



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
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CLERK & TREASURER

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2 February 2010

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the Town Hall Chamber, Town Hall, Lerwick at **7.00pm** on **Monday 8 February**.

The next meeting will be on Monday 8 March 2010.

Yours faithfully

Katrina Semple
Clerk to the Council

LCC Members Literature in Office

SepaView – Winter 2010

Community Alcohol & Drugs Services Shetland – Annual Report 2008-2009

Community Alcohol & Drugs Services Shetland – Young Person's Report 2008-2009

BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve Minutes of the meeting held on 11 January 2010
4. Business arising from the Minutes
5. Police Report
6. Correspondence
 - 6.1 106 King Harald Street, Mould Growth on Wall – Kristina Leask, Technical Officer, Housing, SIC
 - 6.2 Fence around Christmas Tree, Market Cross – Neil Robertson, Network Engineer, Roads, SIC
 - 6.3 Parking Concern, North Ness – Craig Nicolson, Senior Project manager, SIC
 - 6.4 Proposed Parking Charge, Sumburgh Airport – Grenville Johnson, Chairman, HIA
 - 6.5 Choked Overflowing Sewer, 6a Burgh Road – Sandy McConnachie, Customer Operations Team Manager, Scottish Water
 - 6.6 Litter Issue, Plastic Foam Cups and Trays – Ms Lillian Leslie, Education & Social Care, SIC
 - 6.7 Conservation Grant Scheme, Replacement Windows – Ms Gwenan Hughes, Planning Officer, SIC
 - 6.8 Jonathan Emptage, Cleansing Service Manager, SIC – Wheelie Bins
 - 6.9 Response to Presentation Request – Hannah Nelson, Development Plans Manager, SIC
 - 6.10 Major Hazards Review Case Study, Lerwick – Minutes of Meeting
 - 6.11 Broadband Provision to Highlands & Islands – Peter Peacock MSP, Highland & Islands (Labour)
 - 6.12 Da Soond O' Shetlan' – Grant Acknowledgement and Thanks
7. Parking Orders
 - 7.1 SIC(South Commercial Street, Lerwick)(Parking Place for Disabled Person's Vehicle) Order 2010
8. Financial Report
9. Financial Assistance
 - 9.1 Shetland Junior Netball Development Group - To Assist Lerwick Group Member to Attend Six Coaching Sessions in Dundee
 - 9.2 Lerwick Allotments Association – To Provide Allotments, Staney Hill

Note: Lerwick Allotments Gardens & Plots Disbanded and £500 Grant Payment Refunded to LCC
10. Planning Applications
 - 10.1 2010/17/PCD Change of Use of Building from A1 (Retail) to A5 (General Industry) at Lower Blackhill Industrial Estate, Lerwick by T&N Joinery
11. Proposal - The Association of Shetland Community Councils (ASCC) requests Community Councils for a mandate to allow the ASCC to establish an organisation who will negotiate community benefit with the alternative energy providers.
12. Lerwick Applications January 2010
13. Any Other Business

MONDAY 11 JANUARY 2010

At a meeting of LERWICK COMMUNITY COUNCIL held in the Town Hall Chamber, Town Hall, Lerwick, at 7.00pm

Members

Mrs A Simpson
Mr W Stove left **8.05pm**
Ms K Fraser
Mr W Spence
Mrs K Greaves

Mr J Anderson
Mr A Henry
Mr A Johnson
Mr M Peterson left **8.40pm**

Ex-Officio Councillors

Cllr C Miller left **8.40pm**
Cllr C Smith left **8.40pm**
Cllr A Wishart left **8.40pm**

Cllr J Henry
Cllr L Angus

Additional Co-opted Members

Ms Caitlin Watt

Mr Jordan Thomason

In Attendance

Chief Inspector Bushell, Northern Constabulary
Mr I Kinniburgh, Chairman, Shetland NHS Board
Shetland Times Reporter
Mrs K Semple, Clerk to the Council

Chairman

Mr J Anderson, Chairman to the council presided.

10/01/01

Circular

The circular calling the meeting was held as read.

10/01/02

Apologies for Absence

Apologies for absence were received from PS B Gray, Mr E Knight, Mr D Ristori and Cllr J Wills.

10/01/03

Minutes

The minutes of the meeting held on 7 December 2009 were approved by Mrs A Simpson and seconded by Ms K Greaves.

10/01/04

Business Arising from the Minutes

09/12/11 Proposed Parking Charges at Sumburgh Airport by Highlands & Islands Airports Ltd (HIAL) Mr Peterson asked the Clerk of the Council to correct the spelling of his name from 'Paterson'.
(Action: Clerk of the Council)

09/12/06 Item 6.14 Information Boards – Proposed Knab Viewpoint

Mr L Angus asked if the amendments noted at the meeting had been passed on the Shetland Amenity Trust.

The Clerk advised she had had a meeting with Mr Alan Blaine, Shetland Amenity Trust that morning and the suggested amendments would be discussed at the Trust meeting 13 January 2010.

It was agreed a draft including the amendments would be send to Lerwick Community Council for approval.

09/12/06 Item 6.16 Proposed Future Governance of Shetland Charitable Trust

Cllr J Henry noted his disappointment that less than 100 responses had been received by Shetland Charitable Trust.

He advised there would be a public meeting on Thursday 11 February 2010.

10/01/05

Police Report

PS B Gray did not attend the meeting but emailed the following crime analysis for December 2009 compared to that of the same time last year.

Class 1 - Crimes against the person – Up from 13 to 15, with 14 detections
Class 2 - Crimes involving indecency – Up from 16 to 23, with 20 detections
Class 3 - Crimes of dishonesty – Up from 242 to 275, of which 185 were detected
Class 4 – Crimes of vandalism – Down from 255 to 214, of which 94 were detected
Class 5 - General Crimes – Down from 174 to 138, all detected
Class 6 - Miscellaneous crimes – Down from 488 to 376, with 352 detections
Class 7 - Traffic Offences – Down from 381 to 370, with 365 detections

The Chairman introduced Chief Inspector D Bushell.

Chief Inspector D Bushell stated he had been in the post since August 2009 and was keen to make sure there was a consistent approach as to how Community Councils were kept informed. He advised that if an officer could not attend a meeting a written report would be sent instead.

He advised funding had been secured to appoint a Traffic Warden/Caretaker on a part-time basis and he hoped someone would be in the post by Easter 2010.

He stated he was keen for the Traffic Warden to take a pro-active approach and visit Schools, Youth Clubs and Nurseries.

Cllr J Henry asked if a police presence could be provided at Sound School at the start and close of the school day. He explained that many cars could be seen parking on yellow lines and was concerned at the danger this may cause to children.

Chief Inspector D Bushell advised he would take Cllr J Henry's comments on board.

Cllr C Miller expressed concern at the recent spate of vandalism and the breaking of shop windows in Commercial Street. She asked when CCTV would be up and running.

The Inspector stated he hoped it would be very soon. He explained that the system, which was hoped to have gone live just before Christmas, had been delayed due to technical issues. He advised that everything was in place and once the technical issue was addressed CCTV could begin running.

He noted that if CCTV had been live, perhaps the vandalism would not have taken place, or at the very least the perpetrators would be more easily identified.

Chief Inspector D Bushell went on to advise the Force was showing success in all areas and had certainly disrupted the drug trade. He stressed the importance of support from the public by way of reporting any suspicious activity.

He advised they had a good detection rate regarding road crimes and would continue to concentrate on the crimes which could cause accidents, for example, speeding, using mobile phones and not wearing seat belts.

He stated he encouraged his officers, to be accessible and on patrol and visible either in vehicles or on foot.

Mr L Angus stated he was delighted to hear the pro-active approach to drug crimes and welcomed the employment of a Traffic Warden. He noted he was anxious to have a traffic management plan for Lerwick.

Mr L Angus stated there were areas of road where the yellow lines were obliterated by road works, particularly in Market Cross, Commercial Road and the south end of Commercial Street. He asked if the new Traffic Warden could take note and report to Roads, SIC.

Chief Inspector D Bushell agreed that eroded yellow lines caused confusion and in all fairness road markings should be made as clear as possible. He advised he would take note and stated he was hopeful to work hand in hand with Roads Department, SIC.

Mr W Stove advised some road signs were also unclear and caused confusion. He stated concern was first raised with Roads department, SIC two years ago, but nothing had been done. He hoped the police could work together with SIC to rectify the situation.

Mr W Stove asked if the Traffic Warden could issue fixed penalty fines.

Chief Inspector D Bushell advised that the Traffic Warden could issue fixed penalty fines for minor offences such as parking crimes. He explained it would be up to the discretion of the Warden as to whether a ticket was issued or a warning given.

Mrs K Greaves expressed her concern regarding youths and vandalism and asked if officers visited schools on a regular basis.

Chief Inspector D Bushell stated that throughout his career he had a regular involvement with schools. He thought it was an excellent approach to engage with schools and youth groups and advised a drugs programme co-ordinated by specially trained officers had also proved beneficial.

Mrs K Greaves asked if there was a Police presence in areas where crimes had previously been committed.

Chief Inspector D Bushell replied that although people may comment that officers were not seen in an area it did not mean there was not a Police presence. He explained there was a technical way of working out the patrol patterns, the system was very detailed and based on calls, demand, intelligence and where and when it was thought incidences may occur.

He stated that although quite detailed organisation went into the patrols they could be disrupted by a call and affirmed that every area was patrolled to some extent but it varied according to need.

He advised officers would patrol in marked vehicles, unmarked vehicles, in high vis clothing or dark uniforms.

Chief Inspector D Bushell again stressed the importance of public input and advised his door was always open if anyone had issues or concerns they wished to discuss.

The Chairman thanked Chief Inspector D Bushell for attending the meeting.

Chief Inspector D Bushell left the meeting at 7.30pm.

10/01/06

Mr I Kinniburgh, Newly Appointed Chairman, Shetland NHS Board

Mr I Kinniburgh advised he was appointed Chairman of Shetland NHS Board in August and had been on the board for seven years and in Shetland for twenty.

He stated that for the first two years of his employment with the Board, Shetland NHS was in a position of growth but for the last five had been struggling to balance the books. He stated they were cutting back on expenditure and saving money through efficiency so there was no impact on front line service, however, things were becoming increasingly difficult and services may potentially be affected.

Mr I Kinniburgh advised Shetland NHS Board had commissioned a piece of work to look at whole clinical strategy and look at property strategy for 3-5 years and engage the public on how services are delivered.

He stated it was their intent to involve the public at the beginning in order to arrive at a variety of options.

Mr I Kinniburgh stated they had been advised by Edinburgh that the Board's had been performing well and an independent inspection had taken place at the hospital by the Health Care Environment Inspectorate (HEI). He advised the report was due at the end of January and any comments would be taken on board.

He stated he was aware people were not happy with the performance of the Lerwick GP practice, in particular difficulty in getting appointments. He advised they were now operating a triage service which had been in place for 2-3 months.

He explained that in the past people had been registered with a Doctor but now it was with the practice. This often led to dissatisfaction as some people only wanted to see a particular GP which could lead to increased waiting time for an appointment.

Mr Kinniburgh advised an additional GP had been appointed in an attempt to reduce the waiting time for an appointment and this had helped a little.

- * He stated that taking into account the number of people registered at the Lerwick surgery there were 4,000 appointments made each month compared to 3,000 at other comparable practices, one third more appointments made.

He stated that there was a need to understand why this was the case as it was not thought that people were more ill.

Mr I Kinniburgh advised there was still a difficulty where people created problems by going for repeat visits until they were given the answer they wanted.

Mr I Kinniburgh went on to discuss parking provision, an area of concern which had been raised by members of Lerwick Community Council at previous meetings.

He advised car parking facilities were available at Brevik where staff had been asked to park whenever possible. A large area of car parking, earmarked for patients, would be available once DITT moved from the site and again staff would be discouraged but not prohibited from parking there.

Mr I Kinniburgh stated there were 2,000 people who waiting to register at a Dentist. This paved the way to create a new dental practice and encourage an independent Dentist to come to Shetland.

Mr W Spence asked if people from the country getting appointments at Lerwick Doctors could in some way account for the 50% more appointments per month at Lerwick Doctors compared to other comparable practices.

Mr I Kinniburgh stated he believed this was not the case as you had to be registered at the practice to get an appointment.

Cllr C Miller enquired as to the percentage of people failing to turn up for an appointment.

Mr I Kinniburgh replied that it was 5%.

8.05 Mr W Stove left the meeting

Mrs K Greaves asked if any research had been done as to what symptoms came up and asked if they could be psychosomatic or attributed to SAD.

Mr I Kinniburgh advised he was not aware of any pattern like SAD but work had been commissioned to look into all possibilities. He advised if it was something like SAD it would be expected to be seen at other Shetland practices, not just the Lerwick practice.

The Chairman asked if Mr I Kinniburgh still hoped it was possible to have a new hospital or would they persevere with the current site.

He replied that it appeared more difficult than ever to get a new hospital but it remained the aspiration of the Board.

Cllr A Wishart asked if the Triage system was proving a success.

Mr I Kinniburgh replied it was too soon to tell as it had only been in place for 2-3 months, however, it had proved successful elsewhere and so far feedback was positive.

Ms K Fraser raised concern regarding the hygiene issues surrounding Aberdeen Hospital as many Shetlanders had to use the hospital.

Mr I Kinniburgh replied that a significant amount of pressure had been put on the hospital to improve their standards and by the time the report was published positive changes were already in place.

He advised the hospital had received an unannounced visit within a month of the report and all major issues had been tackled and standards met.

The Chairman thanked Mr I Kinniburgh for his report which concluded at 8.10pm

Note

***Figures corrected post meeting**

10/01/07

Correspondence

7.1 SIC Corporate Plan: Action Plan for the Maintenance, Improvement and Use of Road Network – Mr Neil Robertson, Network Engineer, Roads, SIC

(Maps for plotting will be brought to the January meeting)

Roads requiring improvement were noted to be Knab Road; South Commercial Street; Commercial Street; South Road and foot of Mill Lane.

It was also agreed that yellow lines should be repainted where necessary and a pelican crossing installed on King Harald Street near Cockatoo Brae to assist children safely walking to school and going to the parks.

(Action: Clerk of the Council)

7.2 Litter Issue, Plastic Foam Cups and Trays – Ms Lillian Leslie, Education & Social Care, SIC

The Chairman asked the Clerk of the Council to request a more detailed response from Val Hall.

(Action: Clerk of the Council)

7.3 Conservation Grant Scheme, Replacement Windows – Ms Gwenan Hughes, Planning Officer, SIC

The Chairman asked the Clerk of the Council to request a copy of the draft revised Grant Scheme from Ms Gwenan Hughes, Planning Officer, SIC.

(Action: Clerk of the Council)

7.4 Traffic Warden – Mr Gordon Greenhill, Executive Director, Infrastructure Services, SIC

Noted

7.5 Traffic warden for town to be appointed in the New Year - News Item, www.shetlandtimes.co.uk

Noted

7.6 Planning Application Consultations – Mr Iain McDiarmid, Head of Planning, SIC

Noted

7.7 Proposed Future Governance of Shetland Charitable Trust, Letter of Acknowledgement – Ms Ann Black, General Manager, Shetland Charitable Trust

Noted

7.8 106 King Harald Street, Mould Growth on Wall – Kristina Leask, Technical Officer, Housing, SIC

The Chairman asked the Clerk of the Council to include the letter in the February agenda in order for Mr D Ristori to comment.

(Action: Clerk of the Council)

7.9 Area between Cee & Jays and Baroc – Mr Michael Laurenson, Director, Cee & Jays

The Chairman asked the Clerk of the Council to chase a response from Mr Ma.

(Action: Clerk of the Council)

7.10 Tunester – Grant Acknowledgement

Noted

10/01/08

Discuss – Current Public Unrest and Concern Regarding Shetland Islands Council and the Perception that the Council is Failing

Mr L Angus advised he was unsure what the item was saying but if perception was that the Council is failing he would like to know where it is failing. He stated that, without being complacent, he felt a high quality service was being provided compared to that in other places.

He noted that he was not trying to pretend there were not issues which needed to be addressed but felt that overall a good service was provided by Shetland Islands Council.

Mrs K Greaves advised she was surprised Councillors were unaware of public concern and stated she had heard a great deal of complaints. Those included Mareel, Bressay Tunnel, Viking Energy, Proposed New Anderson High School, Shetland Charitable Trust, Standards Commission, 12 million given to SBS and Judane's £400,000 worth of debt, written off by SIC.

Cllr C Miller declared an interest.

Cllr A Wishart stated the allegation given by Mrs K Greaves regarding SBS was incorrect as there had been a sale and leaseback agreement.

He went on to advise that Shetland Charitable Trust had managed 2 ½ billion over the last 30 years and noted that if the costs for all the mistakes were added up it would come to less than 1%. He stated that he was trying to put things into perspective, not make an excuse.

Cllr A Wisharty advised that the projects had generated a lot of trade and employment but Shetland Islands Council were bad at "telling their story" and this had to change.

Mr L Angus stated that there were spectacular losses but less than 1% was more favorable than the 30% reckoned by any development agency. However, he conceded that 1% losses was noticeable in a small place like Shetland.

He noted Cllr A Wishart's statement that the projects created trade and employment was a point well made and pointed out that although the incinerator was a "big white elephant" and a "financial disaster" it gave employment and had environmental benefits.

Mr L Angus stated that without investment there would be no Salmon Farms and arguably no White Fish Fleet

Cllr A Wishart stated Councillors were painfully aware of what was being said and efforts had to be made to "steer people around".

The Chairman noted it was possible that people were becoming concerned as they had the impression that, financially, 'the end is nigh' and are waking up to the fact that the 'golden years' are running out.

Cllr A Wishart stated Councillors did have to get more balance news out and advised it was essential to see that children and grandchildren have a future.

8.40 Cllr A Wishart, Mr M Peterson, Cllr C Miller and Cllr C Smith left the meeting.

10/01/09

Financial Report

Noted

10/01/10

Financial Assistance

St Magnus Church – New Bell

Mr L Angus proposed a grant of £500 should be made.

Mrs A Simpson proposed the grant offered should be £1,000 and Mrs K Greaves seconded Mrs A Simpson's proposal.

Mr L Angus withdrew his proposal.

(Action: Clerk of the Council)

10/01/11

Planning Applications

No applications received

10/01/12

Lerwick Applications December 2010

2009/378/PCD Mrs K Greaves stated she thought the footprint of the extension looked quite large and would investigate further.

(Action: Mrs K Greaves)

10/01/13

Any Other Business

SIC (South End, Lerwick) (20mph Speed Limit) Order 2010 and Knab Road , Lerwick: Road Humps Traffic Calming Scheme

The above order arrived too late for inclusion in the agenda but was brought to the meeting for discussion.

No objections.

(Action: Clerk of the Council)

SIC (King Harald Street, Lerwick) (Parking Place for Disabled Person's Vehicle) Order 2010

The above order arrived too late for inclusion in the agenda but was brought to the meeting for discussion.

No objections.

(Action: Clerk of the Council)

North Ness Car Parking

Mr L Angus raised concern that agreed additional car parking spaces, planned for North Ness, to accommodate parking for Mareel and new Social Care Council offices had been dropped.

He stated the car parking facilities for the area were already insufficient.

The Chairman noted that during a presentation by Mr Craig Nicolson, Senior Project Manager, Capital Projects, SIC to discuss planning application 2009/228/PCD - Erect Office Accommodation, North Ness Business Park (**Minute Ref 09/09/10**), provision was planned for 122 car parking spaces.

Mr L Angus advised that due to cost the proposed parking facilities had been dropped.

The Chairman asked the Clerk of the Council to write to Mr Craig Nicolson, Senior Project manager, Capital Projects, SIC and ask for reassurance that sufficient car parking spaces would be provided at North Ness to accommodate the proposed new Social Care Office, Mareel and Museum overspill.

(Action: Clerk of the Council)

Ms K Fraser stated SIC should come up with a plan to reduce the use of cars.

Mrs K Greaves noted people from all over Shetland worked in Lerwick and needed the use of their cars.

Blocked Drain – Burgh Road

Mrs A Simpson stated she had reported a blocked drain which was overflowing with raw sewerage on the morning of Christmas Eve but no one came out to tend to it until the first working day after New Year.

The Chairman stated that as Scottish Water had previously been called out to the same spot on several occasions they should be written to and asked to remedy the problem on a permanent basis.

(Action: Clerk of the Council)

The Chairman thanked members for attending the meeting.

There being no other competent business the meeting closed at pm.

MR J ANDERSON
CHAIRMAN
LERWICK COMMUNITY COUNCIL



Head of Housing: Chris Medley
Executive Director: Hazel Sutherland

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If calling please ask for
Kristina Leask
Direct Dial: 01595 744939

Our Ref:
Your Ref:

Date: 16 December 2009

Dear Mrs Semple

106 King Harald Street – Mould Growth on Wall

Thank you for your letter dated 10th December 2009, which was passed to me by Chris Medley.

Unfortunately, 106 King Harald Street is no longer council owned, therefore you will need to contact the owner occupier directly to discuss the matter.

Sorry I couldn't be of any help on this matter, but please do not hesitate to contact me if you require any further information.

Yours sincerely

Kristina Leask
Technical Officer

6.1



Head of Service: Ian Halcrow
Executive Director: Gordon Greenhill

Lerwick Community Council
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If calling please ask for
Neil Robertson
Direct Dial: 01595 744875

Our Ref: NR/SMG/G/Y8 [2895]
Your Ref: 2009-208/KS

Date: 06 January 2010

Dear Katrina

Fence Around Xmas Tree – Market Cross

Whilst I can agree in general with your comments that there could be a more aesthetically pleasing barrier around the Christmas tree at the Market Cross, the idea of a 'picket-fence', unless it was 'capped' or sufficiently high, could prove to be a safety issue. This is because of the propensity for some late night festive revellers to re-enact scenes from Jack and the Beanstalk by attempting to scale the heights of the tree. The existing barrier will of course not prevent such, but is intended to discourage at least.

I recall a number of years ago, when Christmas trees were still lit with large incandescent bulbs, that we had to provide a five-foot high barrier, which was in fact a picket fence style, around the tree to stop revellers pulling bulbs off the tree and throwing them around 'the Cross'. This too was thought to be a bit unsightly and out of context. Unfortunately, I don't know what the answer is, maybe painting the existing barriers would help for another year, but anything that would incur a cost would have budgetary implications.

I hope this information is helpful and would be interested to discuss any ideas that you have regarding this issue in particular or Christmas lighting in general.

Yours sincerely

Head of Roads
[HLO1061001.doc]

6.2



Shetland Islands Council

Chief Executive: David Clark

Mrs Katrina Semple
Clerk & Treasurer
Lerwick Community Council
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Capital Programme Service
Executive Services Department
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Capital.projects.unit@sic.shetland.gov.uk
www.shetland.gov.uk

If calling please ask for
Craig Nicolson
Direct Dial: 01595 744176

Our Ref: CN/KL/L-24-1
Your Ref:

Date: 14 January 2010

Dear Katrina

Parking Concern – North Ness

Thank you for your letter dated 12th January 2010 regarding the provision of car parking spaces at the North Ness Offices.

I can confirm that in accordance with the original plans and the planning consent granted for this project, there are a total of 145 car parking spaces provided.

I am unaware and unsure of your statement that *“members were informed that the originally planned parking provision was dropped for financial reasons.”* Could you confirm where that statement came from?

Yours sincerely

Craig Nicolson -Senior Project Manager
[L007CNKL]

6.3

15th January 2010

Mrs Katrina Semple
Lerwick Community Council
Community Council Office
1 Stouts Court
Lerwick
Shetland ZE1 0AN

Dear Mrs Semple

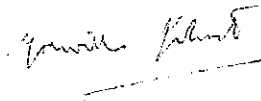
Proposed Parking Charge – Sumburgh Airport, Shetland

Thank you for your letter 15th December and apologies for the delay in sending a response.

Both myself and Inglis Lyon are due to meet with Tavish Scott on Monday 8th February in Shetland and will discuss, amongst other items, the proposal of car parking charges at Sumburgh Airport following which we shall provide you with an updated position.

In the meantime, please find enclosed, a response which was sent to Mr Scott on the matter which I hope will answer some of your questions.

Yours sincerely



Grenville Johnston
Chairman

6.4

27th November 2009

Tavish Scott MSP
The Scottish Parliament
Edinburgh
EH99 1SP

Dear Mr Scott

I refer to your letter of 17th November and can confirm HIAL is looking at the possibility of introducing car parking charges at Sumburgh Airport.

The background to this is the cut of over £1million which the Scottish Government has made to our funding for next year. The challenge that this will create will be met not only by looking at our operating costs but by also seeking to increase revenues.

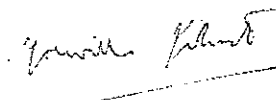
We are currently undertaking this process. At the present time, I have no intention of coming to Shetland for this particular purpose. There are however, other more important reasons to do with the extension of the runway in Shetland which may bring me to meet with the council. As you were the Minister for Transport at the time that the runway was extended and authorised it, it would certainly be appropriate for you to be made aware of the problems we face with it at this time. This matter would be the first item on any agenda. I would be willing to include car parking charges further down.

Sumburgh Airport in Shetland is the most costly of our airports. Last year alone, the operating loss was over £3million. In examining our operating costs I imagine you would not be advising me to make any reductions either on safety or security. I would be intrigued to learn the other areas of our operating costs which you think might be trimmed and I am sure with your experience you will be able to help me with this.

Coupled with the introduction of car parking charges it would be our intention to support a bus service from Lerwick to the airport and this would be in keeping with the government's stated aims to reduce carbon emissions. I feel certain that you will wish to support that.

All of the island communities have benefited greatly from the reduction in air fares over the years and this has been particularly beneficial through the Air Discount Scheme. It is our belief that car parking charges are but a modest request during these difficult times.

Yours sincerely



Grenville Johnston
Chairman

Our ref: SMc/G/027/SN

20 January 2010



Mrs Katrina Semple
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SCOTTISH WATER

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Dear Katrina

Job Ref No. 2853928 – Choked Overflowing Sewer at 6a Burgh Road, Lerwick, Shetland

In reply to your letter of 12th January 2010 regarding the problematic sewer at the above address, the points raised around the time taken by our choke squad to attend the call out and our proposals for a permanent solution.

Our choke squad did attend and clear the choke on the 24th December 2009. The choke had been noticed by one of our choke squads as they passed by. They realised that the choke would need to be done so cleared it immediately rather than wait until it came through on their work list. This may be the reason why the house holder thought no one from Scottish Water attended until the 5th January 2010. The choke was indeed reported again on the 5th of January 2010, again our choke squad attended and cleared the choke.

The choke squad reported finding plaster in the sewer, it is the build up of this material that is causing the problem. We are not sure where this came from or how long it has been in the sewer. Anyway, at this stage it's irrelevant, the plaster is there and will have to be removed.

I have discussed this issue with the local Team Leader, Alison Ratter. Alison is planning to first try and remove the plaster by jetting the sewer, if this is unsuccessful we will have to dig up and break into the sewer, this being our only other alternative.

I'm not sure at this time how long it will take to complete this work. But in the mean time if there is any re-occurrence of the choke please bare with us and we will attend as soon as possible.

Yours sincerely

A handwritten signature in black ink, appearing to read "Sandy McConnachie". The signature is fluid and cursive, with a large loop at the end.

Sandy McConnachie
Customer Operation Team Manager
Orkney & Shetland

Lerwick Community Council 20 Jan 10.doc

PP

6.5

From: Hall Val@Educ & Comm
Sent: 29 January 2010 13:20
To: 'mailto:clerk@lerwickcc.org.uk'
Subject: FW: plastic foam cups & trays

Hi Katrina

Besides lack of dining space at the AHS we have little or no storage space so unfortunately bulk purchasing for this type of product is not an option at present. All our packaging for the AHS is purchased from a local wholesaler who delivers as and when required, which is usually 2 or 3 times per week. The price we quoted is the price we currently pay.

We have on other occasion looked at the viability of bulk purchasing of similar products but the cost of storage, delivery to and from locations, staffing costs and delivery vehicle costs make this prohibitive. Buying this type of product locally proved to be the cheaper option.

There is a waxed tray that is used for fish and chips. We have sourced this product and intend to do a trial with the different types of meals we serve to see if it is suitable for our service, we will keep you posted on the success or otherwise.

Regards
Val Hall

6.6



Head of Service: Iain McDiarmid
Executive Director: Gordon Greenhill

Mrs Katrina Semple
Clerk, Lerwick Community Council
1 Stouts Court
Lerwick
Shetland
ZE1 0DB

Planning
Infrastructure Services Department
Grantfield
Lerwick
Shetland
ZE1 0NT

Telephone: 01595 744800
Fax: 01595 744804
Infrastructure@shetland.gov.uk
www.shetland.gov.uk

If calling please ask for
Gwenan Hughes
Planning Officer
Direct Dial: 01595 744834

Our Ref: EJ40 GH
Your Ref:

Date: 28 January 2010

Dear Mrs Semple

Review of Conservation Grant Scheme

I refer to your letter of 12 January 2010.

I understand that the main concern of the Community Council relates to the differing levels of grant that currently apply to the installation of single-glazed windows (with or without secondary glazing) compared with double-glazed units. I am able to confirm to you that in my report to the Council's Planning Board I am proposing to recommend that this differential be removed and that the same level of assistance applies to both single- and double-glazed windows. I hope this goes some way to allay the Community Council's concerns.

I am intending to present my report to the Planning Board at its meeting on 21 April, with the revised Scheme being launched shortly afterwards. The timing of the report is to await confirmation of continuing budget provision for the Scheme in the next financial year, while allowing the revised Scheme to be introduced as near to the beginning of the year as possible, thereby ensuring that all applications received in that year are assessed using the same eligibility criteria.

While I am happy to receive any comments on the Scheme that the Community Council might like to make, I would be concerned that a more general consultation process with Community Councils (which could only appropriately happen after consideration of my report by the Planning Board), would delay the implementation of the revised Scheme. As an alternative, I wonder if the Community Council might consider making any additional comments that it has, and that it is unable to give me at this time, to either Councillor Caroline Miller or Councillor Cecil Smith (who I understand both attend Community Council meetings), for them to raise at the Planning Board?

6.7

I would be happy to discuss this further with the Community Council if it still has concerns.

Yours sincerely

Cwerau Hughes

pp Heritage Manager

From: Jonathan.Emptage@shetland.gov.uk
Sent: 01 February 2010 13:41
To: clerk@lerwickcc.org.uk
Subject: Provision of Wheeled Bins for Householder

Katrina, hello,

Thank you for letting me come to the Lerwick Community Council meeting before Christmas to talk about 'wheelie bins' with the Members.

Following the meeting you wrote to me, dated 9 December 2009, asking for some information on a couple of points and I am pleased to reply as follows;

1. At the SIC meeting on 18 November 2008 agreed a policy that householders could choose to 'opt-in' to have a wheeled bin if they wish and the Council would provide the bin at cost to the householder. As the price is at cost, there are no concessions to this. For your information, the price is £23 for a 240 litre bin (which holds about 4 bags).
2. The Council is proposing to provide communal wheeled bins to replace some of the existing green plastic 'bruck boxes' where residents currently store their bags in some of the Lanes and for some of the flats, for example John Jamieson Close and Water Lane. Other areas will be considered and, if suitable, a communal wheeled bin will be provided to replace the existing Council-issued boxes.

I hope this information is of use to your members; if you need any more details, please let me know.

Jonathan.

Jonathan Emptage
Cleansing Services Manager

A: Shetland Islands Council, Environmental Services, Grantfield, Lerwick, Shetland, ZE1 0NT
T: 01595 74 4898 F: 01595 74 4804
E: jonathan.emptage@shetland.gov.uk W: www.shetland.gov.uk/waste

"Think Green" and only print this email if absolutely necessary.

6.8

From: hannah.nelson@shetland.gov.uk
Sent: 15 January 2010 15:25
To: clerk@lerwickcc.org.uk
Cc: chair@lerwickcc.org.uk; Iain.McDiarmid@shetland.gov.uk; Allison.Christie@shetland.gov.uk; philip.stephenson@shetland.gov.uk; john.holden@shetland.gov.uk
Subject: Request for Presentation

Dear Katrina,

In response to your letter, dated 27th Dec 2009, received in my in-tray Fri 8th January 2010, I have the following comments.

I have spoken to Iain McDiarmid (Head of Planning) about your request for me to present to members on current plans for new housing in and around Lerwick. We believe that it is not appropriate for me to make a presentation on these specific developments at this time.

The Development Management Section will deal with any such applications under current Local Plan (2004) and Structure Plan (2000) policies as and when received, consulting Lerwick Community Council in the process.

Meanwhile, the focus of the Development Plans Section (for which I am responsible for) are looking at compiling a Main Issues Report (MIR) as part of the review of the Plans and we shall be approaching Community Councils and presenting in due course. As explained previously, this document is a consultation tool to enable us to gauge which direction to go on a Shetland-wide scale, informing how the new Local Plan will be shaped. Although it will state the issues and a variety of options, including our 'preferred option' this is not to say that the preferred options will be a popular approach, so until we gather all of the responses we do not know what the future direct holds at a strategic level. Therefore by stating at this stage whether future development should or should not occur in specific areas is putting the cart before the horse.

Thank you for the list of meetings that we can refer to once the MIR is compiled for consultation, after the go ahead is given by the Planning Board for launching the consultation, envisaged in the next few months.

Regards

Hannah Nelson
Development Plans Manager
Shetland Islands Council
Infrastructure Dept
Planning Services
Grantfield Offices
Holmsgarth
Lerwick
Shetland
ZE1 0NT
Tel 01595 744838

Minutes of Meeting



Job Number: HP09020
Title: Major Hazards Review Case Study – Lerwick
Meeting Held At: Shetland Islands Council
Date And Time: 1000 – 25th August 2009
Minutes Taken By: Martin Hawthorne
Attendees: John Holden – Shetland Islands Council
Ian McDermott - Shetland Islands Council
Eddie Knight – Lerwick Community Council
Martin Hawthorne – WYG Planning & Design

.....

Commented that HSE create consultation zones on old established sites but don't say houses (subsequently built) have to shift thereby creating a problem. The Scottish Fuel sites started out as fishing oil supply and has grown from there. The planners queried why HSC and planning permission existed separately. HSC should be down to the HSE decision process. They were of the view that if such sites were dangerous they should not be legitimate uses.

In respect of the waterfront – this is a 20 year regeneration program, office units are in place, museum is in place, work had started on the Mareel Development and the idea was to extend Lerwick on the waterfront from the town centre. They currently have a waterfront footpath but it doesn't run in front of the shipyard and oil terminal. The Planning Officers saw the potential for the site to be redeveloped for mixed use including residential, more offices and the footpath. The HSE originally objected to the Mareel Development due to the consultation zones from the oil depot, however, they managed to negotiate a position with HSE where they withdrew their objections and conditions were attached to the planning permission for the Mareel site. The tank that actually caused the blight didn't actually require hazardous substances consent because it is below the threshold – this point won't be addressed unless someone applies for a Hazardous Substances Consent which allows them to redress the issue. This is a stupid position for HSE to take in the Council's view. They were of the view that the GB Oils site was in the wrong place and ideally they would like it moved to a more appropriate location. There is a report from AB Associates that was looking into the potential for this. They were keen that the Council separated development on own land from planning issues to avoid a difficult situation.

The Council confirmed that Condition 1, as applied to the planning permission for the oil site limiting the timescale, was added by Councillors to try and focus the minds of Scottish Fuel. There were complications

6.10

Minutes of Meeting



with the HSC advice due to the risk of population. The diesel storage was the only part being assessed, however, the filling mechanism for the petrol storage was the part that led to the consultation zones, it didn't need hazardous substances consent, it just related to the diesel. This was a bit of a nonsense in the Council's view. HSC advise that the Council shouldn't progress any planning application in 250m of the site until the new advice is released. The Council requested more advice and HSE confirmed that there was a threshold of 5,000 tons as the criteria. Also, the filling mechanism was an issue so they took a cautious approach and set 400m zones around the petrol storage tank. A similar issue also applied with the Moody site which was shops, 15 one bedroom flats and business units ref no. 20081093054. This site also gained permission with a similar condition to the one for the Mareel development.

The Council confirmed that they struggle with their relationship with the HSE when PADHI says consult they struggle to find who to speak to and are diverted to Bootle. They would like someone locally to deal with local issues. They also commented that when they consult the HSE on environmental impact, as they are required to do, they get a 'why are you consulting us?' response. After a lot of hard work from one of the colleagues in the Planning Department they did actually find someone at the HSE who they could speak to and from that point the relationship has improved.

In respect of PADHI they felt that this was an issue as there was a big turnover of staff in planning offices and people who had been trained by the HSE to use the system had moved on. It is used infrequently and their view was that the HSE were not inclined to help and this led to big problems. They also answered that there had been talk of removing the training page and felt that this is an example of someone dumping their work on the Planning Department. There is need for Planning Officers to do the input but they might be able to train admin people to send the letters. This placed an onus on the Planning Officers – why should the planning service be responsible for working out what consultation response should be on an HSE issue? Officers felt potential to scrap the HSE procedure altogether – not sure where it fits in with land use planning. A hazardous site could cause blight but doesn't need planning permission or HSC
– no control over such things and this needed to be addressed. HSE should be responsible for things that potentially could explode, etc. If not safe they should withdraw permits full stop.

Standing up for the Highlands and Islands

Our Ref: PP/AM/C20

Mrs K Semple
Clerk
Lerwick Community Council
Community Council Office
Stouts Court
Lerwick
Shetland Isles

18 January 2010

Dear Mrs Semple

I have been involved over many years, and have been particularly active in recent months, in raising the issue of the need for the Highlands and Islands to get ahead in upgrading broadband provision; essentially in getting in place the necessary public policies and funding to ensure that we do not fall behind more urban areas in terms of broadband provision.

I have been campaigning on this matter in a Highlands and Islands context for some time and have had meetings with HIE, Scotnet, CnES, BT, Avanti, Ofcom Scotland, the Secretary of State for Scotland, the Financial Secretary to the Treasury, SCDI, Consumer Focus Scotland, and others, all pursuing the need for better broadband.

It is an inevitable fact that as technology and people's expectations advance there is a recurrent need for investment programmes to help upgrade rural broadband.

Investing in modern broadband is one of the key ways to combat rural disadvantage and I welcome the commitment given in the UK Government's 'Digital Britain' report to improve broadband access across the UK. I recently secured a meeting with Stephen Timms, the Minister who is driving the Digital Britain strategy, and advised him of the problems which are specific to our area in terms of broadband connections. As part of this strategy the UK Government has, in recent days, announced a new £1bn fund to provide super fast broadband to rural and hard to reach areas. I have tabled a Parliamentary Question asking the Scottish Government what steps it is taking to secure a reasonable share of this funding. This initiative has a 12 week consultation period and I would urge anyone in the Highlands and Islands with an interest to respond to it as it is vital for our area's future that we secure our share of this new funding. The consultation document can be accessed at

<http://www.berr.gov.uk/consultations/page54155.html>

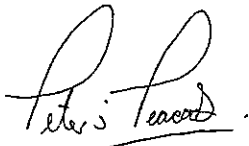
6.11

I have also secured a commitment from the Scottish Government to increase the broadband budget available through EU LEADER funding for rural development, if demand shows there is a need for this. This is a significant breakthrough and I would encourage your Council to consider whether this means of funding may be helpful to improve broadband facilities in your area. There are a number of LEADER Local Action Groups (LAGs) throughout the area and I would be happy to put you in touch with your local agent if you do not already have the details. At present the Scottish Government is working on the criteria for the use of the LEADER funding and I have written to the Minister with suggestions on how I believe communities might best benefit.

After much campaigning on this matter, I am pleased that there are signs of funding coming on-stream to improve broadband facilities and I would encourage you to keep making the case for your community to benefit. If you feel I can be of any assistance in this, please feel free to be in touch.

Best wishes.

Yours sincerely

A handwritten signature in cursive script that reads "Peter Peacock".

PETER PEACOCK MSP

Highlands and Islands (Labour)

And on behalf of RHODA GRANT MSP (Labour) & DAVID STEWART MSP (Labour)

I acknowledge payment of
£500 from Hornwilde Community
Council to 'Da Soond O' Shettam'

K. E. Hawkins
Secretary

The committee of 'Da
Soond O' Shettam' would
like to thank the Hornwilde
Community Council for their
donation of £500. The
first book has been
published, and hopefully
we will record another
two this year.
Thank you again.

6.12



Head of Service: Ian Halcrow
Executive Director: Gordon Greenhill

Lerwick Community Council
Per, Mrs Katrina Semple, Clerk
Community Council Office
Stouts Court
Lerwick
ZE1 0AF

Roads
Infrastructure Services Department
Gremista
Lerwick
Shetland
ZE1 0PX

Telephone: 01595 744866
Fax: 01595 744869
Roads@shetland.gov.uk
www.shetland.gov.uk

If calling please ask for
Neil Hutcheson
Direct Dial: 01595 744882

Our Ref: NH/SMG/R/E3/29
Your Ref:

Date: 22 January 2010

Dear Mrs Semple

SIC (South Commercial Street, Lerwick) (Parking Place for Disabled Person's Vehicle) Order 2010

The final version of the proposed Order and its notice of proposal are enclosed for your information.

Should you wish to make a formal objection to the Order please write to Neil Hutcheson at the above address. The period for receipt of objections is prior to 19 February 2010.

Yours sincerely

 Head of Roads
[HL11040902a.doc]

7.1

LERWICK COMMUNITY COUNCIL

Financial Report as at 2 February 2010

	£	£
<u>INCOME</u>		
Balance as at 1 May 2009		10,471.94
SIC Grant 2009/2010		42,941.00
Sales TH Guide Invoices 004 & 005		92.88
Refund-SIC Insurance Overcharge		43.34
Refund-HM Revenue & Customs		315.26
		<hr/>
		53,864.42
<u>EXPENDITURE</u>		
Administration	1,555.18	
Office Costs	6,106.72	
Employment Costs	7,694.80	
Grants/Projects	16,335.97	
	<hr/>	
		31,692.67
		<hr/>
		22,171.75
<u>REPRESENTED BY</u>		
Balance as at 2 February 2010		<hr/>
		27,796.29
		<hr/>
<u>For Information Only:</u>		
Balance as at 2 February 2009	20,668.42	
<u>Indication of Free Funds:</u>		
Main Annual Running Costs - £17,415.00		
Costs Remaining	4,074.22	
Annual Grants & Projects Costs - £5,520.00		
Payments Remaining	781.28	
<u>Committed Funding:</u>		
Lerwick Celtic Football Club-Booklet	500.00	
Knab Viewpoint (Plus LCCCT Match Funding)	9,000.00	
St Magnus Episcopal Church - New Bell	1,000.00	
		<hr/>
		15,355.50
		<hr/>
		6,816.25
		<hr/>
Estimated Free Funds		

8.



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr James Anderson
66 Breiwick Road
Lerwick
Sheffield ZE1 0DB

Tel. 07803 342304 or 01595 693540

CLERK & TREASURER

Mrs Katrina Semple
Community Council Office
1 Stouts Court
Lerwick
Sheffield ZE1 0AN
Tel. 01595 692447 or 07818 266

Application for Grant

Name of Organisation	<u>Sherland Junior Netball Dev. Group.</u>
Contact Person	<u>Mandy Henderson</u>
Position	<u>Committee member</u>
Contact Address	<u>12 Ronald Street</u> <u>Lerwick.</u>
Tel No:	<u>01595695122 m:01787790675</u>

Details of Project:
See attached.

Grants received from other sources: 51C £3900 development grant.
Fundraising - bag packing, race night £750.
Rotary Club £500 all towards helping the group.

Balance left to be funded: * £ 3240 (6 girls, 6 trips + 4 adult)

Current financial position of organisation: £ 7356 * £540.00 To Fund

LOUISE JAMESON (CLERK)

Any other information to support this application, including (a) the current number of members in the organisation, and what percentage reside in Lerwick, and (b) the number of people likely to directly benefit from the grant (use separate page if necessary)

200 girls involved in local leagues and clubs from Sandwick to Uist. 3 girls in Scottish U17 squad and 6 girls in regional squad - Louise Jameson lives in Lerwick

Date last Community Council grant was paid _____

IMPORTANT:
I hereby agree to abide by the conditions of grant overleaf, and, on behalf of our organisation, wish to apply for financial assistance towards the cost of the above project.

Signed Mandy Henderson Date 13/07/19
9.1

Details of Project

Shetland Junior Netball Development Group is the umbrella group for many young netball players involved in playing netball throughout Shetland and on the mainland. Over the past few years a lot of hard work has been put into developing the sport by local clubs , coaches , volunteers in the group and of course the girls themselves. The age range of those involved is 11- 18 years.

Recently the SJNDG put forward 8 girls for selection to Netball Scotland's "North Pathways Regional Squad " for under 15s. Six girls from Shetland got selected. The group are delighted that Louise Jamieson from your area has been selected . There are 6 coaching sessions for these girls on the mainland (Dundee) between Jan – June 2010 and the estimated cost for SJNDG will be £85-£90 each trip, for each player, including an accompanying adult.

As a Development Group we get money from SIC to help with local leagues and try to take teams of all ages under 13s, under 15s and under 17s away to play competitively . We also raise funds through bag-packing , shoot-out and other events. Through our success the girls above, including Louise, have reached the next standard and require more funding .We believe that the 6 involved show commitment and dedication to their netball and we hope to provide financial support for them all, so they can all benefit from the coaching in the regional squad.

SJNDG would like to ask the community council to support Louise in some way financially; to help off-set the costs of travel from Shetland to the mainland so she can enjoy and further her skills in the regional netball squad.

Additional Information from Shetland Junior Netball Development Group .

The six young players from Shetland involved in the" North Pathways" development squad run by Netball Scotland are from various junior clubs in Shetland.

Louise Jamieson attends the Lerwick Junior club on Tuesday evening at Clickimin Centre along with 25-30 others in her age group.(u15s). Two others from Gulberwick and Quarff also go to the same club and are in the North Pathways squad. Two girls from Yell and one from the Westside all attend junior clubs in their areas.

I would like you to consider helping Louise Jamieson from Lerwick financially , being part of this project. There are six more trips to Dundee for training between Jan and June 2010 and these are all organised through the Shetland Junior Netball Development Group. It is important to the SJNDG that all these keen ,enthusiastic, talented players receive help financially towards training so as not to make these trips to the mainland only for those who can afford it.

Lerwicjk Junior Netball players have a busy club with two under 13s teams and two under 15s competing in local leagues throughout the winter in leisure centres throughout Shetland.

Three players , Inga Woods , Emma Leask and Sophie –May Leyland have been selected to play for Scotland u17s recently and all went through the Lerwick Junior Club before playing in the AHS team in local senior leagues. Inga and Emma were also involved in the development of the North Pathways squad last year.

Junior Netball is at a very exciting stage in Shetland just now with many keen talented players . Any financial help towards funding players eg Louise Jamieson would be very much appreciated .

**Mandy Henderson
Shetland Junior Netball Development Group.**



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
66 Breiwick Road
Lerwick
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK & TREASURER

Mrs Katrina Sempie
Community Council Office
1 Siouts Court
Lerwick
Shetland ZE1 0AN
Tel. 01595 692447 or 07818 266876
Email: clerk@lerwickcc.org.uk

Sent 17/12/09

Application for Grant

Name of Organisation	<u>LERWICK ALLOTMENTS GARDENS & PLOTS ASSOCIATION</u>
Contact Person	<u>JIM ROBERTSON</u>
Position	<u>CHAIRMAN</u>
Contact Address	<u>7 BURNSIDE LERWICK SHETLAND</u> <u>ZE1 0AH</u>
Tel No:	<u>01595 696867 / 078 3595 8832</u>

Details of Project:	<u>ALLOTMENTS @ NORTH STANLEY HILL</u>
---------------------	--

Grants received from other sources:	<u>CHALLENGE FUNDS APPLICATION SENT IN.</u> CHALLENGE FUNDS
-------------------------------------	---

Balance left to be funded:	<u>£ 500</u>
Current financial position of organisation:	<u>£ 0.</u>

Any other information to support this application, including (a) the current number of members in the organisation, and what percentage reside in Lerwick, and (b) the number of people likely to directly benefit from the grant (use separate page if necessary)

APPROX 120 people have applied to have allotments. application is for initial funding to assist the group to commence.

Date last Community Council grant was paid	<u>NONE YET PAID</u>
--	----------------------

IMPORTANT:

I hereby agree to abide by the **conditions of grant overleaf**, and, on behalf of our organisation, wish to apply for financial assistance towards the cost of the above project.

Signed J.A. Robertson

Date 06/01/10 **9-2**

Lerwick Allotment Association

Constitution

Name

The name of the organisation shall be the Lerwick Allotment Association, known in this document as the Association.

Objectives of the Association

To manage and supervise the Associations' Allotment Gardens for the benefit of the Members, in accordance with the Association's General Rules and Conditions of Let.

To preserve the existing allotment gardens.

To promote new allotment gardens.

To educate allotment gardeners and the preserving of skills.

To advocate the benefits of environmentally sustainable allotment gardening.

To foster good relations with residential neighbours, and local statutory & non-statutory bodies.

In pursuit of these Objects, the Association shall be non-political, non-sectarian and non-racial.

Powers of the Association

To carry out any activity in furtherance of the objectives.

To improve, develop, manage or otherwise deal with the property and/or rights of the Association.

To do anything which may be incidental or conducive to the furtherance of the Associations' Objectives.

Membership of the Association

Membership shall be open, irrespective of sex, class, ethnic origin, nationality,

disability or political, religious or other opinion, sexual orientation, to:

Full Members shall be plot holders of the Associations' allotment gardens, who have paid their annual rent. (See various definitions for half plots and sharing).

Waiting members will be those on the waiting list.

Associate members will be those who support the activities and objects of the Association but do not have/want an allotment and includes Local Council Officers.

Honorary Members may be nominated from time to time.

Rentals and membership fees for the various categories of member will be determined by the Management Committee as agreed at AGM.

Only Members having an Association Allotment Garden and having paid the rental and any membership fee will be allowed to vote at AGMs and SGMs.

Members must abide by their missives of rent and rules of the Association.

Any person over the age of 16 can apply to join the Association and must lodge an application form with the organisation.

The management committee may at its discretion refuse to admit any person for membership.

The management committee shall keep a register of members.

The rights and privileges of a member shall not be transferable nor transmissible, and all such rights and privileges shall cease upon the member ceasing to be such. A member shall cease to be a member on:

Resignation in writing to the Secretary; *or*

Failure to pay the annual subscription within three months after the date it became due; *or*

Winding up of the Association, *or*

Expulsion by the Committee for conduct prejudicial to the Association, provided that any member whose expulsion is proposed has the right to make representation to the meeting at which the decision is to be made.

General Meetings

The Management Committee shall convene an annual general meeting of all the members, not more than 15 months shall elapse between annual general meetings.

Notification of the Annual General Meeting will be sent to all members six weeks before the meeting date, inviting nominations for Management Committee and any resolutions. Amendments to the Constitution or other resolutions, together with nominations for Office Bearers and Members of the Management Committee must be submitted to the Association Secretary twenty eight days prior to the meeting date. Notice of Constitution amendments and resolutions will be advised to all members fourteen days prior to the Annual General Meeting.

The business of an Annual General Meeting shall include but not be limited to:

- A report by the chair of the years activities
- A review of the annual accounts.
- The election/re-election of officer bearers and members of the Management Committee.
- The election of two auditors who shall not be members of the Management Committee but full members of the association.
- Any other competent business.

14 days clear notice shall be given of any special general meeting.

The management committee may call a special general meeting at any time.

If 25% of the Full Members sign a letter requesting a special general meeting, the management committee shall organise such a meeting within 21 days of receipt of the letter.

A quorum for general meetings shall be 25% of the Full members.

Each plot (worked by a plot holder(s) who have paid their rent) whether it be half or full, one plot holder or shared, shall carry one vote.

Voting shall normally be by a show of hands, if a poll of all members is called for the management committee will arrange a poll of all members within 14 days.

Arbitration

In case any dispute arises between the Association or any of its officers and/or members or persons

claiming on behalf of a member under the Rules, or in case of any complaint against any member, application may be made to the Committee for redress, and should the Committee not bring the parties to agreement, the matter in dispute may be submitted to arbitration. One arbitrator shall be appointed by each of the parties concerned, and one by the Committee. The decision of the arbitrators shall be final, and the costs of such arbitration shall be shared between the parties as determined by the arbitrator. In this rule the "member" includes any person aggrieved who has not for more than six months ceased to be a member.

Management Committee

The maximum numbers of member of the management committee shall be 10.

A person shall not be eligible for election unless he/she is a Full Member of the Association.

The AGM shall elect officers and ordinary committee members.

The officers of the organisation shall be

Chairman *or*

Chairman *plus* Vice Chairman *or*

2 Joint Chairmen

Secretary *or* 2 Joint Secretaries

Treasurer *or* 2 Joint Treasurers

and

Six ordinary members of the management committee.

Officers shall be elected for three years and be eligible for a further three years after the first period. Normally they would retire for a least one-year before being eligible for re-election.

Ordinary members shall be elected for three years and be eligible for re-election.

A quorum for Management Committee meetings shall be five full members.

Finance

All funds raised by or on behalf of the Association shall be applied to further the

objects of the Association and for no other purpose.

The treasurer shall keep proper accounting records and shall prepare proper accounts annually and at such other intervals as the management committee may direct.

There will be an independent review of the accounts for the last financial year which shall be submitted by the management committee to the annual general meeting.

A bank account shall be opened in the name of the Association.

The management committee shall authorise in writing two members of the management committee (one of whom shall be the treasurer) to sign cheques on behalf of the Association.

Dissolution

In the event of the dissolution of the Association, all out standing debts and liabilities will be cleared. The balance of any assets remaining will go to a similar organisation or to charity as decided by the SGM. No member will gain from the dissolution of the Association.

Amendments to this Constitution

Amendments can only be made at a correctly convened AGM or SGM.

Appendices

Lerwick Allotment Association "Rules and Regulations" (January 2010)

Signed J.A. Robertson Print J. A. ROBERTSON Date 05/01/10
Signed J. Y. GEAR Print J. Y. GEAR Date 05/01/10
Signed..... Print..... Date.....

from - Jim ROBERTSON
7 BURNSIDE
LERWICK
ZE1 0QH

01595 696867
67838953832



Shetland Islands Council

Infrastructure Services Department Planning Application Consultation

For further information on this application contact:

Matt Taylor Tel: 01595 743963

**Lerwick Community Council Clerk
Katrina Semple
Community Council Office
1 Stouts Court
Lerwick
ZE1 0AF**

Application:

2010/17/PCD	Change of use of building from A1 (Retail) to A5 (General Industry) at Lower Blackhill Industrial Estate, Lerwick by T & N Joinery
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Date of Consultation: 21 January 2010

Applicable Policies and Guidance:

**Structure Plan -
Local Plan -
Other -**

Do you believe the proposal complies with Development Plan policy? (Please circle as appropriate)

YES

NO

Comments:

(NOTE: If you recommend we approve something contrary to the Development Plan, then material planning considerations must be given.)

(Cont'd overleaf)

10.1

Shetland Islands Council - Infrastructure Services Department

Weekly List for 01/01/2010 to 01/02/2010

Planning Applications received under the Town and Country Planning (Scotland) Act 1997
www.shetland.gov.uk/planningcontrol/apps

Number	Date Registered Date Valid	Proposal	Applicant	Agent
2010/17/PCD				
	19/01/2010	Change of use of building from A1 (Retail) to A5 (General Industry) at Lower Blackhill Industrial Estate, Lerwick Lower Blackhill Industrial Estate Gremista Lerwick.	T & N Joinery	GB Design Services
Matt Taylor	19/01/2010		32 Market Street Lerwick ZE1 0JP.	55 Burgh Road Lerwick
Grid Reference 446298.31 1142997.38				
<hr/>				
2010/26/PCD				
	22/01/2010	Extend existing dwellinghouse 45 Cairnfield Road Lerwick.	Mr & Mrs T Ward	Vega Technical Services
Jonny Wiseman	21/01/2010		45 Cairnfield Road Lerwick	Hoswick Visitors Centre Sandwick ZE2 9HL.
Grid Reference 446740.5 1141138.625				
<hr/>				
2010/28/PCD				
	22/01/2010	Refurbishment and alteration to semi-detached dwellinghouse 13 South Lochside Lerwick.	Shetland Islands Council	Paul Johnston Architect & Designer
Matt Taylor	22/01/2010		Housing Service 6 North Ness Business Park Lerwick ZE1 0LZ.	42 Henderson Place Edinburgh EH3 5DJ.
Grid Reference 446765.406 1141010.375				
<hr/>				
2010/29/PCD				
	22/01/2010	Refurbishment and alteration to semi-detached dwellinghouse 37 Russell Crescent Lerwick.	Shetland Islands Council	Paul Johnston Architect & Designer
Matt Taylor	22/01/2010		Housing Service 6 North Ness Business Park Lerwick ZE1 0LZ.	42 Henderson Place Edinburgh EH3 5DJ.
Grid Reference 446801.5 1141050.				
<hr/>				
2010/31/PCD				
	22/01/2010	Refurbishment and alterations to semi-detached dwellinghouse 23 Russell Crescent Lerwick.	Shetland Islands Council	Paul Johnston Architect & Designer
Matt Taylor	22/01/2010		Housing Service 6 North Nes Business Park Lerwick	42 Henderson Place Edinburgh EH3 5DJ.
Grid Reference 446821 1140974.25				

2010/32/PCD

	22/01/2010	Refurbishment and alterations to semi-detached dwellinghouse 12 South Lochside Lerwick.	Shetland Islands Council	Paul Johnston Architect & Designer
Matt Taylor	22/01/2010			
			Housing Service 6 North Ness Business Park Lerwick ZE1 0LZ.	42 Henderson Place Lerwick EH3 5DJ.

Grid Reference
446760.688 1141025.125

2010/33/PCD

	22/01/2010	Refurbishment and alterations to semi-detached dwellinghouse 17 South Lochside Lerwick.	Shetland Islands Council	Paul Johnston Architect & Designer
Matt Taylor	22/01/2010			
			Housing Service 6 North Ness Business Park Lerwick	42 Henderson Place Edinburgh EH3 5DJ.

Grid Reference
446772.313 1140966.75

2010/34/PCD

	22/01/2010	Refurbishment and alteration to semi-detached dwellinghouse 19 Russell Crescent Lerwick.	Shetland Islands Council	Paul Johnston Architect & Designer
Matt Taylor	22/01/2010			
			Housing Service 6 North Ness Business Park Lerwick ZE1 0LZ.	42 Henderson Place Edinburgh ZE3 5DJ.

Grid Reference
446834.035 1140959.719