



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick  
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: [chair@lerwickcc.org.uk](mailto:chair@lerwickcc.org.uk)

## CLERK

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)

31 May 2011

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the Town Hall Chamber, Town Hall, Lerwick at **7.00pm** on **Monday 6 June**.

The next meeting will be on Monday 4 July 2011.

Yours faithfully

Katrina Semple  
Clerk to the Council

## LCC Members Literature in Office

The Nature of Scotland – Spring 2011

# BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve Minutes of the meeting held on 9 May 2011
4. Business Arising from the Minutes
5. Police Report  
For Information - Breakdown of Crime Classifications
6. St Olaf Street Dentist – Mr Ralph Roberts, Chief Executive, Shetland NHS Board
7. Correspondence
  - 7.1 Litter Bins, South Lochside – Mr Jonathan Emptage, Cleansing Services Manager, SIC
  - 7.2 Knab Golf Course Signage and Flower Park/St Olaf Street Wall – Mr Magnus Malcolmson, Leisure Facilities Officer, SIC
  - 7.3 Mareel Premises Licence Application – Mr Brian Hill, Depute Clerk to the Licensing Board, SIC
  - 7.4 Withdrawal of Bulk Uplift from Lerwick – Mr Peter Plumridge, Former Lerwick Resident
  - 7.5 Bible Reading Marathon – Invitation from St Magnus Episcopal Church
8. Detailed Financial Report
9. Applications for Financial Assistance
  - 9.1 Westerloch Residents Association – To Purchase Lawnmower
  - 9.2 Shetland Blues Festival – To Assist in the Funding of Shetland Blues Festival 2011
  - 9.3 North Staney Hill Community Association – Improvements, Staney Hill Hall
  - 9.4 Town Centre Floral Basket & Bunting and Banner Scheme – Lerwick Town Centre Association
10. Planning Applications  
None Received as at 31 May 2011
11. Lerwick Applications May 2011
12. Any Other Business

**MONDAY 9 MAY 2011**

At a meeting of LERWICK COMMUNITY COUNCIL held in the Town Hall Chamber, Town Hall, Lerwick, at 7.00pm

**Members**

Mr J Anderson  
Mr A Henry  
Mr D Ristori  
Mr W Spence  
Mr S McMillan  
Mr E Knight

Mr M Peterson  
Mr L Angus  
Mrs K Greaves (left 8.40pm)  
Mr J Stewart  
Mrs A Simpson

**Ex-Officio Councillors**

Cllr J Henry

Cllr J Wills

**Additional Co-opted Members**

None Present

**In Attendance**

Mr I Halcrow, Head of Roads, SIC  
Mr Ryan Taylor, Shetland Times Reporter  
Mrs K Semple, Clerk to the Council

**Chairman**

Mr J Anderson, Chairman to the council presided.

11/05/01

**Circular**

The circular calling the meeting was held as read.

11/05/02

**Apologies for Absence**

Apologies for absence were received from Cllr C Smith, Cllr A Wishart, Miss K Fraser, Miss J Sim, Mr T Henderson, Mr A Johnson and PS B Gray.

11/05/03

**Minutes**

The minutes of the meeting held on 11 April 2011 were approved on the motion of Mr L Angus and seconded by Mr D Ristori.

11/05/04

**Business Arising from the Minutes**

Referring to the April 2011 minutes, Mr M Peterson stated it was disrespectful for the Clerk of the Council not to have noted the names of the Shetland Times reporter and Radio Shetland reporter (Rosalind Griffiths and John Johnson respectively) as the Radio Shetland reporter had in fact been the producer. He stated that in future the names of the attending reporters should be noted.

The Chairman stated that no disrespect had been intended and agreed that any attending reporters should have their names noted.

**11/04/03 Minutes**

Mr M Peterson stated that the minute should be amended to note that the minute was 'approved *on the motion of* Mr L Angus...'

**11/04/06 and 11/04/07 Presentations - BIDS Update and Tall Ships' Races**

Mr M Peterson also asked if it was necessary to include the full details of the power point presentations which were given during the April meeting.

The Chairman stated the details were included to provide full information.

**11/04/14 Item 14.1 2011/74/PCD Erect temporary 40m high meteorological mast, North Hoofields, Lerwick**

Mr M Peterson stated that he had declared an interest but the Clerk of the Council had failed to note this.

Mr M Peterson also noted there were spelling mistakes in the April 2011 minutes.

**11/04/07 Tall Ships' Races 2011**

Mrs A Simpson asked for it to be noted that the first line should read 'Ms **F Dally** commenced a short....' not Ms L Smith.

**11/06/16 Knab Viewpoint**

Mr L Angus asked for an update with regard to the progress of the proposed Knab Viewpoint.

The Chairman replied that work on the Viewpoint was commencing at Heylor Quarry and once completed it would be moved to the planned area.

He was confident that the works would be completed by the end of June 2011.

11/05/05

**Area Commanders Report – April 2011**

Mr M Peterson advised that at the Community Safety Meeting, where there was representation from the Police force, it became apparent that Lerwick Community Council was not held in any high esteem. He stated that a Police representative indicated that although "a couple of big drug busts" had been reported at a Community Council meeting all members wanted to speak about was cycling.

Mr M Peterson thought it showed Lerwick Community Council in a bad light.

The Chairman stated he did not recall issues regarding cycling being discussed at any great length but he would take the point and ensure Northern Constabulary were complimented more on their efforts in future.

11/04/056

**Police Report**

PS B Gray was unable to attend the meeting but later emailed the following crime analysis for April 2011 compared to that of the same time last year.

Class 1 - Crimes against the person – Remained the same at 1, which was detected  
Class 2 - Crimes involving indecency – Remained the same at 1, which was detected  
Class 3 - Crimes of dishonesty – Down from 33 to 18, 13 of which were detected  
Class 4 - Crimes of vandalism – Down from 26 to 21, 7 of which were detected  
Class 5 - Other Crimes – Down from 13 to 6, all detected  
Class 6 - Miscellaneous crimes – Down from 33 to 37, with 35 detections  
Class 7 - Traffic Offences – Up from 38 to 49, with 47 detections

11/05/07

**Roads Issues - Mr I Halcrow, Head of Roads, SIC**

The Chairman advised Mr I Halcrow, Head of Roads, SIC that the roads related issues which were raised at the April meeting of Lerwick Community Council included poor quality reinstatements, proposals for a roundabout at A970/Gremista on the junction and the rebuilding of Knab Road.

**Proposals for a roundabout at the Gremista junction on the A970** - Mr I Halcrow agreed that the junction was busy, particularly at 9am, 2pm and 5pm and it was on his list as a desirable option. However, until there was further development it would have no place in the capital programme.

He further advised that if a major development was planned, "developer contribution would be looked for".

**Poor quality reinstatements** – Mr I Halcrow stated that any contractor digging up the road was obligated to reinstate the road to meet a standard set down by legislation and could be asked to re-do the road if it did not meet that standard.

He advised that there were instances where this had happened in the past and there were still some areas outstanding including North Lochside (following works by District Heating), Bressay Terminal, Viking Bus Station and from JJ Taylors to Globe Butchers (following work undertaken by Scottish Water).

He advised that contractors have up to two years, and in some cases three where they are responsible if there is any problem following works. Outwith that time it becomes the responsibility of Shetland Islands Council.

Cllr J Henry noted that there were areas of road which appeared to have been frost damaged and asked how Roads, SIC were dealing with them.

Mr I Halcrow agreed that various roads were showing damage due to age and frost. Work had commenced on the Esplanade, from the small boat harbour to the pelican crossing on Church Road and the proposal was to complete the works within two weeks.

Other areas targeted for repair were the road from Charlotte House to Mill Lane and the south end of King Harald Street to Gilbertson Road, but not until autumn.

He advised he was unaware of any major works to be undertaken by District Heating or Scottish Water which would affect the roads in the near future.

Mrs K Greaves noted that an area of road, on South Road, near Bells Brae School appeared damaged and possibly dangerous.

The Chairman advised he had noted a pothole on South Road opposite the Matchbox.

Mr I Halcrow advised pothole would be getting patched up but the quarry where the bitumen was obtained was closed for two weeks.

Mr M Peterson raised concern that it appeared contractors would block off a length of road without appearing to make good progress with any works.

Cllr J Wills agreed stating it showed complete disregard for the public.

Mr I Halcrow advised that contractors were urged to complete works as quickly as possible but stated it was difficult to do anything about the odd day without work taking place.

Mrs A Simpson stated that in defence of contractors they often did not know what the problem was until digging a hole and then may have to wait for what was needed.

**Traffic Management** - Mr L Angus acknowledged there had been huge improvements but one issue which remained outstanding was the lack of a traffic management plan for the town, to include parking.

He expressed surprise and concern that he had heard the proposed multi storey car park at North Ness was no longer to go ahead.

Mr L Angus stated that there were parking issues during the day for commuters and at night for residents. There were often issues of concern regarding access by emergency services where roads were made narrower by parked cars.

Mr I Halcrow advised he had been asked to provide a traffic management plan and hoped to engage some students to undertake counts.

He also advised that he had been asked to look into the possibility of pelican crossings on King Harald Street; he explained that the difficulty was that pedestrian use was well spread out and he was aware, from the placement of other pelican crossings, that people did not tend to use them if they had to walk even a short distance to get to them.

Mr D Ristori asked why Roads had chosen to make Gilbertson Road the way it was.

Mr I Halcrow replied it was to help minimise traffic speed.

Mr D Ristori stated that the traffic Island opposite Gurka Kitchen was hazardous for large vehicles turning right up from North Road and advised even if it was moved slightly it would be safer.

Mr I Halcrow advised that it was something that would be looked into and advised concern had previously been raised with regard to the issue. He stated that the island had proved helpful to pedestrians.

**Dropped Kerbs** - The Chairman highlighted the contents of an email, previously forwarded to Mr I Halcrow, from a wheelchair user expressing frustration regarding dropped kerbs.

Mr I Halcrow advised he had read the email and would appreciate if the Clerk of the Council would ask that he be written to directly and he would do his best to address the concerns raised.

**(Action: Clerk of the Council)**

Referring back to the traffic issues at the A970/Gremista junction, Mr M Peterson asked why a simple mini roundabout would not suffice and stated "it would not have to cost the earth". He asked if developers were asked to contribute and did Hjaltland contribute to the roundabout at Ruddy Park?

Mr I Halcrow confirmed Hjaltland did contribute towards the funding of the roundabout as did Safeway when the roundabout was constructed near them. He explained the level of contribution was not set but open for discussion.

Mr I Halcrow explained spot roundabouts were only suitable where traffic was already travelling at a slower speed and would not be suitable for the Gremista junction where traffic was approaching at a much faster speed. A larger roundabout made it much safer.

**Knab Road** – Mr I Halcrow advised Knab Road was making its way back on the programme following being dropped during proposals to build the new Anderson High School in the area.

He advised the programme would be one or two years but it would be within the scope of the rolling budget.

**Pedestrianisation of Commercial Street** – Mr I Halcrow stated that not a lot of progress had been made, but that it was feasible to pedestrianise the street from Church Road to Market Cross.

Mr L Angus advised objections would be raised with regard to the collection and delivery of heavy parcels at the Post Office; the proposals to allow a time slot for vehicles in connection to the delivery and collection of parcels were too restrictive.

Mr I Halcrow advised any proposal to pedestrianise the street would have to go through the consultation process.

**Oversund Roundabout** Mr D Ristori advised he had been asked to make the point that the Oversund Roundabout was looking dirty and would benefit from being cleaned.

Mr I Halcrow advised he would look into it.

**Knab Road Speed Humps** – Mr S McMillan expressed concern with regard to the traffic humps on Knab Road during wintery conditions.

Mr I Halcrow stated Roads, SIC would be salting and treating the road to minimize any problem. He stated that the advantages of having the speed bumps far outweighed the Disadvantages, but the snow plough drivers did not appreciate them.

**Diversion Sign** – Mr A Henry advised a diversion sign on Garthspool Road obstructed the view.

Mr I Halcrow thanked Mr A Henry and advised he would attend to it.

**Harrison Square** - Mr I Halcrow advised that Mr C Gair, Traffic Engineer, SIC would be writing soon with regard to Harrison Square. He would be seeking Lerwick Community Council's opinion with regard to removing traffic altogether. He explained that if traffic was to stay the flagstones would be replaced by bitmac on the vehicle surface because as part of the area was so little above sea level, movement would not allow the flagstones to lie.

He advised no work would commence until after Tall Ships' Races and it would entail months of work.

Mr L Angus stated previous proposals to pedestrianise Harrison Square had been discussed at length during Lerwick Community Council meetings where it was rejected due to loss of parking provision.

**Pavement Widening** - Mr I Halcrow added that it was proposed the pavement at TSB and Don Leslie's would be widened, narrowing the junction at Market Cross making it less desirable for vehicles and more pedestrian friendly. He advised the details would also be included in Mr C Gair's letter.

Mr D Ristori asked if there were any plans to widen the pavement at Peerie Shop.

Mr I Halcrow advised it was widened ten years ago and there were no plans to widen it further.

**Flashing Speed Signs** – Cllr J Wills asked why flashing speed signs were not more in use when they were cheap and effective.

Mr I Halcrow replied that there was scope for more of these signs to be used, the downside was that the battery would go flat very quickly but he was aware they were worth looking at more closely.

Cllr J Wills advised solar or wind power would help to keep the signs operating.

Mr S McMillan stated the flashing speed signs seemed to encourage boy racers at Lochside.

Mr I Halcrow replied that the signs could be set to go blank if speeds were too high and this would help discourage the boy racers.

The Chairman thanked Mr I Halcrow for his valuable comments.

Mr I Halcrow's presentation concluded at 8.15pm.

11/05/08

**Closure of Grantfield & Lochside Public Toilets – Lerwick**

Cllr J Wills advised the closure of Grantfield and Lochside public toilets had been discussed at length and the conclusion was that these facilities would be closed.

Cllr J Wills further advised the toilets would be open during the Tall Ships' Races but would eventually be knocked down.

He advised Gilbertson and Seafield Park toilets would be opened during sporting events only.

11/05/09

**Lerwick Old Town Issues**

Mr D Ristori advised Lerwick Old Town Development Association had expressed an interest in making their views known regarding Old Town Issues.

The Chairman asked Mr D Ristori to encourage them to write directly to Lerwick Community Council.

**(Action: Mr D Ristori)**

11/05/10

**Co-option – Discuss Note of Interest in one of the Three Vacant Seats**

**10.1 Expression of Interest – Mr Stewart Hay**

The Chairman stated he would be happy to co-opt Mr S Hay as a member of Lerwick Community Council.

He advised that according to the Lerwick Community Council Constitution it was clear that it was the normal course to allow co-option.

Mr M Peterson declared that despite what Mr J Riise, Head of Legal & Admin, SIC advised in his email, it was still his own opinion the vacant posts should be advertised and filled during a by-election and not by co-option. He stated that "what was legal was not necessarily correct".

He did not think it "appropriate that friends of friends" were co-opted; he reiterated that the remaining posts should not be filled until the next by-election.

Mrs K Greaves suggested more people may apply to be Community Council members if they were more aware of what was involved.

The Chairman advised that 45 seats remained vacant following the first round of elections and highlighting the work of Community Councils was something both ASCC and Jan Riise were looking at.

Mr L Angus stated Lerwick Community Council had to be consistent and should be pleased to receive Mr S Hay's note of interest.

Mr L Angus moved to co-opt Mr S Hay as a member of Lerwick Community Council.

Mr J Stewart seconded the motion.

Mr M Peterson moved an amendment to advise Mr S Hay to go through the by-election process.

Mr S McMillan seconded the amendment.

**Vote: Amendment** – To inform Mr Hay to go through the by-election process – 3 Votes

**Motion** – To co-opt Mr S Hay as a member of Lerwick Community Council – 8 Votes

The Chairman asked the Clerk of the Council to go through the procedures of co-opting Mr S Hay on to Lerwick Community Council as a member.

**(Action: Clerk of the Council)**

**10.2 Confirmation LCC Co-option Procedures is in Accordance with Constitution – Anne Cogle, Service Manager, Legal& Admin, Sic and Jan Riise, Head of Service, Legal& Admin, SIC**

11/05/11

**Correspondence**

**11.1 Mareel Licensing Application – Brian Hill, Depute Clerk to Licensing Board, SIC**  
Noted

**11.2 Community Benefit Steering Group, Request for CC Representatives – Kate Massie, Admin Assistant, ASCC**

The Chairman, as representative, asked if anyone had any questions they wished to be taken into account.

Mr L Angus raised the question of distribution and asked how the potentially considerable funds would be distributed.

The Chairman replied that it still had to be "bottomed out" but he heard it described as an "inverse bulls eye" and mechanisms should be put in place for dialogue with the companies.

Cllr J Wills asked if the current Community Council system should be used. What if one area benefitted more than another, would they share?



The Chairman stated it was fairer that areas more affected by the turbines would benefit most.

Cllr J Wills stated that it should be down to individual Community Councils and if they wanted to set up a community co-operation it would be up to them.

The Chairman stated that at the moment it was just another step forward to capitalise for the benefit of the community.

**11.3 Community Benefit Steering Group-Forms of Organisation, Comparison Notes – Kate Massie, Admin Assistant, ASCC**

Noted

11/05/12

**Financial Report**

Noted

11/05/13

**Planning Applications**

**13.1 2011/103/PCD Erect New Day Care Support Centre, Seafield**

Mr J Stewart declared an interest.

Cllr J Wills advised he would like to see the new Day Care Centre built, urgently.

However, he went on to state a constituent had raised points of objection

It was pointed out that the proposal was in direct contradiction to paragraph 14.8 of the Shetland Structure Plan 2001-2011, where policy CSFSP2 clearly states that 'development should not lead to the loss of public open spaces that contribute to the recreational amenity or environmental quality of the area, unless such places can be conveniently replaced in the area'.

He believed the new Day Care Support Centre could go on the current horse park without depriving the community of a public park. Alternatively he mooted that the existing Eric Gray site could be developed by extending into the converted office block which would be vacated when employees moved into the North Ness offices.

It was also noted that the Seafield Parks were bought by public subscription in 1951 and legal burden on the sale was the condition the parks would be kept solely for sport and leisure.

He also noted Lerwick Community Council recognised the land as a valuable recreational area in the Local Plan.

Mrs A Simpson enquired where were the people to go who used the Horse Park.

Cllr J Wills advised they had been given £100,000 to find an alternative site.

Mr L Angus advised it not recommended by planners to use the Horse Park and there was not enough room to develop the existing site.

Cllr J Wills again stated he did not want the development held up but understood the desire to preserve the park.

The Chairman, referring to Policy LP NE11, Local Protection Areas, put forward the motion that Lerwick Community Council should object to the planning application on the grounds that in Lerwick Community Council's Area Statement the protected status of the parks were reaffirmed, as part of the new Scottish Planning Policy, when it was included as a proposed designated area for protection as a Local Landscape Area under new Local Plan.

He also stated that the application fails to state how the land will be replaced as required in Policy SP CSE2.

**Mrs K Greaves Left – 8.40pm**

In summation, the Chairman also stated that contrary to Policy LP NE10, the loss of the open area would have an adverse effect on the surrounding environment and amenity of the area as a whole

Mr L Angus stated the question regarding open space was substantially answered as the land currently used as an equestrian site would be vacated following their offer of £100,000 compensation to move.

He felt that if an objection was to be raised it should be done on more robust grounds.

The Chairman stated the proposed new Day Care Support Centre could easily fit on the existing site if the car parking facilities at Seafield were utilised.

Mr L Angus argued that there would not be enough space, even taking into account the office staff moving; more space was needed for clientele.

The Chairman reaffirmed the new build footprint could fit on the site, without the car park.

Mr W Spence enquired where people would park their vehicles when using the park.

The Chairman stated the parking facilities could be shared as most sports events took place in the evenings.

Mr E Knight enquired if it was just one member of the public who had raised an objection.

Mr L Angus advised that the Planner's word should be accepted if they said the new Day Care Support Centre cannot go on the site.

He also advised a detailed feasibility study had been undertaken which listed reasons, including access, why it could not be built on the adjacent site.

Mrs A Simpson asked where the clients would go if they were decanted in order to allow a new Day Care Support Centre to be built on the site.

Scalloway School was mooted.

The Chairman moved that the planning application should be objected to on the aforementioned grounds.

Mr M Peterson seconded the motion.  
**(Action: Clerk of the Council)**

11/05/14

**Lerwick Applications April 2011**

Mr J Stewart expressed an interest in Planning Application PL2011/114

Noted

11/05/15

**Any Other Business**

**Ex-Whalers Association – Invitation**

The Chairman asked if anyone would like accept an invitation to the unveiling of the memorial which Lerwick Community Council and Lerwick Community Council Charitable Trust helped fund.

Mr D Ristori accepted the invitation.

**The following two items arrived too late to be included in the Agenda but was brought to the meeting for consideration:**

**2011/109/PCD – Change of use from dwellinghouse to house of multiple occupancy, 31 Commercial Road**

No objections

**(Action: Clerk of the Council)**

**(St Olaf Street, Lerwick)(Parking Place for Disabled Person's Vehicle) Order 2011**

No objections

**(Action: Clerk of the Council)**

**Wall between Flower Park & St Olaf Street**

Mr D Ristori advised that the wall between the Flower Park and St Olaf Street looked a bit shabby and was in need of some maintenance.

The Chairman asked the Clerk to write to Magnus Malcolmson, Leisure Facilities Officer, SIC with regard to the issue.

**(Action: Clerk of the Council)**

**Scalloway Junior High School**

Cllr J Wills advised that seven Councillors, including Cllr A Cluness and Cllr J Simpson, had put forward a notice of motion to delay the decision to close Scalloway Junior High's secondary department until the new Anderson High School is built.

He stated that the motion, which was to be debated on 17 May 2011, undermined the whole Council reform process and in his 42 years experience was against the letter and spirit of Council regulations.

Cllr J Wills stated that in his opinion it was a not very well organised move to prevent the closure of Scalloway secondary department, and other schools, which were to be debated at the Services Committee Meeting, 10 May 2011, in order to have a cheaper, smaller, new Anderson High School built on the existing site.

The Chairman stated that at a recent meeting of the Joint Lerwick Parents Council, grave concerns were raised at the cuts and disparity of service in Shetland, giving Lerwick school children the "rough end of the stick". He stated there should be parity of service and Lerwick school children were getting a raw deal to the benefit of school children in the country.

As an example he stated that Lerwick school children were given swimming lessons for six weeks each year from primary three to seven whereas for example, Baltasound Primary School children received swimming lessons all year from primary one to seven.

Cllr J Wills stated he was advised that among other cut backs the Sound School Budget for books had been halved while the annual costs in keeping Skerries and Scalloway Junior High Schools open were £70,000 and £707,000 respectively.

Cllr L Angus agreed that the feature of cuts would affect Lerwick schools disproportionately. He stated Lerwick Community Council had not campaigned on behalf of Lerwick schools and suggested more of an interest should be taken as it seemed Lerwick children were being "short changed".

Mrs A Simpson stated that she felt sorry for the confusion caused to Scalloway Junior High children and their families and for the lack of concern for the school staff.

The Chairman agreed that the motion was highly unprofessional and asked the Clerk of the Council to write a letter noting Lerwick Community Council's concerns.

**(Action: Clerk of the Council)**

**District Heating**

Now that District Heating could be expanded, Mrs A Simpson asked when District Heating would now be available to properties in the Lane's. She advised that the properties were difficult to insulate adequately and the availability of District Heating was needed.

Mr L Angus advised members that the operation was run by SHEAP and had nothing to do with Shetland Islands Council.

Mr W Spence stated that the expansion of District Heating depended on the proposed wind turbines and advised that there were several hundred applicants on the waiting list.

The Chairman asked the Clerk of the Council to write to Neville Martin, District Heating Manager, Shetland Heat, Energy and Power Ltd and ask what information was available with regard to connecting property in the Lanes to District Heating.

**(Action: Clerk of the Council)**

**Craigielea**

Mrs A Simpson asked what was going to happen to Craigielea.

Mr L Angus replied that it had been recently surveyed for leasing as a day nursery, but there were cost implications.

He further advised that the whole of Shetland Islands Council's estate was currently being assessed and decisions would be made with regard to what could be sold or converted.

**Knab Golf Course**

Mr J Stewart suggested it would be helpful if two signs could be erected, at either gateway, to specify the layout of the golf course.

The Chairman asked the Clerk of the Council to write to Mr Malcolmson, Leisure & Facilities Officer, SIC, with the suggestion.

**(Action: Clerk of the Council)**

**Old Cemetery Walls**

Mr L Angus advised that in the interest of road and public safety the Old Cemetery walls would be examined to see if any non invasive action could be taken to repair the effect of the bulges.

**Litter Bins - Lochside**

Mr S McMillan noted there were no litter bins at Lochside between the public toilets and Tesco and suggested the area would benefit from a few well placed litter bins.

The Chairman asked the Clerk of the Council to write to Jonathan Emptage, Cleansing Services Manager, SIC and ask if the possibility of providing litter bins on South Lochside, between Clickimin Leisure Centre and Tesco's could be investigated.

**(Action: Clerk of the Council)**

The Chairman thanked members for attending the meeting.

There being no other competent business the meeting closed at 9.15pm.

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

NOT PROTECTIVELY MARKED

**Class 1**

- 1 Murder
- 2 Attempted Murder
- 3 Culpable Homicide
- 4 Serious Assault
- 6 Robbery and assault with intent to rob
- 7 Threats and Extortion
- 8 Cruel and Unnatural Treatment of Children
- 9 Abortion
- 10 Concealment of Pregnancy
- 11 Miscellaneous

**Class 2**

- 12 Incest
- 13 Unnatural Crimes
- 14 Rape
- 15 Assault with intent to rape or ravish
- 16 Indecent Assault
- 17 Lewd and Libidinous Practices and Indecent Exposure
- 18 Procuration and Other Sexual Offences

**Class 3**

- 18 Housebreaking
- 20 Opening Lockfast Places
- 21 Prevention of Crimes and Vagrancy
- 22 Theft
- 23 Reset
- 24 Breach of Trust and Embezzlement
- 25 Fraud (including Statutory Fraud)
- 26 Forgery and Uttering (excluding Currency Offences)
- 27 Bankruptcy
- 29 Clandestine Removal
- 30 Corruption
- 31 Other Crimes of Dishonesty

**Class 4**

- 32 Falsifying
- 33 Vandalism, reckless damage and malicious mischief
- 34 Other Class 4 crimes

**Class 5**

- 35 Crimes against the state
- 36 Crimes against Public Order
- 37 Prevention of Terrorism Acts
- 38 Explosives
- 39 Crimes against Public Justice (non-court)
- 40 Crimes against Public Justice (court)
- 41 Conspiracy
- 42 Sacrilege
- 43 Wrecking Piracy and Hijacking
- 44 Offensive Weapons
- 45 Drugs

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

**Class 6**

- 46 Aliens and Immigration Offences
- 47 Betting Gaming and Lotteries
- 48 Disorderly Conduct
- 49 False/Hoax Calls
- 50 Brokers (Licensed) and Auction Acts
- 51 Children
- 52 Offences Involving Animals/Plants
- 53 Crossbow Offences
- 54 Energy
- 55 Keeping and Supply of Explosives
- 56 Firearms, Miscellaneous Offences
- 57 Fisheries
- 58 Game Laws
- 59 Harbours Acts
- 60 Obscene Material and Sex Shop Offences
- 61 Drunkenness
- 62 Offences by Licensed Persons
- 63 Other Offences Against Liquor Licensing Laws
- 64 Labour Laws
- 65 Mines Acts
- 66 Shops Acts
- 67 Social Security Offences
- 68 Merchant Shipping Acts (not elsewhere classifd)
- 69 Naval Military and Air Force Laws
- 70 Parks etc
- 71 Pawnbrokers, Dealers, Firearms Offences
- 72 Pedlars Act & Off Against Certificates issued by Local Auth
- 73 Civic Government (S) Act 1982 & Similar Provisions
- 74 Public Health and The Environment
- 75 Medical
- 76 Railways
- 77 Registration Acts
- 78 Revenue and Excise Offences (Excluding Vehicle and Drugs)
- 79 Bicycles
- 80 Offences Relating to Pedestrians
- 81 Offences relating to roads and road works
- 82 Stage and Hackney Carriages Regulations
- 83 Trespass Acts etc
- 84 Consumer Protection
- 85 Post Office, Telecommunications & Data Protection
- 86 Other Offences

NOT PROTECTIVELY MARKED

5.

**NOT PROTECTIVELY MARKED**

**Class 7**

- 300 Dangerous and careless driving
- 301 Drunk driving etc
- 302 Vehicle Excise Licence Offences
- 303 Speeding in Restricted Areas
- 304 Other Speeding Offences
- 305 Driver's Neglect of Traffic Directions(Not Pedestrian Crossing)
- 306 Driver's contravention of Pedestrian Crossing Regulations
- 307 Accident Offences
- 308 Parking Offences
- 309 Failing to Provide Info to Identify Driver of Motor Vehicle
- 310 Using Motor Vehicle Without Test Certificate
- 311 Motorway Traffic Offences
- 312 Clearway Offences
- 313 Driving While Disqualified From Holding or Obtaining Licence
- 314 Driving Without a Licence (including under age)
- 315 Driving Licence, Other Offences
- 316 Failure to Insure Against Third Party Risks
- 317 Insure Against Third Party Risks, Other Offences
- 318 Registration or Identification Mark Offences (Not Lighting)
- 319 Lighting Offences, Motor Vehicle
- 320 Construction & Use Regulations (Other Than Lighting)
- 321 Motor Vehicle Records of Work (e.g. Tachograph) Offences
- 323 Seat Belt Offences
- 324 Mobile Phone Offences
- 399 Motor Vehicles, Other Offences

**NOT PROTECTIVELY MARKED**

**From:** jonathan.emptage@shetland.gov.uk  
**To:** clerk@lerwickcc.org.uk  
**Subject:** RE: Litter Bins - South Lochside  
**Date:** 23 May 2011 13:01:16

Katrina, hello,

Thank you for your letter.

As mentioned in our telephone conversation today, there are a three litter bins in the South Lochside area:

- at the bus stop / lay-by near the main pedestrian entrance to the Clickimin Leisure Centre
- at the bus stop opposite 15 South Lochside, which serves both people waiting at the bus stop and people watching events at the Clickimin playing fields
- at the bus stop by the Tesco's roundabout

This is probably an adequate number of bins to serve the South Lochside area.  
Jonathan.

Jonathan Emptage  
Cleansing Services Manager  
A: Shetland Islands Council, Environmental Services, Grantfield, Lerwick, Shetland, ZE1 0NT  
T: 01595 74 4898 F: 01595 74 4804  
E: jonathan.emptage@shetland.gov.uk W: [www.shetland.gov.uk/waste](http://www.shetland.gov.uk/waste)

"Think Green" and only print this email if absolutely necessary.

7.1

Hi Katrina,

In response to the attached letters.

**Flower Park Wall** - I will look into this and see what works are required and arrange for some estimates in cost.

**Knab Signage** - We've undertaken some work on this already and have printable score cards and an updated CAD drawings of the layout of the course. Just need to transfer this into physical signs, but I'll do some more work on this in the next few weeks.

Many thanks

Magnus

---

Magnus Malcolmson  
Leisure Facilities Officer  
Sport & Leisure Service, Shetland Islands Council  
Hayfield House, Hayfield Lane  
Lerwick, Shetland, ZE1 0QD

Tel 01595 744047  
E-mail [magnus.malcolmson@shetland.gov.uk](mailto:magnus.malcolmson@shetland.gov.uk)  
Web [www.shetland.gov.uk/sport](http://www.shetland.gov.uk/sport)

7.2



# SHETLAND ISLANDS AREA LICENSING BOARD

Clerk: Jan-Robert Riise  
Depute Clerk: Brian C Hill

Legal and Administration  
Executive Services Department  
4 Market Street  
LERWICK  
Shetland  
ZE1 0JN

Mrs Katrina Semple  
Lerwick Community Council  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Telephone: (01595) 744550  
Fax : (01595) 744585

[legal@sic.shetland.gov.uk](mailto:legal@sic.shetland.gov.uk)  
[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for  
Brian Hill  
Direct Dial: 01595 744088

Your Ref: 2011-196/KS  
Our Ref: BCH/JI

Date: 19 May 2011

Dear Katrina

**Licensing (Scotland) Act 2005  
Provisional Premises Licence Application  
Mareel, Gutter's Gaet, Lerwick, Shetland  
Applicant: Shetland Arts Development Agency**

I refer to my previous correspondence in connection with the above and write to advise that the application is scheduled to be considered at a meeting of the Licensing Board due to be held on 3 June 2011 at 10am in the Council Chamber, Town Hall, Lerwick. Details of the representation submitted by your Community Council with respect to the application will be provided to the Licensing Board.

Yours sincerely



Brian Hill  
Depute Clerk to the Licensing Board

7.3

From: [REDACTED]  
Sent: 21 May 2011 10:40  
To: clerk@lerwickcc.org.uk  
Subject: Fw: Bulk Uplift

Just to inform you that I am moving away from Lerwick so have no great interest in this issue any more. That said an e-mail to let me know the outcome of any discussions would be good.....Peter



**Things will get better! if only I have the will**

--- On Fri, 13/5/11, [REDACTED] wrote:

From: [REDACTED]  
Subject: Bulk Uplift  
To: clerk@lerwickcc.org.uk  
Date: Friday, 13 May, 2011, 12:50

Dear Sir/Madam, I wish to draw the community council's attention to the sudden withdrawal of the Bulk Rubbish Uplift from Lerwick. This move will cause great inconvenience to a lot of Lerwick residents without their own transport and indeed may backfire as a money saving scheme since I can well imagine that some people will simply take anything big to the nearest bit of waste ground and abandon it or indeed will just abandon it on a street corner. This will surely cost the council more as it will have to respond to complaints about rubbish on a regular basis.

I also wonder exactly how much dropping the scheme will really save. I presume it takes 2 men one week for each bulk uplift making an annual total of 150 man hours per annum plus vehicle costs. While I guess the vehicle cost savings are genuine I wonder if there really will be a drop of 150 hours in the wage bill or will the men simply do something else so any saving will theoretically be only on paper. Meanwhile I notice that the relatively small population on Bressay retains a service of 49 skips this year.

Correspondence on Shetlink leads me to believe that the Community Council was not consulted about this. Why?.....because they might have objected?.

Regards

Peter Plumridge

[REDACTED]  
Lerwick  
ZE1 [REDACTED]



**Things will get better! if only I have the will**

7.4



[www.stmagnus.org.uk](http://www.stmagnus.org.uk)

## Bible Reading Marathon

---

**FRIDAY 24<sup>th</sup> JUNE – MONDAY 27<sup>th</sup> JUNE 2011**

To mark the successful completion of the restoration of St Magnus Church, and to celebrate the anniversary of the dedication of the church in 1864, we are planning a continuous Bible Reading Marathon starting between 4 and 4.30pm on Friday 24<sup>th</sup> June. This will culminate on Monday 27<sup>th</sup> June at 7.30pm, with a Celebration Service followed by a reception in the church hall.

We are hoping to recruit a large army of volunteers who would be willing to read – either in person (or if out with Shetland at the time recorded over the internet by webcam and Skype) – for one or more 10 minute slots over the 73-75 hours that will be required to complete the reading.

We are not looking for polished performances, for many hours there will be a minimal audience and nobody will worry about the pronunciation.

Even if you don't want to read, please come along and listen – the audience is as important as the reader! Please stay as long as you want.

The readings will be launched by John Scott, Lord Lieutenant of Shetland, and we are hoping that the three days will be supported by a real community effort.

Insomniacs are especially welcomed!

We hope that you will manage to come to the Celebration Service and to the reception which will follow immediately after.

7.5

# Bible Reading Marathon

24<sup>th</sup> – 27<sup>th</sup> June 2011

Please indicate the times you would be available to come and read.

You can read for one or more 10-minute slots (with rests in between) during one or more days, OR come with a friend and read alternate 5 minutes each over half an hour.

If you need an exact time in a slot, please indicate this

	FRIDAY 24 <sup>th</sup> June	SATURDAY 25 <sup>th</sup> JUNE	SUNDAY 26 <sup>th</sup> JUNE	MONDAY 27 <sup>th</sup> JUNE
Example	3 slots	Half hour with friend	2 slots	1 slot
0900-1300	X			
1300-1700	X			
1700-2100				X
2100-0100				X
0100-0500				X
0500-0900				X

Name (s):	
Telephone Number:	
Email Address:	

Please return the completed form to:

Pam Smith  
6 Seafield  
Lerwick

Tel: 01595 692591

Email: [pamfm@btinternet.com](mailto:pamfm@btinternet.com)

Alternatively, please complete the form online at [www.stmagnus.org.uk](http://www.stmagnus.org.uk)

To take part via pre-recorded Skype or video, please contact Pam Smith at the address above.

The Scottish Episcopal Church  
The United Diocese of Aberdeen and Orkney

St Magnus Episcopal Church: Lerwick  
14 Greenfield Place, Lerwick, Shetland. ZE1 0AQ

Scottish Charity No. SC014584



www.stmagnus.org.uk

*Celebration Service and Reception*

*Monday 27<sup>th</sup> June 2011 at 7.30pm*

To mark the successful completion of the restoration of St Magnus Church, and to celebrate the anniversary of the dedication of the Church in 1864, we are planning to hold a Bible Reading Marathon starting on Friday 24<sup>th</sup> June followed immediately by a Celebration Service at 7.30pm on Monday 27<sup>th</sup> June. After the service there will be a reception in the church hall. The continuous bible readings, from Genesis to Revelation will be launched by John Scott, Lord Lieutenant of Shetland and will take around 73-75 hours to complete.

*St Magnus Church invites*

*Two representatives from Lerwick Community Council*

*to attend a Celebration Service on Monday 27<sup>th</sup> June*

*followed by a reception in the Church Hall.*

~~~~~

If happily you are able to attend, a reading form is enclosed in the hope that you might also like to take part, and help us in this venture.

We would like to thank you for your help and support in the past, and look forward to hearing from you.

To help with the numbers for catering we would be grateful if you could complete and return the slip below

NAME \_\_\_\_\_

I am/We are able/ not able to attend the above Celebration Service and Reception on 27<sup>th</sup> June 2011

Number of people attending \_\_\_\_\_

Please return slip to Lesley Gair, 14 Scalloway Road, Lerwick, Shetland ZE1 0LD

Or by email to l.j.gair@talk21.com

# LERWICK COMMUNITY COUNCIL

## Financial Report as at 31 May 2011

|                                                     | £         | £                |
|-----------------------------------------------------|-----------|------------------|
| <b><u>INCOME</u></b>                                |           |                  |
| Balance as at 1 April 2010                          |           | 18,729.01        |
| SIC Grant 2011-2012                                 |           | 29,890.00        |
|                                                     |           | <hr/>            |
|                                                     |           | 48,619.01        |
| <b><u>EXPENDITURE</u></b>                           |           |                  |
| Office Costs                                        | 2,940.03  |                  |
| Employment Costs                                    | 1,216.32  |                  |
| Administration                                      | 215.42    |                  |
| Chambers                                            | 74.12     |                  |
| Accountancy                                         | 0.00      |                  |
| Misc.                                               | 42.00     |                  |
| Grants/Projects                                     | 8,322.38  |                  |
|                                                     |           | <hr/>            |
|                                                     |           | 12,810.27        |
|                                                     |           | <hr/>            |
|                                                     |           | <b>35,808.74</b> |
| <b><u>REPRESENTED BY</u></b>                        |           |                  |
| Balance as at 3 May 2011                            |           | <hr/>            |
|                                                     |           | 18,656.43        |
| <b><u>Indication of Free Funds:</u></b>             |           |                  |
| Main Annual Running Costs Forecast - £16,743.34     |           |                  |
| Costs Remaining                                     | 12,297.45 |                  |
| Annual Grants & Projects Forecast Costs - £4,200.00 |           |                  |
| Payments Remaining                                  | 3,601.62  |                  |
| <b><u>Committed Funding:</u></b>                    |           |                  |
| Knab Viewpoint (plus £4,000 LCCCT)                  | 6,276.00  |                  |
| Sail Training Shetland - 2011                       | 1,000.00  |                  |
| Shetland Ex-Whalers Association (plus £1,000 LCCCT) | 920.00    |                  |
|                                                     |           | <hr/>            |
|                                                     |           | 24,095.07        |
|                                                     |           | <hr/>            |
| <b>Estimated Free Funds</b>                         |           | <b>11,713.67</b> |

8.

**LERWICK COMMUNITY COUNCIL - Main Annual Running Costs**

**Budget 2011-2012**

|                                                    | Forecast         | Actual to date  |
|----------------------------------------------------|------------------|-----------------|
| SIC-Rent                                           | 2,700.00         | 2,700.00        |
| SIC-Insurance                                      | 49.44            |                 |
| Data Protection Registry Renewal                   | 35.00            |                 |
| SIC - Chambers                                     | 330.00           | 74.12           |
| Business Stream                                    | 485.00           | 92.00           |
| Hydro-Office                                       | 1,100.00         | 148.03          |
| Telephone & Broadband                              | 610.00           | 94.92           |
| SIC-Refuse Collection                              | 41.50            |                 |
| Clerks Salary                                      | 9,122.40         | 1,216.32        |
| Postage                                            | 290.00           | 59.50           |
| Office/Liability Insurance                         | 775.00           |                 |
| Accountants Fees                                   | 350.00           |                 |
| ASCC Membership (Shetland)                         | 160.00           |                 |
| Solution X (Xerox)                                 | 265.00           | 61.00           |
| Office Supplies                                    | 430.00           |                 |
| RateS-LCC Qualifies for 100% Business Rates Relief | 0.00             |                 |
| <b>Total</b>                                       | <b>16,743.34</b> | <b>4,445.89</b> |

**12,297.45**

**Costs remaining**

## LERWICK COMMUNITY COUNCIL - ANNUAL GRANTS & PROJECTS

| Budget 2011-2012                          | Forecast        | Actual        |
|-------------------------------------------|-----------------|---------------|
|                                           | £               | £             |
| Lighting at Clickimin Broch               | 2,000.00        | 598.38        |
| Lerwick Town Centre Floral Basket Display | 500.00          |               |
| LTCA Bunting & Banner Scheme              | 250.00          |               |
| Gardening Competition                     | 375.00          |               |
| Lerwick Fireworks Display                 | 1,000.00        |               |
| Peerie Galley Shed Ground Rent            | 75.00           |               |
|                                           | <u>4,200.00</u> | <u>598.38</u> |

Forecast 4,200.00

Less Payments to Date 598.38  
**Estimated Spend Remaining** 3,601.62



|                                                            |
|------------------------------------------------------------|
| <b>Lerwick Community Council Grants/Projects 2011-2012</b> |
|------------------------------------------------------------|

| <b>Date</b>  | <b>Description</b>                                      | <b>Grants</b> | <b>Projects</b>  |
|--------------|---------------------------------------------------------|---------------|------------------|
| 26/04/2011   | Hydro - Clickimin                                       |               | £ 598.380        |
| 26/04/2011   | Knab Viewpoint Information Boards                       |               | £ 3,024.000      |
| 31/05/2011   | Knab Viewpoint-Dry Stane Dyker (part Payment)           |               | £ 1,000.000      |
| 31/05/2011   | Knab Viewpoint-Dry Stane Dyker (part Payment)           |               | £ 1,000.000      |
| 31/05/2011   | Knab Viewpoint-Dry Stane Dyker (part Payment)           |               | £ 1,000.000      |
| 31/05/2011   | Knab Viewpoint-Dry Stane Dyker (part Payment)+materials |               | £ 1,700.000      |
|              |                                                         | <b>£0.00</b>  | <b>£8,322.38</b> |
| <b>TOTAL</b> |                                                         |               | <b>£8,322.38</b> |



# LERWICK COMMUNITY COUNCIL

**CHAIRMAN**

Mr Jim Anderson  
66 Breiwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: chair@lerwickcc.org.uk

**CLERK**

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email. clerk@lerwickcc.org.uk

## APPLICATION FOR GRANT

**RECEIVED****24 MAY 2011**

Name of group/organisation: WESTERLOCH RESIDENTS ASSOCIATION

Contact name & position held: SHEILA GRANT, SECRETARY

Address: 3 HELEDALE, LERWICK ZE1 0RG

Mobile & telephone numbers: 695366 / 07765606592

Email address: sheila.grant@shetland.gov.uk

**Details of project:**

*We need to purchase a new lawnmower so we can cut the grass in the play park. The one we have is old and not working properly any more. The residents have a rota for cutting the grass during the summer.*

Type of organisation (e.g. voluntary / charitable): RESIDENTS ASSOCIATION

Number of members in group/organisation: 6 houses and what percentage reside in Lerwick: 100%  
6 households

Number of residents in the Lerwick area likely to benefit from project - Adults: ..... Children: .....

Current financial position of group/organisation: £1,274.40

Costs of proposed project: £985

Funding/grants received from other sources (e.g. fundraising):  
Residents all pay annual subscription towards maintenance upkeep of park.

Grant requested from Lerwick Community Council: .....

Details of last grant received from Lerwick Community Council:  
Date: 10/9/2008 Amount: £500

**9.1**

**CONDITIONS OF GRANT**

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

**IMPORTANT**

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held):.....*SHEILA GRANT*.....

of (group/organisation): *WESTERLOCH RESIDENTS ASSOC.*.....

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last audited accounts and/or a copy of the most recent bank statement are enclosed.

**(please tick appropriate box)**

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: .....*Sheila Grant*.....

Date: *23/5/11*.....

**For Official Use Only:**

Date application received: .....*24/05/11*.....

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....

## SHETLAND BLUES FESTIVAL 2011

C/O Secretary, 62 Commercial Road,  
Lerwick, Shetland, ZE1 0NJ. Tel 01595 693885

Email: [bands@shetlandblues.info](mailto:bands@shetlandblues.info)

www: <http://www.shetlandblues.info/>



Dear Lerwick Community Council members

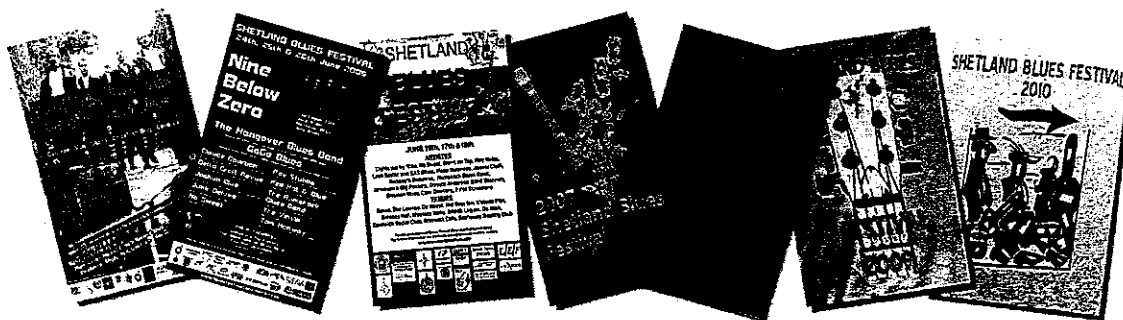
We are writing in the hope that Lerwick Community Council might consider offering some financial assistance to ensure the continuing success of an event that is proving to be popular with Lerwick audiences.

The 8th Shetland Blues Festival will take place from the 9<sup>th</sup> to the 11<sup>th</sup> of September 2011 in various locations around Lerwick and the rest of Shetland. This year we again have some great bands lined up to headline with the main focus of the festival based in the Lerwick Legion, although we are hoping to use many other venues including The Lounge, The Douglas Arms, Da Wheel and Islesburgh Community Centre. We will also be going back into the schools to run interactive acoustic sessions with some of the travelling acts.

Any assistance you can provide will help make sure this young festival continues to be an added attraction for locals and visitors alike and would be very much appreciated.

Yours Faithfully

Steven MacLean  
Secretary  
Shetland Blues Festival.



9-2



# LERWICK COMMUNITY COUNCIL

**CHAIRMAN**

Mr Jim Anderson  
66 Brelwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: chair@lerwickcc.org.uk

**CLERK**

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: clerk@lerwickcc.org.uk

RECEIVED

23 MAY 2011

## APPLICATION FOR GRANT

Name of group/organisation: THE SHETLAND BLUES FESTIVAL

Contact name & position held: MR STEVE MACLEAN - SECRETARY

Address: 62 COMMERCIAL RD, LERWICK, ZE1 0NJ

Mobile & telephone numbers: 07766421039

Email address: STEVO@F2S.COM

**Details of project:**

THE 8TH SHETLAND BLUES FESTIVAL WILL TAKE PLACE FROM THE 9TH - 11TH SEPT 2011 IN VARIOUS LOCATIONS AROUND SHETLAND. THIS YEAR AGAIN WE HAVE SOME GREAT ACTS LINED UP WITH THE MAIN FOCUS OF THE FESTIVAL BASED IN THE LERWICK LEGION, ALTHOUGH WE ARE HOPING TO USE MANY OTHER VENUES, INCLUDING DA WHEEL, DOUGLAS ARMS, THE LOUNGE & BRESBURGH COMMUNITY CENTRE. WE WILL ALSO BE RUNNING INTERACTIVE ACOUSTIC SESSIONS IN THE SCHOOLS

Type of organisation (e.g. voluntary / charitable): VOLUNTARY

Number of members in group/organisation: 6 and what percentage reside in Lerwick: 67% (4 OF 6 COMMITTEES)

Number of residents in the Lerwick area likely to benefit from project - Adults: 1000 Children: 200

Current financial position of group/organisation: £1000 IN BANK

Costs of proposed project: APPROX £2000

Funding/grants received from other sources (e.g. fundraising): NONE AS YET - USUALLY RAISE £2000 - £3000 FROM SPONSORSHIP, £2000 FROM FUNDRAISING & REMAINDER FROM TICKET SALES

Grant requested from Lerwick Community Council: £1000

Details of last grant received from Lerwick Community Council:

Date: JUNE 2008 Amount: £300

**CONDITIONS OF GRANT**

- Established groups/organisations must submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

**IMPORTANT**

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): STEVEY MACLEAN - SECRETARY  
of (group/organisation): THE SHETLAND BLUES FESTIVAL

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last audited accounts and/or a copy of the most recent bank statement are enclosed.

*(please tick appropriate box)*

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: [Signature] Date: 17/05/2011

**For Official Use Only:**

Date application received: 23/05/11

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....

# North Staney Hill Community Association

Hederdal  
Holmsgarth Brae  
Lerwick  
Shetland  
ZE1 0PR

27 May 2011

Mrs. Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN

Dear Mrs. Semple,

## Application for Grant

Please find enclosed our application for a Lerwick Community Council grant toward the cost of various works to Staney Hill Hall.

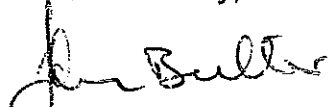
These works include improving storage arrangements for user groups and Hall equipment; replacing fittings on the fire alarm system; and materials to erect a handrail at the entrance to the Hall.

Any assistance that Lerwick Community Council can provide will be appreciated enormously.

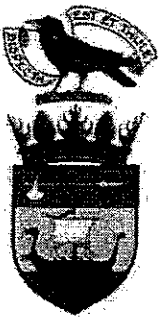
Please do not hesitate to contact me if you wish further information related to the application or the work of the Association.

Thank you for your assistance with this matter.

Yours sincerely,

  
John Bulter  
Secretary

9.3



# LERWICK COMMUNITY COUNCIL

**CHAIRMAN**  
Mr Jim Anderson  
66 Breilwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: chair@lerwickcc.org.uk

**CLERK**  
Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: clerk@lerwickcc.org.uk

RECEIVED

28 MAY 2011

## APPLICATION FOR GRANT

Name of group/organisation: NORTH STANLEY HILL COMMUNITY ASSOCIATION

Contact name & position held: JOHN BULTER, SECRETARY

Address: HEDERDAL, HOLMSGARTH BRAR, LERWICK

Mobile & telephone numbers: 07747-096-976 (Lerwick 692574)

Email address: jabalter@hotmail.com

### Details of project:

TO IMPROVE STORAGE ARRANGEMENTS IN STANLEY HILL HALL, INCLUDING PROVISION OF LOCKABLE CABINETS FOR USER GROUPS AND HALL EQUIPMENT. MATERIALS FOR HANDRAIL AT ENTRANCE. REPLACEMENT FITTINGS FOR FIRE ALARM SYSTEM and fit two lights.

Type of organisation (e.g. voluntary / charitable): CAPACITY RUN BY VOLUNTEERS. SCOTTISH CAPACITY NUMBER SC 005201

Number of members in group/organisation: APPROX 450 and what percentage reside in Lerwick: 100%

Number of residents in the Lerwick area likely to benefit from project - Adults: 500 Children: 100

Current financial position of group/organisation: PLEASE SEE ATTACHED NOTE

Costs of proposed project: £4,419.69

Funding/grants received from other sources (e.g. fundraising): SIC APPROVED A DEVELOPMENT GRANT OF £1,000

Grant requested from Lerwick Community Council: £2,215.00

Details of last grant received from Lerwick Community Council:

DECISION TAKEN AT MEETING  
Date: ON 12th JANUARY 2009 Amount: £3,000



**CONDITIONS OF GRANT**

- Established groups/organisations must submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

**IMPORTANT**

Any funding offer made may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): JOHN BULTER, SECRETARY

of (group/organisation): NORTH STANLEY HILL COMMUNITY ASSOCIATION

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last audited accounts and/or a copy of the most recent bank statement are enclosed.

*(please tick appropriate box)*

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: John Bulter

Date: 27 - MAY - 2011

**For Official Use Only:**

Date application received: 25/05/11

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....



# Lerwick Town Centre Association

7 Mounthooly Street, Lerwick, Shetland ZE1 0BJ  
Tel/Fax: 01595-696932 email: mail@ltca.co.uk

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5<sup>th</sup> April 2011

Mrs Katrina Semple,  
Community Council Office,  
Stouts Court,  
Lerwick

Dear Sir/Madam

## **LERWICK TOWN CENTRE – TOWN CENTRE SUMMER FLORAL BASKET SCHEME / BUNTING / BANNERS**

We are writing to you to establish whether we have support to co- fund the above schemes for the town centre this year.

Lerwick Town Centre Association evolved and has managed to maintain the summer town centre floral basket scheme and the summer bunting and banners scheme over the past 10 - 15 years. The schemes are intended to brighten up the town centre over the summer months and provide a welcome to the many visitors to the area and to Shetland.

This projects developed through a combination of supportive start up grants and then subsequently annual grant support from the SIC Dept of Infrastructure Services and the Lerwick Community Council as well as key funding by Lerwick Town Centre Association and the businesses in the area.

The current situation is:

- SIC Infrastructure Services have informed us they have no budget this year.
- Lerwick Community Council have had their grant reduced and subsequently only provide a percentage of the grants requested.
- We need a complete new set of Welcome to Shetland / Welcome to Lerwick banners ( 7 in total) – the ones used have lasted 10 years and are no longer in a usable condition.
- We are to welcome the Tall Ships Races to Lerwick in July.
- We need your help this year

9.4

We are currently in the process of developing the town centre as a Business Improvement District (BID) and if successful and, if these projects form part of the business plan – we may be in a position to support these projects better going forward.

Please refer to [www.livinglerwick.co.uk](http://www.livinglerwick.co.uk) for full details of the developing BID.

The overall estimated costs of all the projects this year which includes a cost of £2500 for the new banners is £ 8500.

This covers the costs of the new banners, new bunting and the summer floral basket scheme. This also covers the costs of all installation insurance and maintenance.

Note the new banners can be used over future years.

Funding Proposal:

|                                               |        |
|-----------------------------------------------|--------|
| Lerwick Town Centre Association / Businesses  | £ 2500 |
| Lerwick Community Council                     | £ 2000 |
| Shetland Islands Council Economic Development | £ 2000 |
| Promote Shetland                              | £ 500  |
| Visit Scotland                                | £ 500  |
| Lerwick Port Authority                        | £ 500  |
| Shetland Amenity Trust                        | £ 500  |

1. We would be grateful initially for an indication that you would be agreeable to supporting the project this summer as above.
2. We would welcome your ideas for a theme to the design of the Welcome to Shetland/ Welcome to Lerwick banners (7 banners in total).

We have a quotation for the supply of the banners – the other costs are based on previous year's costs. We will not be undertaking any more paperwork related to this but will be happy to supply the invoices on completion of the project, as we always do.

This is a town centre management partnership initiative and one in which you we look forward to your support.

Yours faithfully

Harry Jamieson  
Chairman



# LERWICK COMMUNITY COUNCIL

**CHAIRMAN**  
Mr Jim Anderson  
66 Breiwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: chair@lerwickcc.org.uk

**CLERK**  
Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: clerk@lerwickcc.org.uk

RECEIVED

31 MAY 2011

## APPLICATION FOR GRANT

Name of group/organisation: LERWICK TOWN CENTRE ASSOCIATION

Contact name & position held: LAWRENCE SMITH (SECRETARY)

Address: 7 MOUNTROOLY STREET LERWICK  
SHETLAND ZE1 0BJ.

Mobile & telephone numbers: 01595 696932

Email address: mail@ltca.co.uk

**Details of project:**

2011 Summer Floral Bazaar Scheme  
2011 Bunting & Banners Scheme. \*

\* Proposal to purchase 7 new banners to provide a welcome to Lerwick / welcome to Shetland - indication that promote Shetland will assist with design.

Type of organisation (e.g. voluntary / charitable): VOLUNTARY

Number of members in group/organisation: 50 and what percentage reside in Lerwick: .....

Number of residents in the Lerwick area likely to benefit from project - Adults: ..... Children: .....

Current financial position of group/organisation: NIL.

Costs of proposed project: £8500

Funding/grants received from other sources (e.g. fundraising): LTCA £2500  
Shetland Amenity Trust £500 Lerwick Dock Authority £500

Grant requested from Lerwick Community Council: £2000

Details of last grant received from Lerwick Community Council:

Date: ..... Amount: .....

Please refer to our letter of - copy enclosed.

**CONDITIONS OF GRANT**

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

**IMPORTANT**

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): Lawrence Smith

of (group/organisation): Lerwick Town Centre Association

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last audited accounts and/or a copy of the most recent bank statement are enclosed.

**(please tick appropriate box)**

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: Lawrence Smith Date: 31/5/11

**For Official Use Only:**

Date application received: 31/05/11

Date application approved: ..... Minute reference: .....

Amount offered: ..... Date grant paid: ..... Cheque number: .....

Child Protection Criteria checked and approved by Community Council Clerk or her deputy

Name: ..... Signed: .....

## Lerwick Planning Applications – May 2011

| <b>Ref:</b>                  | <b>Address:</b>                                   | <b>Proposal:</b>                                                                                | <b>Date:</b> | <b>Applicant:</b>              |
|------------------------------|---------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------|--------------------------------|
| <u>PL2011/141</u><br>[files] | Anderson High<br>School Lovers<br>Loan<br>Lerwick | Repair 4 No. Lancet Windows<br>including repairing existing<br>cast iron glazing bars in timber | 05/05/2011   | Shetland<br>Islands<br>Council |

[\[comment on this planning application\]](#)

[Multimap](#)  
[Google Map](#)

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|                              |                        |                                          |            |                    |
|------------------------------|------------------------|------------------------------------------|------------|--------------------|
| <u>PL2011/146</u><br>[files] | 53 Fogralea<br>Lerwick | Residential extension and<br>alterations | 13/05/2011 | Mr & Mrs N<br>Kerr |
|------------------------------|------------------------|------------------------------------------|------------|--------------------|

[Multimap](#)  
[Google Map](#)

[\[comment on this planning application\]](#)

11.