted before Christmas. I would like to inform you that there has been considerable interest from parties wanting to consider delivering a service and an advert will appear in the local paper on Friday to this effect. I like all others want this service to continue but it is not a service that we (SIC) have to provide but I am interested to find another provider. I will keep you updated on any progress that we make.

Kind Regards.

Cecil



Executive Manager: Dave Coupe  
Director: Phil Crossland

Roads  
Infrastructure Services Department  
Gremista  
Lerwick  
Shetland  
ZE1 OPX

Lerwick Community Council  
Per, Mrs Katrina Semple, Clerk  
Stouts Court  
Lerwick  
Shetland

Telephone: 01595 744866  
Fax: 01595 744869  
roads@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Barrie Scobie**  
Direct Dial: 01595 744134  
barrie.scobie@shetland.gov.uk

Our Ref: BS/SMG/R/E1/2

Date: 11<sup>th</sup> October 2012

Dear Mrs Semple

### Harrison Square – Irvine Place Public Space

It is our intention to reconstruct the above areas as well as widening footways along the frontage on the Esplanade to form a bus lay-by. Work will commence on 29<sup>th</sup> October 2012 and is expected to take around twenty weeks to complete.

During the period of the works the whole of this section of road will be subject to road closures and access only restrictions. Unfortunately parking and loading will be affected in this area and I would ask for your co-operation on this matter. We will endeavour to accommodate any deliveries that will inevitably be required in the areas affected by the works.

Children tend to look upon construction sites as ideal playgrounds. We would appreciate your co-operation in continually reminding them of the dangers associated with such sites both during and after the working day.

I would like to take this opportunity in advance to thank you for your co-operation during this disruptive period. We shall endeavour to keep all disruption to a minimum but should you have any problems please do not hesitate to contact me on the number listed below or at the main office at Gremista.

Contact Telephone Numbers:

Main Office	01595 744100
Main Office	01595 744134 (direct dial)
Mobile phone	07979984126 (Barrie Scobie)

RECEIVED  
16 OCT 2012

Yours sincerely

  
Executive Manager, Roads  
[HL10111201.doc]



Executive Manager: Dave Coupe  
Director: Phil Crossland

Lerwick Community Council  
Per Mrs Katrina Semple, Clerk  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Roads  
Infrastructure Services Department  
Gremista  
Lerwick  
Shetland  
ZE1 0PX

Telephone: 01595 744866  
Fax: 01595 744869  
roads@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
Colin Gair  
Direct Dial: 01595 744867  
Email: roads@shetland.gov.uk

Our Ref: CJG/JG/R/ R/E3/38,39 & 40

Date: 15 October 2012

Your Ref:

RECEIVED  
18 OCT 2012

Dear Katrina

### **Statutory Consultation on Proposed Traffic Orders, Lerwick**

Following various discussions with your Council and other organisations the Council is promoting a number of traffic regulation orders for the town centre area of Lerwick. These proposed orders are listed below for your information.

#### Pedestrianisation of Harrison Square, Lerwick

The purpose of this order is to remove all vehicles from Harrison Square, thus creating a public amenity space. Loading bay provision is to be made on the Esplanade adjacent to Harrison Square and off Irvine Place to the rear of the Camera Centre and Conochies Newsagents. This means that no business premises is more than 24 metres from a service bay.

If this order is confirmed then bollards will be placed to prevent vehicular access. These will be removable in the event of an emergency, or to allow access for essential works.

#### Extension of Pedestrianisation on Commercial Street, Lerwick

The purpose of this order is to remove all vehicular traffic from the whole of Commercial Street, making it much safer and more attractive area for pedestrians. Access for loading/unloading will be permitted before 11.30am and after 5.00pm Monday to Saturday. This is similar to the restriction that has been in place on the north part of Commercial Street since 2001. Disabled persons' vehicles will still be allowed access at any time.

If this order is confirmed then new signs will be erected at the Church Road and Market Cross entrances onto Commercial Street

Closure of Burns Walk, Lerwick to Vehicular Traffic

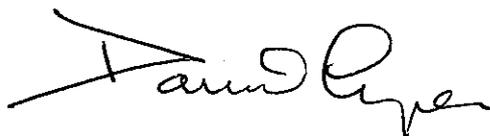
The purpose of this order is to prevent traffic driving along Burns Walk between the Esplanade and Commercial Street, thus removing the obvious hazard to pedestrians at the corner of the Clydesdale Bank. This means that vehicles will have to drive along the length of Commercial Street, from Church Road or the Market Cross, to gain access to a number of premises.

If this order is confirmed then bollards will be placed at the lower end of the stone flagged section of Burns Walk. This will still allow access from the Esplanade to the existing short-stay parking spaces on Burns Walk. The upper part of Burns Walk will remain as an accessible spur off Commercial Street. The bollards will be removable in the event of an emergency, or to allow an alternative route for traffic should works on Commercial Street require it.

I have enclosed the official Notices of Proposal and draft copies of each of the orders. I have also enclosed a schematic plan, Drawing-03, of Harrison Square and Irvine Place indicating the proposed arrangements should the order for that area be confirmed.

If you have any questions, or would like more clarification on any aspect of these proposals, then please contact Colin Gair on 01595 744867, or e-mail [roads@shetland.gov.uk](mailto:roads@shetland.gov.uk). Please note that objections must be received in writing by 16 November 2012 and should be addressed as indicated in enclosed Notice of Proposal.

Yours Sincerely



Executive Manager, Roads

LH LETTER

Enc.

**SHETLAND ISLANDS COUNCIL  
(HARRISON SQUARE, LERWICK) (PEDESTRIANISATION)  
TRAFFIC REGULATION ORDER 2012**

**NOTICE** is hereby given that SHETLAND ISLANDS COUNCIL propose to make the above named Order under Sections 1 to 4 of the Road Traffic Regulation Act 1984, as amended.

1. Effect of Order (Prohibition of Driving)

The general effect of the Order will be that no person shall drive or cause or permit to be driven any motor vehicle or ride or cause or permit to be ridden any pedal cycle:

- a. During the period 11.30am until 5.00pm, Monday to Saturday, on the lengths of road described in Paragraphs 3 and 4 of the Schedule appended hereto except as expressly provided hereinafter in Articles 2(a), 2(b), 2(c), 2(d) and 2(e).
- b. At any time on the lengths of road described in Paragraphs 1 and 2 of the said Schedule, except as expressly provided hereinafter in Articles 2(a), 2(b) and 2(c).

2. Exceptions

Exceptions to this Order are permitted in respect of the following:

- a. With the permission of the Chief Officer of Police or his nominee or at the direction of a Police Officer in uniform;
- b. Any vehicle which is being used for the purposes of the emergency services or any vehicle in the service of the Police or the Shetland Islands Council which is being used in the pursuance or exercise of statutory powers or duties;
- c. Any vehicle with the permission of the Shetland Islands Council which cannot reasonably be used in any other road and which is being used in connection with any building operation or demolition, the removal of any obstruction to traffic, the maintenance, improvement, realignment of any road or the laying, erection, alteration or repair in or adjacent to the road of any sewer or any pipe or apparatus for the supply of water or electricity or telecommunications or any traffic sign;
- d. Any vehicle which cannot reasonably be used in any other road to take access to or egress from a suitable off-road private parking space and which is being used for the conveyance of persons, goods or merchandise to or from a premises situated on or adjacent to that length of road;
- e. Any vehicle lawfully displaying a disabled persons' badge and which immediately before or after any period of waiting, allowed by virtue of, or by any provision, as required by Regulation 4 of the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (Scotland) Regulations 1991 to be included in an Order under the Road Traffic Regulation Act 1984, has been or is to be driven by a disabled person or, has been or is to be used for carrying disabled persons as passengers.

3. A copy of the proposed Order together with a map showing the lengths of road affected and the Statement of Reasons for proposing to make the Order may be inspected at Roads Service, Gremista, Lerwick during normal office hours.

4. Any person wishing to object to the proposed Order must send an objection in writing to the undersigned by 30 November 2012. Objections should state the name and address of the objector, the matter to which their objections relate and the grounds on which they are made.

Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 0NT

12 October 2012

## SCHEDULE

1. All of Harrison Square, commencing at its junction with A969 Esplanade, in a generally westerly direction to its junction with the unnamed road leading to Irvine Place, a distance of 22 metres or thereby;
2. That length of unnamed road between Harrison Square and Irvine place, commencing at its junction with Harrison Square, in a generally south easterly direction to a point 4 metres or thereby north west of the south side of No 74 Commercial Street, a distance of 20 metres or thereby;
3. That length of unnamed road between Harrison Square and Irvine place, commencing at a point 4 metres or thereby north west of the south side of No 74 Commercial Street, in a generally south easterly direction to its junction with Irvine Place, a distance of 9 metres or thereby;
4. That length of Irvine Place, commencing at its junction with the unnamed road leading to Harrison Square, in a generally north easterly direction to its junction with A969 Esplanade, a distance of 22 metres or thereby.

This is the schedule referred to in the foregoing "Shetland Islands Council (Harrison Square, Lerwick) (Pedestrianisation) Traffic Regulation Order 2012" Notice of Proposal.

Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 0NT

12 October 2012

**SHETLAND ISLANDS COUNCIL**  
**(HARRISON SQUARE, LERWICK) (PEDESTRIANISATION)**  
**TRAFFIC REGULATION ORDER 2012**

SHETLAND ISLANDS COUNCIL, in exercise of their powers under Sections 1 to 4 of the Road Traffic Regulation Act 1984 and all other enabling powers, and after consultation with the Chief Officer of Police in accordance with paragraph 20 of Schedule 9 of the said Act, hereby make the following Order :

1. This Order may be cited as the "Shetland Islands Council (Harrison Square, Lerwick) (Pedestrianisation) Traffic Regulation Order 2012" and will come into effect on [REDACTED]

2. Effect of Order (Prohibition of Driving)

With effect from the date on which this Order becomes operational, no person shall drive or cause or permit to be driven any motor vehicle or ride or cause or permit to be ridden any pedal cycle during the period 11.30am until 5.00pm, Monday to Saturday, on the lengths of road described in Paragraphs 3 and 4 of the Schedule and shown cross-hatched in green on the plan, Drawing No. P20/2012, both annexed and executed as relative to this Order, except as expressly provided hereinafter in Articles 4(a), 4(b), 4(c), 4(d) and 4(e).

3. Effect of Order (Prohibition of Driving)

With effect from the date on which this Order becomes operational, no person shall drive or cause or permit to be driven any motor vehicle or ride or cause or permit to be ridden any pedal cycle at any time on the lengths of road described in Paragraphs 1 and 2 of the Schedule and shown cross-hatched in red on the plan, Drawing No. P20/2012, both annexed and executed as relative to this Order, except as expressly provided hereinafter in Articles 4(a), 4(b) and 4(c).

4. Exceptions

Exceptions to this Order are permitted in respect of the following:

- (a) With the permission of the Chief Officer of Police or his nominee or at the direction of a Police Officer in uniform;

- (b) Any vehicle which is being used for the purposes of the emergency services or any vehicle in the service of the Police or the Shetland Islands Council which is being used in the pursuance or exercise of statutory powers or duties;
- (c) Any vehicle with the permission of the Shetland Islands Council which cannot reasonably be used in any other road and which is being used in connection with any building operation or demolition, the removal of any obstruction to traffic, the maintenance, improvement, realignment of any road or the laying, erection, alteration or repair in or adjacent to the road of any sewer or any pipe or apparatus for the supply of water or electricity or telecommunications or any traffic sign;
- (d) Any vehicle which cannot reasonably be used in any other road to take access to or egress from a suitable off-road private parking space and which is being used for the conveyance of persons, goods or merchandise to or from a premises situated on or adjacent to that length of road;
- (e) Any vehicle lawfully displaying a disabled persons' badge and which immediately before or after any period of waiting, allowed by virtue of, or by any provision, as required by Regulation 4 of the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (Scotland) Regulations 1991 to be included in an Order under the Road Traffic Regulation Act 1984, has been or is to be driven by a disabled person or, has been or is to be used for carrying disabled persons as passengers.

5. The restrictions imposed by this Order shall be in addition to and not in derogation of any restrictions or requirements imposed by any regulations made or having effect as if made under the Road Traffic Regulation Act 1984, or by or under any other enactment.

Made and enacted by the Shetland Islands Council on [REDACTED]

.....  
Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick

## SCHEDULE

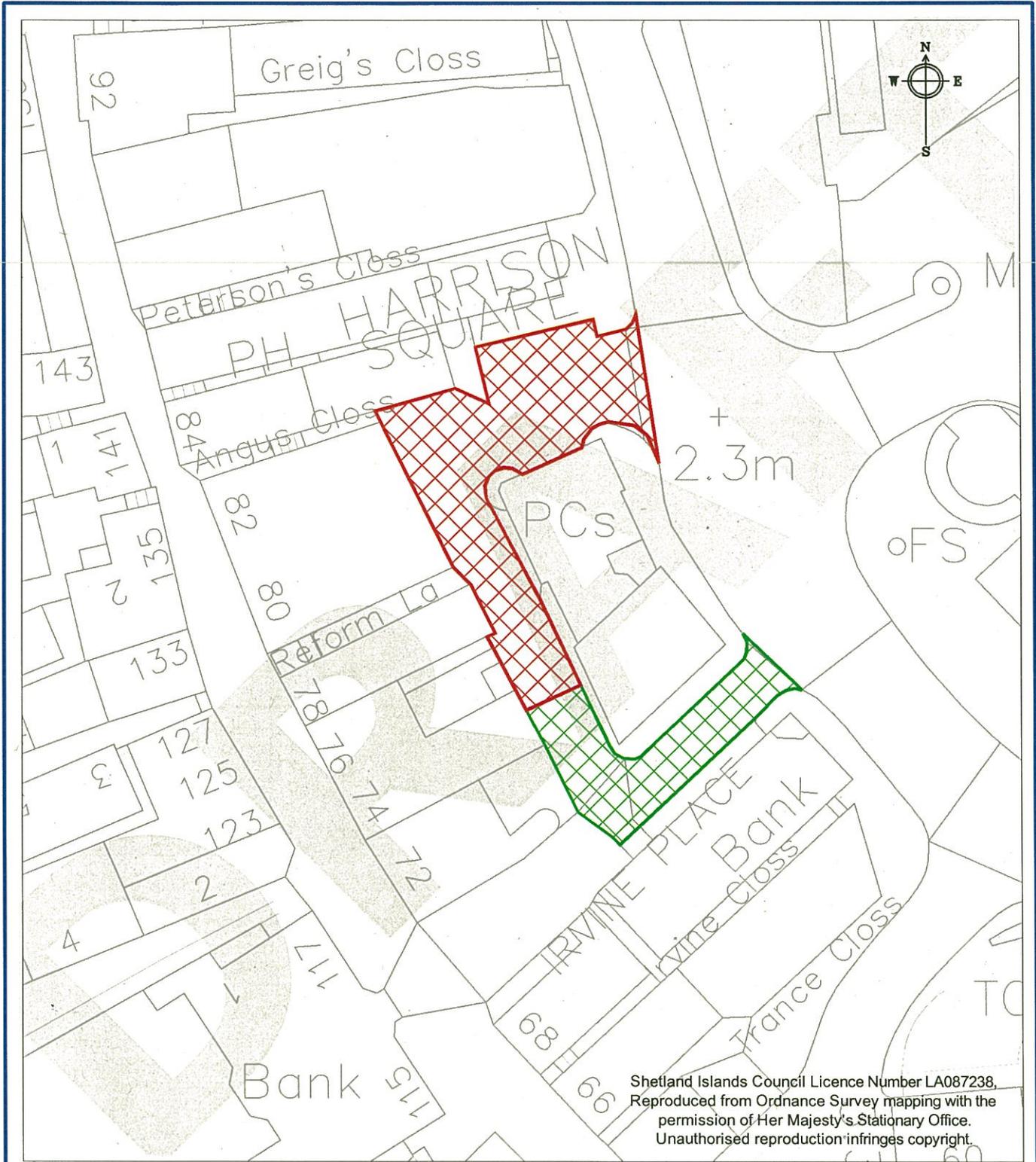
1. All of Harrison Square, commencing at its junction with A969 Esplanade, in a generally westerly direction to its junction with the unnamed road leading to Irvine Place, a distance of 22 metres or thereby, all as shown cross-hatched in red on the plan, Drawing No. P20/2012, annexed and executed as relative hereto;
2. That length of unnamed road between Harrison Square and Irvine place, commencing at its junction with Harrison Square, in a generally south easterly direction to a point 4 metres or thereby north west of the south side of No 74 Commercial Street, a distance of 20 metres or thereby, all as shown cross-hatched in red on the said plan;
3. That length of unnamed road between Harrison Square and Irvine place, commencing at a point 4 metres or thereby north west of the south side of No 74 Commercial Street, in a generally south easterly direction to its junction with Irvine Place, a distance of 9 metres or thereby, all as shown cross-hatched in green on the said plan;
4. That length of Irvine Place, commencing at its junction with the unnamed road leading to Harrison Square, in a generally north easterly direction to its junction with A969 Esplanade, a distance of 22 metres or thereby, all as shown cross-hatched in green on the said plan.

This is the schedule referred to in the foregoing "Shetland Islands Council (Harrison Square, Lerwick) (Pedestrianisation) Traffic Regulation Order 2012".

.....  
Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 0NT

## **STATEMENT OF REASONS**

1. In the interests of creating a safer environment for pedestrians, especially the young, the elderly and the disabled.
2. To improve the amenity of the area and enhance the town centre as a destination and a community resource.



Shetland Islands Council Licence Number LA087238,  
 Reproduced from Ordnance Survey mapping with the  
 permission of Her Majesty's Stationary Office.  
 Unauthorised reproduction infringes copyright.

This is the plan referred to in the foregoing  
 "Shetland Islands Council (Harrison Square,  
 Lerwick) (Pedestrianisation) Traffic Regulation  
 Order 2012"

# Shetland Islands Council

Traffic & Road Safety Section, Roads Service  
 Department of Infrastructure Services  
 Gremista, Lerwick, Shetland ZE1 0PX



Tel: 01595 744866 Fax: 01595 744869

Date: 12/10/2012	Drawn: CJG	Checked: TGL	Scale: 1:500
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Philip Crossland  
 Director of Infrastructure Services

Drg No: <b>P20/2012</b>	Rev: -
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**SHETLAND ISLANDS COUNCIL  
(COMMERCIAL STREET, ETC, LERWICK) (PEDESTRIANISATION)  
TRAFFIC REGULATION ORDER 2012**

**NOTICE** is hereby given that SHETLAND ISLANDS COUNCIL propose to make the above named Order under Sections 1 to 4 of the Road Traffic Regulation Act 1984, as amended.

1. Effect of Order (Prohibition of Driving)

The general effect of the Order will be that no person shall drive or cause or permit to be driven any motor vehicle or ride or cause or permit to be ridden any pedal cycle:

- a. During the period 11.30am until 5.00pm, Monday to Saturday, on the lengths of road described in Paragraphs 2 to 5 of the Schedule appended hereto except as expressly provided hereinafter in Articles 2(a), 2(b), 2(c), 2(d) and 2(e).
- b. During the period 11.30am until 5.00pm, Monday to Saturday, on the lengths of road described in Paragraphs 1, 6 and 7 of the said Schedule, except as expressly provided hereinafter in Articles 2(a), 2(b), 2(c) and 2(e).

2. Exceptions

Exceptions to this Order are permitted in respect of the following:

- a. With the permission of the Chief Officer of Police or his nominee or at the direction of a Police Officer in uniform;
- b. Any vehicle which is being used for the purposes of the emergency services or any vehicle in the service of the Police or the Shetland Islands Council which is being used in the pursuance or exercise of statutory powers or duties;
- c. Any vehicle with the permission of the Shetland Islands Council which cannot reasonably be used in any other road and which is being used in connection with any building operation or demolition, the removal of any obstruction to traffic, the maintenance, improvement, realignment of any road or the laying, erection, alteration or repair in or adjacent to the road of any sewer or any pipe or apparatus for the supply of water or electricity or telecommunications or any traffic sign;
- d. Any vehicle which cannot reasonably be used in any other road to take access to or egress from a suitable off-road private parking space and which is being used for the conveyance of persons, goods or merchandise to or from a premises situated on or adjacent to that length of road;
- e. Any vehicle lawfully displaying a disabled persons' badge and which immediately before or after any period of waiting, allowed by virtue of, or by any provision, as required by Regulation 4 of the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (Scotland) Regulations 1991 to be included in an Order under the Road Traffic Regulation Act 1984, has been or is to be driven by a disabled person or, has been or is to be used for carrying disabled persons as passengers.

3. Revocation

The provisions of the following existing Road Traffic Orders would be revoked to the extent hereinafter specified :

- a. "Shetland Islands Council (Commercial Street, etc, Lerwick) (Pedestrianisation) Traffic Regulation Order 2001" in its entirety.
4. A copy of the proposed Order together with a map showing the lengths of road affected and the Statement of Reasons for proposing to make the Order may be inspected at Roads Service, Gremista, Lerwick during normal office hours.
5. Any person wishing to object to the proposed Order must send an objection in writing to the undersigned by 16 November 2012. Objections should state the name and address of the objector, the matter to which their objections relate and the grounds on which they are made.

Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 0NT

12 October 2012

## SCHEDULE

1. That length of Commercial Street, commencing at its junction with A969 Church Road, in a generally westerly direction to a point in line with the west side of No 60/62 Commercial Street, a distance of 93 metres or thereby;
2. That length of the Market Cross, commencing at its junction with A969 Esplanade, in a generally south westerly direction to its junction with Commercial Street, a distance of 37 metres or thereby;
3. That length of Mounthooly Street, commencing at its junction with Commercial Street, in a generally south westerly direction for a distance of 85 metres or thereby;
4. That length of Commercial Street, commencing at a point in line with the west side of No 60/62 Commercial Street, in a generally north westerly direction to its junction with Irvine Place, a distance of 56 metres or thereby;
5. That length of Irvine Place, commencing at its junction with Commercial Street, in a generally north easterly direction to its junction with the unnamed road between Harrison Square and Irvine Place, a distance of 17 metres or thereby;
6. That length of Commercial Street, commencing at its junction with Irvine Place, in a generally northerly direction to where it becomes Commercial Road (25 meters or thereby north of Charlotte Street), a distance of 190 metres or thereby;
7. That length of Burns Walk, commencing at its junction with Commercial Street, in a generally easterly direction for a distance of 20 metres or thereby.

This is the schedule referred to in the foregoing "Shetland Islands Council (Commercial Street, etc, Lerwick) (Pedestrianisation) Traffic Regulation Order 2012" Notice of Proposal.

Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 ONT

12 October 2012

**SHETLAND ISLANDS COUNCIL**  
**(COMMERCIAL STREET, ETC, LERWICK) (PEDESTRIANISATION)**  
**TRAFFIC REGULATION ORDER 2012**

SHETLAND ISLANDS COUNCIL, in exercise of their powers under Sections 1 to 4 of the Road Traffic Regulation Act 1984 and all other enabling powers, and after consultation with the Chief Officer of Police in accordance with paragraph 20 of Schedule 9 of the said Act, hereby make the following Order :

1. This Order may be cited as the “Shetland Islands Council (Commercial Street, etc, Lerwick) (Pedestrianisation) Traffic Regulation Order 2012” and will come into effect on XXXXXXXXXX

2. Effect of Order (Prohibition of Driving)

With effect from the date on which this Order becomes operational, no person shall drive or cause or permit to be driven any motor vehicle or ride or cause or permit to be ridden any pedal cycle during the period 11.30am until 5.00pm, Monday to Saturday, on the lengths of road described in Paragraphs 2 to 5 of the Schedule and shown cross-hatched in green on the plan, Drawing No. P19/2012, both annexed and executed as relative to this Order, except as expressly provided hereinafter in Articles 4(a), 4(b), 4(c), 4(d) and 4(e).

3. Effect of Order (Prohibition of Driving)

With effect from the date on which this Order becomes operational, no person shall drive or cause or permit to be driven any motor vehicle or ride or cause or permit to be ridden any pedal cycle during the period 11.30am until 5.00pm, Monday to Saturday, on the lengths of road described in Paragraphs 1, 6 and 7 of the Schedule and shown cross-hatched in red on the plan, Drawing No. P19/2012, both annexed and executed as relative to this Order, except as expressly provided hereinafter in Articles 4(a), 4(b), 4(c) and 4(e).

4. Exceptions

Exceptions to this Order are permitted in respect of the following:

- (a) With the permission of the Chief Officer of Police or his nominee or at the direction of a Police Officer in uniform;
- (b) Any vehicle which is being used for the purposes of the emergency services or any vehicle in the service of the Police or the Shetland Islands Council which is being used in the pursuance or exercise of statutory powers or duties;
- (c) Any vehicle with the permission of the Shetland Islands Council which cannot reasonably be used in any other road and which is being used in connection with any building operation or demolition, the removal of any obstruction to traffic, the maintenance, improvement, realignment of any road or the laying, erection, alteration or repair in or adjacent to the road of any sewer or any pipe or apparatus for the supply of water or electricity or telecommunications or any traffic sign;
- (d) Any vehicle which cannot reasonably be used in any other road to take access to or egress from a suitable off-road private parking space and which is being used for the conveyance of persons, goods or merchandise to or from a premises situated on or adjacent to that length of road;
- (e) Any vehicle lawfully displaying a disabled persons' badge and which immediately before or after any period of waiting, allowed by virtue of, or by any provision, as required by Regulation 4 of the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (Scotland) Regulations 1991 to be included in an Order under the Road Traffic Regulation Act 1984, has been or is to be driven by a disabled person or, has been or is to be used for carrying disabled persons as passengers.

5. The provisions of the following existing Road Traffic Orders are hereby revoked to the extent hereinafter specified :

- a) "Shetland Islands Council (Commercial Street, etc, Lerwick) (Pedestrianisation) Traffic Regulation Order 2001" in its entirety.

6. The restrictions imposed by this Order shall be in addition to and not in derogation of any restrictions or requirements imposed by any regulations made or having effect as if made under the Road Traffic Regulation Act 1984, or by or under any other enactment.

Made and enacted by the Shetland Islands Council on [REDACTED]

.....  
Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 ONT

## SCHEDULE

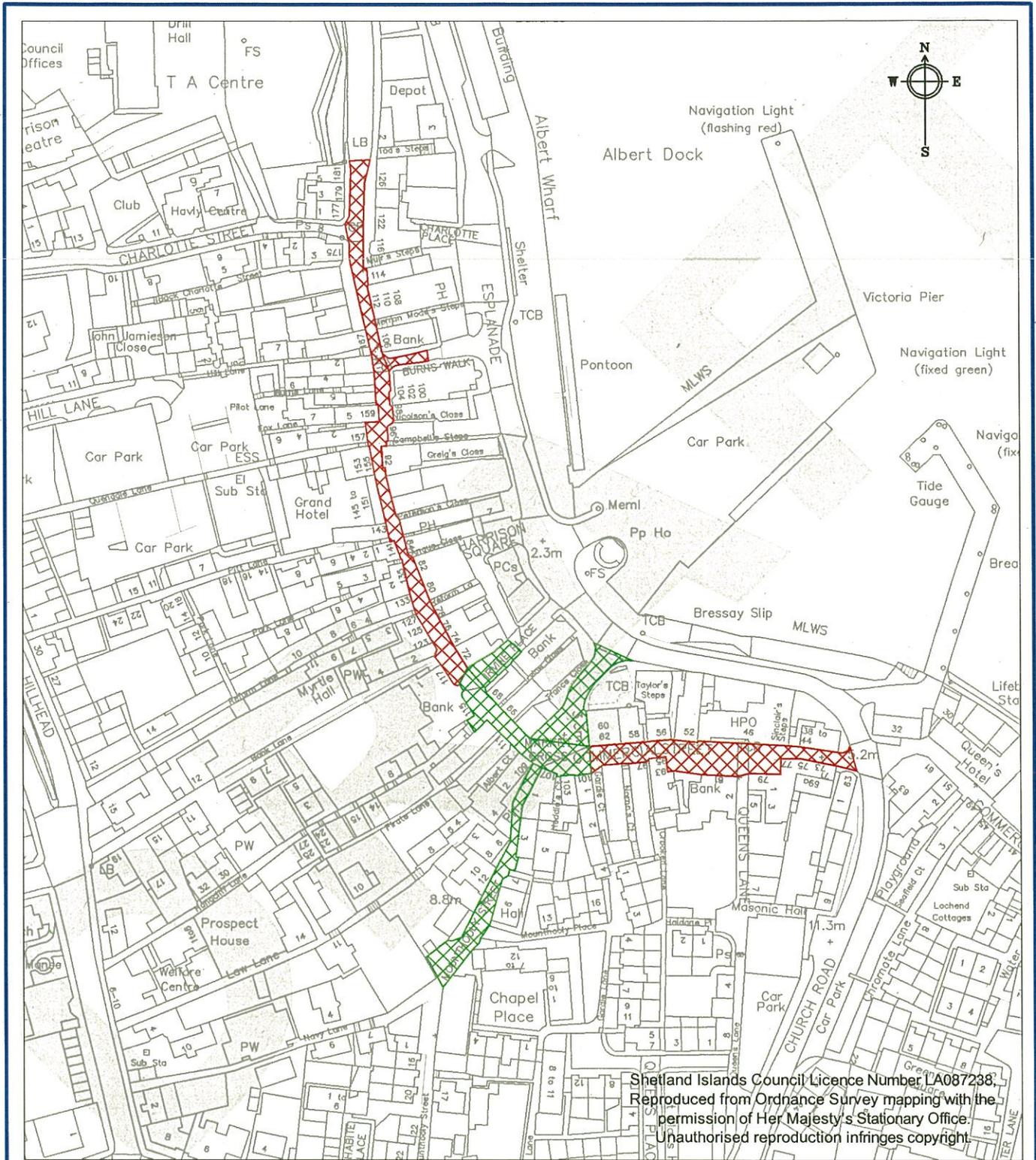
1. That length of Commercial Street, commencing at its junction with A969 Church Road, in a generally westerly direction to a point in line with the west side of No 60/62 Commercial Street, a distance of 93 metres or thereby, all as shown cross-hatched in red on the plan, Drawing No. P19/2012 annexed and executed as relative hereto;
2. That length of the Market Cross, commencing at its junction with A969 Esplanade, in a generally south westerly direction to its junction with Commercial Street, a distance of 37 metres or thereby, all as shown cross-hatched in green on the said plan;
3. That length of Mounthooly Street, commencing at its junction with Commercial Street, in a generally south westerly direction for a distance of 85 metres or thereby, all as shown cross-hatched in green on the said plan;
4. That length of Commercial Street, commencing at a point in line with the west side of No 60/62 Commercial Street, in a generally north westerly direction to its junction with Irvine Place, a distance of 56 metres or thereby, all as shown cross-hatched in green on the said plan;
5. That length of Irvine Place, commencing at its junction with Commercial Street, in a generally north easterly direction to its junction with the unnamed road between Harrison Square and Irvine Place, a distance of 17 metres or thereby, all as shown cross-hatched in green on the said plan;
6. That length of Commercial Street, commencing at its junction with Irvine Place, in a generally northerly direction to where it becomes Commercial Road (25 meters or thereby north of Charlotte Street), a distance of 190 metres or thereby, all as shown cross-hatched in red on the said plan;
7. That length of Burns Walk, commencing at its junction with Commercial Street, in a generally easterly direction for a distance of 20 metres or thereby, all as shown cross-hatched in red on the said plan.

This is the schedule referred to in the foregoing "Shetland Islands Council (Commercial Street, etc, Lerwick) (Pedestrianisation) Traffic Regulation Order 2012".

.....  
Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick

## **STATEMENT OF REASONS**

1. In the interests of creating a safer environment for pedestrians, especially the young, the elderly and the disabled.
2. To improve the amenity of the area and enhance the town centre as a destination and a community resource.



Shetland Islands Council Licence Number LA087238.  
 Reproduced from Ordnance Survey mapping with the  
 permission of Her Majesty's Stationary Office.  
 Unauthorised reproduction infringes copyright.

This is the plan referred to in the foregoing  
 "Shetland Islands Council (Commercial Street,  
 etc, Lerwick) (Pedestrianisation) Traffic  
 Regulation Order 2012"

# Shetland Islands Council

Traffic & Road Safety Section, Roads Service  
 Department of Infrastructure Services  
 Gremista, Lerwick, Shetland ZE1 0PX



Tel: 01595 744866 Fax: 01595 744869

Date: 12/10/2012	Drawn: CJG	Checked: TGL	Scale: 1:2000
Drg No: <b>P19/2012</b>			Rev: -

Philip Crossland  
 Director of Infrastructure Services

**SHETLAND ISLANDS COUNCIL  
(BURNS WALK, LERWICK) (ROAD CLOSURE)  
TRAFFIC REGULATION ORDER 2012**

**NOTICE** is hereby given that SHETLAND ISLANDS COUNCIL propose to make the above named Order under Sections 1 to 4 of the Road Traffic Regulation Act 1984, as amended.

1. Effect of Order (Prohibition of Driving)

The general effect of the Order will be that no person shall drive or cause or permit to be driven any motor vehicle or ride or cause or permit to be ridden any pedal cycle at any time on the length of road described in Paragraph 1 of the Schedule appended hereto, except as expressly provided hereinafter in Articles 2(a), 2(b) and 2(c).

2. Exceptions

Exceptions to this Order are permitted in respect of the following:

- a. With the permission of the Chief Officer of Police or his nominee or at the direction of a Police Officer in uniform;
  - b. Any vehicle which is being used for the purposes of the emergency services or any vehicle in the service of the Police or the Shetland Islands Council which is being used in the pursuance or exercise of statutory powers or duties;
  - c. Any vehicle with the permission of the Shetland Islands Council which cannot reasonably be used in any other road and which is being used in connection with any building operation or demolition, the removal of any obstruction to traffic, the maintenance, improvement, realignment of any road or the laying, erection, alteration or repair in or adjacent to the road of any sewer or any pipe or apparatus for the supply of water or electricity or telecommunications or any traffic sign.
3. A copy of the proposed Order together with a map showing the length of road affected and the Statement of Reasons for proposing to make the Order may be inspected at Roads Service, Gremista, Lerwick during normal office hours.
4. Any person wishing to object to the proposed Order must send an objection in writing to the undersigned by 16 November 2012. Objections should state the name and address of the objector, the matter to which their objections relate and the grounds on which they are made.

Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 ONT

12 October 2012

## SCHEDULE

1. That length of Burns Walk, commencing at a point 15 metres or thereby west of its junction with A969 Esplanade, in a generally westerly direction for a distance of 5 metres or thereby.

This is the schedule referred to in the foregoing "Shetland Islands Council (Burns Walk, Lerwick) (Road Closure) Traffic Regulation Order 2012" Notice of Proposal.

Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 0NT

12 October 2012

**SHETLAND ISLANDS COUNCIL**  
**(BURNS WALK, LERWICK) (ROAD CLOSURE)**  
**TRAFFIC REGULATION ORDER 2012**

SHETLAND ISLANDS COUNCIL, in exercise of their powers under Sections 1 to 4 of the Road Traffic Regulation Act 1984 and all other enabling powers, and after consultation with the Chief Officer of Police in accordance with paragraph 20 of Schedule 9 of the said Act, hereby make the following Order :

1. This Order may be cited as the "Shetland Islands Council (Burns Walk, Lerwick) (Road Closure) Traffic Regulation Order 2012" and will come into effect on [REDACTED]

2. Effect of Order (Prohibition of Driving)

With effect from the date on which this Order becomes operational, no person shall drive or cause or permit to be driven any motor vehicle or ride or cause or permit to be ridden any pedal cycle at any time on the length of road described in Paragraph 1 of the Schedule and shown cross-hatched in red on the plan, Drawing No. P18/2012, both annexed and executed as relative to this Order, except as expressly provided hereinafter in Articles 3(a), 3(b) and 3(c).

3. Exceptions

Exceptions to this Order are permitted in respect of the following:

- (a) With the permission of the Chief Officer of Police or his nominee or at the direction of a Police Officer in uniform;
- (b) Any vehicle which is being used for the purposes of the emergency services or any vehicle in the service of the Police or the Shetland Islands Council which is being used in the pursuance or exercise of statutory powers or duties;
- (c) Any vehicle with the permission of the Shetland Islands Council which cannot reasonably be used in any other road and which is being used in connection with any building operation or demolition, the removal of any obstruction to traffic, the maintenance, improvement, realignment of any road or the laying, erection, alteration or repair in or adjacent to the road

of any sewer or any pipe or apparatus for the supply of water or electricity or telecommunications or any traffic sign;

4. The restrictions imposed by this Order shall be in addition to and not in derogation of any restrictions or requirements imposed by any regulations made or having effect as if made under the Road Traffic Regulation Act 1984, or by or under any other enactment.

Made and enacted by the Shetland Islands Council on [REDACTED]

.....  
Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 0NT

## SCHEDULE

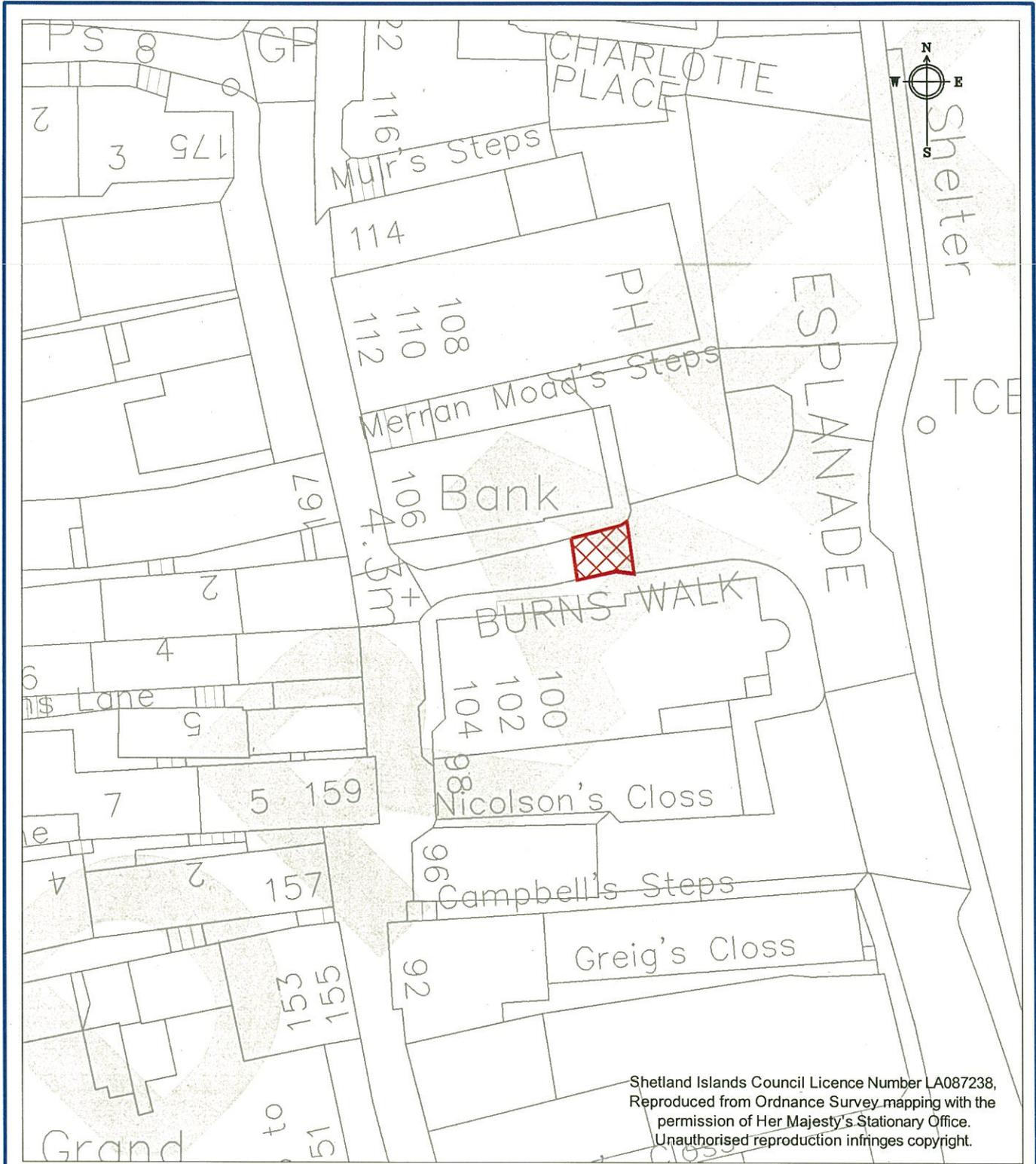
1. That length of Burns Walk, commencing at a point 15 metres or thereby west of its junction with A969 Esplanade, in a generally westerly direction for a distance of 5 metres or thereby, all as shown cross-hatched in red on the plan, Drawing No. P18/2012, annexed and executed as relative hereto.

This is the schedule referred to in the foregoing "Shetland Islands Council (Burns Walk, Lerwick) (Road Closure) Traffic Regulation Order 2012".

.....  
Philip Crossland  
Director of Infrastructure Services  
Proper Officer for the Shetland Islands Council  
Grantfield  
Lerwick  
ZE1 0NT

## STATEMENT OF REASONS

1. In the interests of creating a safer environment for pedestrians on Commercial Street, especially the young, the elderly and the disabled.
2. To improve the amenity of the area and enhance the town centre as a destination and a community resource.



Shetland Islands Council Licence Number LA087238,  
 Reproduced from Ordnance Survey mapping with the  
 permission of Her Majesty's Stationary Office.  
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This is the plan referred to in the foregoing  
 "Shetland Islands Council (Burns Walk, Lerwick)  
 (Road Closure) Traffic Regulation Order 2012"

# Shetland Islands Council

Traffic & Road Safety Section, Roads Service  
 Department of Infrastructure Services  
 Gremista, Lerwick, Shetland ZE1 0PX



Tel: 01595 744866 Fax: 01595 744869

Philip Crossland  
 Director of Infrastructure Services

Date: 12/10/2012	Drawn: CJG	Checked: TGL	Scale: 1:500
Drg No: <b>P18/2012</b>			Rev: -

## LERWICK COMMUNITY COUNCIL

### Financial report as at 30 October 2012

	£	£
<b><u>INCOME</u></b>		
Balance at as 6 April 2012		7,026.20
SIC Grant - Part Payment 2012-13		14,945.00
SIC Grant - Second Tranche		13,488.00
		35,459.20
<b><u>EXPENDITURE</u></b>		
Office Costs	3,373.61	
Employment Costs	4,713.24	
Administration	492.35	
Chambers	377.31	
Accountancy	200.00	
Misc.	540.60	
Grants/Projects	2,372.94	
		12,070.05
		<b>23,389.15</b>
<b><u>REPRESENTED BY</u></b>		
Balance as at 30 September 2012		25,203.89
<b><u>Indication of Free Funds:</u></b>		
Main Annual Running Costs Forecast - £15,996.40		
Costs Remaining	6,839.89	
Annual Grants & Projects Amended Forecast - £5,975.00		
Payments Remaining	4,602.06	
<b><u>Committed Funding:</u></b>		
Royal British Legion Lerwick Pipe Band	2,000.00	
Lerwick Community Council Website	350.00	
Benches - Cunningham Way	300.00	
Vagar Road Grant - <i>Grant Estimate</i>	300.00	
Shetland Gymnastics Club	1,000.00	
		15,391.95
<b>Estimated Free Funds</b>		<b>7,997.20</b>



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: chair@lerwickcc.org.uk

## CLERK

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: clerk@lerwickcc.org.uk

## APPLICATION FOR GRANT

Name of group/organisation: Living Lerwick Ltd

Contact name & position held: Christena Irvine, BID Manager

Address: 7 Mounthooly Street, Lerwick Shetland, ZE1 0BJ

Mobile & telephone numbers: 01595 696932 or 07767 446617

Email address: info@livinglerwick.co.uk

**Details of project:** *(This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)*

Living Lerwick Ltd is in the process of planning and organising an improved experience for people shopping in Lerwick Town Centre over Christmas. The Winter Festival project has a budget of £20,000 with £10,000 coming directly from the levy collected from business owners by Living Lerwick Ltd and £10,000 from the SIC Events and Festivals fund. The Winter Festival has been planned and budgeted for quite some time but it has recently come to our attention that the SIC no longer wish to provide any Christmas trees in Lerwick. We had not budgeted for the provision of Christmas trees, as we did not know they would not be supplied.

The directors have considered the problem and decided the most cost effective solution would be to provide 50 x 4 foot potted Fraser Fir Christmas trees along the length of Commercial Street. This would be on the understanding that the business owners care for them during the festive period and take them in at night. The trees would then be returned to COPE Ltd, who would tend to them throughout the year in preparation for re-use next Christmas (and hopefully a few more).

Any grant received would be spent on the initial capital cost of buying the trees. The best quote we can get for this is £1150 + VAT.

The outcome would be a much more festive look and feel to the town centre during the Christmas period for the community for years to come and the trees would support the rest of the Winter Festival project.

It is planned that the Winter Festival would consist of:

- A switch on event on 24<sup>th</sup> November which will start with a fire at Bain's beach, followed by a procession led by the Jarl/junior Jarl where lights will switch on as they pass.
- A new and improved Christmas lighting scheme which includes white garlands of light and projected lights.
- A street advent calendar consisting of 8" white cubes in 24 shop windows, one to be opened each day with the contents decided on by the shop.
- Santa travelling along Commercial Street using a pony and cart
- A Santa's grotto in one of the vacant premises on Commercial Street to be co-ordinated by Living Lerwick Ltd but run by a charity using a Narnia theme (all proceeds to the charity).

Type of organisation (e.g. voluntary / charitable): Ltd Company (not for profit business improvement district)

Number of members in group/organisation: 174 and what percentage reside in Lerwick: 100%

Number of residents in the Lerwick area likely to benefit from project – Adults 100% Children: 100%.

Current financial position of group/organisation: Businesses are contributing a levy of approximately £77,750 to achieve all aspects of the Living Lerwick Ltd business plan

Costs of proposed project: £21,150 + VAT.

Funding/grants received from other sources (e.g. fundraising): £10,000 SIC Events & Festivals (TBC)

Grant requested from Lerwick Community Council: £1150

Details of last grant received from Lerwick Community Council: N/A

Date: ..... Amount: .....

### CONDITIONS OF GRANT

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

#### IMPORTANT

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): Christena Irine, BID Manager

of (group/organisation): Living Lerwick Ltd

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

**(please tick appropriate box)**

We have previously been through grant process with Shetland Islands Council (SIC) Education &

Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: Phostera m. Inne.....

Date: 10/10/12.....

**For Official Use Only:**

Date application received: .....

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....

**CHILD PROTECTION DETAILS**

From 1<sup>st</sup> April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link [www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation](http://www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation)). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

**Q1a** Does your group organise activities for children and young people under the age of 18?

Yes  No

**Q1b** Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes  No

**If you answered no to both question 1a and 1b, go directly to signatory section**

**If you answered yes to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4:** (Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation **MUST** have ALL of the following policies and procedures in place in order to receive any grant assistance.)

**Q2a** Does your organisation have an approved Child Protection Policy?

Yes  No

**Q2b** Does your organisation have an approved Child Protection Procedure?

Yes  No

**Q2c** Does your organisation have an approved Equal Opportunities Policy?

Yes  No

**Q2d** Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes  No

**Q2e** Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes  No  Not Applicable

**Q2f** Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes  No

**Q3** How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

(tick)

Voluntary Action Shetland (VAS)	<input type="checkbox"/>
National Governing Body	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	<input type="checkbox"/>

**Q4** Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes  No

**Signatory Section**

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature ..... *Christena M. Irvine* .....

Date ..... *10/10/12* .....

Print Name *CHRISTENA IRVINE* .....

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

\*Please use the space below to provide us with any additional information

**Child Protection requirements - Guidelines**

From 1 April 2010 any organisation seeking financial assistance from this grant aid scheme must comply with Child Protection requirements if they:

**1. Organise activities for children and young people under the age of 18;**

**Or**

**2. Arrange activities attended by children and young people under the age of 18, and have staff or volunteers engaged in a 'childcare' position as defined in the Protection of Vulnerable Groups (Scotland) Act 2007\***

If either of these conditions applies to your group, then you will need to ensure that you have in place **all** of the following: a Child Protection Policy and Child Protection Procedures; a Code of Conduct for staff and volunteers; an Equal Opportunities Policy.

Templates for these documents are available from the Education and Social Care Department or at [www.shetland.gov.uk/childsafeshetland](http://www.shetland.gov.uk/childsafeshetland) and must be approved and signed by committee members of your group. You must also carry out Scheme Membership checks for any individuals doing regulated work to ensure they are not barred.

\* Staff or volunteers doing regulated work include those 'whose normal duties include caring for, training, supervising or being in sole charge of children' and would cover, for example:

- Instructors or coaches who work with children (even with other adults present)
- Adults who accompany children on visits (even if their own children are part of the group)
- Adults who supervise other people's children who are 'sitting out' of activities

Even if your group does not fall within this list, it might still be subject to the requirements of the Act. If this is the case, you may wish to seek further advice from either the Central Registered Body for Scotland (CRBS), who process Scheme Record checks for volunteers, on 01786 849777, or Disclosure Scotland on 0870 609 6006.

Contact details for local support on this subject and more information are available on the Child Safe Shetland website: [www.shetland.gov.uk/childsafeshetland](http://www.shetland.gov.uk/childsafeshetland)

## Planning Application Summary

**2012/331/PPF** | erect dwellinghouse with garage | Plot 2 Sands Of Sound Lerwick Shetland  
ZE1 0SZ

**Reference:** 2012/331/PPF

**Application Received:** 10 Oct 2012

**Address:** Plot 2 Sands Of Sound Lerwick Shetland ZE1 0SZ

**Proposal:** erect dwellinghouse with garage

**Status:** Pending Consideration

**Appeal Status:**

**Appeal Decision:**

## Lerwick Planning Application Summary – October 2012

- [erect 2 signs](#)

Grantfield Garage North Road Lerwick Shetland ZE1 0NT

Ref. No: 2012/342/ADV | Received: Mon 22 Oct 2012 | Validated: Mon 22 Oct 2012 |  
Status: Pending Consideration

- [erect 5kw turbine on a 12m tower with associated cable track](#)

Tait Electronics (Shetland) Ltd Staney Hill Industrial Estate Lerwick Shetland ZE1 0NA

Ref. No: 2012/340/PPF | Received: Thu 18 Oct 2012 | Validated: Thu 18 Oct 2012 |  
Status: Pending Consideration

- [erect dwellinghouse with garage](#)

Plot 2 Sands Of Sound Lerwick Shetland ZE1 0SZ

Ref. No: 2012/331/PPF | Received: Wed 10 Oct 2012 | Validated: Wed 10 Oct 2012 |  
Status: Pending Consideration

- [Extend existing dwellinghouse](#)

15 Murrayston Lerwick Shetland ZE1 0RE

Ref. No: 2012/329/PPF | Received: Tue 09 Oct 2012 | Validated: Tue 09 Oct 2012 |  
Status: Pending Consideration

- [Change from Class 1\(Retail\) to Class 3 \(Cafe\)](#)

181 Commercial Street Lerwick Shetland ZE1 0EX

Ref. No: 2012/322/PPF | Received: Fri 05 Oct 2012 | Validated: Fri 05 Oct 2012 |  
Status: Pending Consideration

- [replace sash and case windows, re-roof and internal refurbishment to form flat](#)

Sea Winds 45 Commercial Street Lerwick Shetland ZE1 0AB

Ref. No: 2012/326/PPF | Received: Tue 02 Oct 2012 | Validated: Tue 02 Oct 2012 |  
Status: Pending Consideration