



# LERWICK COMMUNITY COUNCIL

**CHAIRMAN**

Mr Jim Anderson  
66 Breiwick Road  
Lerwick  
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: [chair@lerwickcc.org.uk](mailto:chair@lerwickcc.org.uk)

**CLERK**

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)

27 September 2011

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the Town Hall Chamber, Town Hall, Lerwick at **7.00pm on Monday 3 October.**

The next meeting will be on Monday 7 November 2011.

Yours faithfully

Katrina Semple  
Clerk to the Council

**LCC Members Literature in Office**

Citizens Advice Bureau – Annual Report 2010-2011

# BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held on 5 September 2011
4. Business arising from the minutes
5. Police Report
6. Consultation – Formal Closure of the Interim Placement Unit, Montfield
7. NINE'S Project – Mr N Coote, Project Engineer, Scottish Southern Energy
8. To Discuss – Suggested names for Hjaltland Housing Associations North Star Project  
Requested by Mr D Ristori
9. Correspondence
  - 9.1 Turning Head Widening at Sands of Sound, Lerwick – Mr J Johnson, Engineer, Roads, SIC
  - 9.2 Excavations at Sands of Sound, Lerwick – Mr N Sineath, Enforcement Officer, Planning, SIC
  - 9.3 Copy Letter - Shetland Charitable Trust Governance Review – Mr J Gear, Chairman & Mr L Odie, Vice Chairman, ASCC
10. Detailed Financial Report
11. Applications for Financial Assistance
  - 11.1 Islesburgh Pyrotechnics Display Club – Lerwick Fireworks Display 2011
12. Planning applications
  - 12.1 2011/280/PPF – To alter existing space within building & provide class 4 office space, Mareel
  - 12.2 2011/278/PPF – To site portacabin for use by Riding Club, Seafield
  - 12.3 2011/293/PPF - Develop bus/coach operating centre, yard and associated car parking, Bod Compond, Gremista
  - 12.4 2011/268/PPF – Proposed new dwelling house at Fogralea, Lerwick, ZE1 OSE  
*New location plan will be brought to meeting*
13. Lerwick applications September 2011
14. Any Other Business

**MONDAY 5 SEPTEMBER 2011**

At a meeting of LERWICK COMMUNITY COUNCIL held in the Town Hall Chamber, Town Hall, Lerwick, at 7.00pm

**Members**

Mr J Anderson  
Mr S McMillan  
Mr S Hay  
Mr W Spence

Ms K Fraser  
Mr E Knight left at 8.00pm  
Mrs A Simpson

**Ex-Officio Councillors**

Cllr C Smith

Cllr J Henry

**Additional Co-opted Members**

Miss J Sim

Mr T Henderson

**In Attendance**

Mr R Roberts, Chief Executive, Shetland NHS Board  
Mr S Boker-Ingram, Director of Clinical Services, Shetland NHS  
Mr A Grains, Director, North Fish (Shetland) Ltd  
Mr U Fraser, Managing Director, Synergie Environ Ltd  
Mrs K Semple, Clerk to the Council

**Chairman**

Mr J Anderson, Chairman to the Council presided.

11/09/01

**Circular**

The circular calling the meeting was held as read.

11/09/02

**Apologies for Absence**

Apologies for absence were received from Mr J Stewart, Mr A Johnston, Mr D Ristori, Mr A Henry, Cllr C Miller, Cllr A Wishart, Cllr J Wills and Acting Inspector B Gray.

11/09/03

**Minutes**

The minutes of the meeting held on 4 July 2011 were approved by Ms K Fraser and seconded by Mrs A Simpson.

**11/7/09 9.1 Mareel, Provisional Premises Licence Application**

Mr E Knight asked the minute to be corrected as he did not say that 'he had never known anyone to fall into the water after drinking too much alcohol'.

**11/7/11 11.2 District Heating Scheme**

Mr E Knight asked the minute to be corrected as he had stated the district heating scheme was 'very good' as opposed to 'amazing'. What was amazing was the patience of the public who were waiting for the opportunity to be connected.

11/09/04

**Business Arising from the Minutes**

**11/7/07 Footpath between Fogralea & Murrayston – Safety Concern**

Cllr J Henry advised that he had spoken to Mr I Halcrow, Head of Service, Roads, SIC, who promised that he would add the path to their maintenance list.

**11/7/08 Co-operative for the Benefit of the Community – Interim Management Board – Request for representative to be nominated from Community Council or Community Council Area**

Ms K Fraser advised that she had volunteered to be Lerwick Community Council's representative for the interim, but would appreciate if someone else more knowledgeable and interested would take up the position on a more permanent basis.

11/09/05

**Police Report**

Acting Inspector B Gray was unable to attend the meeting.

*Post meeting note – see appendix 1*

11/09/06

**Update, St Olaf Street Dentist – Mr Ralph Roberts, Chief Executive, Shetland NHS Board & Mr Simon Boker-Ingram, Director of Clinical Services, Shetland NHS**

Mr R Roberts, Chief Executive, Shetland NHS Board advised that Mr A Owen, Owner, St Olaf Street Dental Practice had formally retired on Friday 2 September and Shetland NHS had taken on the practice.

He explained that the practice was to have been closed for one month for refurbishing and upgrading on the basis that the equipment would be purchased from the Owens. But, following the Owen's decision to sell their equipment elsewhere the practice may be closed for longer while alternative equipment is sourced.

The Chairman asked how much longer than anticipated it would take for the St Olaf Street practice to re-open.

Mr S Boker-Ingram, Director of Clinical Services, Shetland NHS responded that they were still working to a four week programme and were focusing on the practice being open on 3<sup>rd</sup> October. Potentially there could be a delay of two to four weeks. However it was hoped that they would have a clearer idea of how long it would take to acquire replacement equipment within the next few days.

Mr E Knight enquired if the patients of the St Olaf Street practice would remain with their current dentist.

Mr S Boker-Ingram replied that not all patients would. He furthered that Mr Ian Tinkler was no longer part of the St Olaf Street practice as he had now joined the dental practice sited at the Toll Clock Shopping Centre.

Ms K Fraser asked if existing patients should turn up for their allotted appointments.

Mr S Boker-Ingram advised that Mr A Owen had worked very hard to ensure that as many patients as possible, who had existing appointments, were seen prior to the practice closing. He advised that Mr Owen had also passed on to NHS Shetland, a list of patients who were still undergoing treatment.

Mr S Boker-Ingram further stated that patients requiring a routine check up may be called for an appointment one month later and those receiving routine care would be top of the list.

Ms K Fraser enquired if patients would be kept properly informed with regard to their appointments.

Mr S Boker-Ingram replied that appointments given would be based on need. Patients in need of treatment would be allotted appointments first and patients requiring a routine check up would receive an appointment later.

Mr E Knight asked if the contact number of the practice would change.

Mr S Boker-Ingram replied that it would remain the same.

Mr W Spence stated that his dentist at the practice has been Mr Tinkler. He asked what would happen with regard to the dental appointment that he had in November.

Mr S Boker-Ingram responded that if Mr W Spence was an NHS patient, he could still stay with the St Olaf Street practice.

Mr S Hay asked if Mr Owen had given NHS Shetland access to their records.

Mr R Roberts replied that they had but all the records had been kept manually. He explained that it was NHS Shetland's intention to create a data base but it would take a few weeks to do.

The Chairman enquired if there was potential for an increase in capacity now that Mr Tinkler had left the practice.

Mr S Boker-Ingram replied that there was. He stated that it was the hope of Shetland NHS to recruit dentists rather than use locums.

Mr R Roberts advised that they recognised the need to put an effort into reducing the waiting list. It was their intention to get people in for assessments and hopefully those who had been waiting some time would receive an appointment.

He advised that whilst the St Olaf practice was closed patients in need of emergency care would be seen at Montfield. Patients requiring only routine care would be seen at the St Olaf Street practice when it was up and running, hopefully from October.

#### **Montfield Hospital**

Mr R Roberts informed members that a consultation was taking place on the formal closure of the Interim Placement Unit at Montfield Hospital.

He advised that there had been no patients at the unit for over a year.

Mr S Boker-Ingram went on to detail that the consultation was from 25 July to 14 October 2011 after which a decision would be asked for with regard to formally closing the unit.

He took the opportunity to acknowledge the dedication of the staff who had worked at the unit.

Mr S Boker-Ingram stated that there was now demand for people to remain in their own homes and receive the care that they needed in their own homes. Shetland NHS was working with the local authority in order to allow this to happen.

He asked if Lerwick Community Council would promote the consultation document which he had distributed at the meeting.

The Chairman invited a member of Shetland NHS to come to the October meeting of Lerwick Community Council to give a presentation in order to receive a formal response.

He asked the Clerk of the Council to ensure the item was put on the October agenda.  
**(Action: Clerk of the Council)**

Mrs A Simpson asked if any thought had been given to what would happen with the vacated space.

Mr S Boker-Ingram replied that they had no thoughts and were open to suggestions, provided that they did not have to bear the costs.

The presentation concluded at 7.25pm.

The Chairman thanked Mr R Roberts and Mr S Boker-Ingram for attending the meeting after which they both left.

11/09/07

#### **Gremista Biomass Fuel Production Project – Mr Angus Grains, Director, North Fish (Shetland) Ltd**

Mr A Grains, Director, North Fish (Shetland) Ltd advised that the project was to build a woodchip drying facility at Gremista Industrial Estate, opposite the Power Station.

He referred to the growing importance of renewable energy and explained that the woodchips, when used in specialist burners, could replace diesel and kerosene oil.

As well as the 800m<sup>3</sup> drying facility the complex would include a integrated 195kw biomass boiler, storage area for unchipped logs, 500kw wind turbine to provide energy to dry the raw materials, access track and flow and return pipework connection to SHEAP.

The existing track to the area would be used, extended and improved.

Mr A Grains advised that a full consultation with other statutory bodies had been completed, all had been supportive of the project and an environmental statement would accompany the planning application.

He explained that the concept was to increase the energy content of wood from 2000kw to 4200kw per tonne of product by reducing the moisture content in chipped virgin timber.

The wood would first be shipped to the facility by sea where it would be chipped at the facility and dried over a six week period through the release of hot air through the floor utilising electric power from the turbine and surplus heat from SHEAP during the summer.

This process would reduce the moisture content in the wood from 55% to 15%.

Other than water there would be no emissions from biomass drying, only extremely low emissions from the biomass boiler. The turbine itself would be only half the height of those at Burradale and a two blade design, reducing visual impact.

The benefits of the project would be cheaper fuel, reduced carbon emissions and employment.

Mr E Knight enquired if the same process could be used with peat.

Mr A Grains replied that the only problem with peat was that no tariffs were awarded. However, he did not see it as the end of the discussion as Highlands & Islands Enterprise (HIE) could see the potential and were getting involved.

He added that HIE, along with Shetland Amenity Trust, were also looking at the possibility of establishing fast growing coppice for use in the biomass facility.

Miss K Fraser asked if the woodchips could be sold to individuals for use in residential homes.

Mr A Grains replied that primarily they woodchips were more suitable for larger users. They could be used in homes but the only real benefit would be lower carbon emissions.

He advised that in typical oil fired burner the woodchips created 25-30% emissions to that of a conventional boiler per kw hr.

The Chairman thanked Mr A Grains for his presentation, which concluded at 7.50pm.

Mr A Grains and Mr U Fraser then left the meeting.

11/09/08

#### **Discuss – Adoption of Model Scheme for the Establishment of Community Councils**

The Chairman stated that in his opinion the most notable points were Membership of Community Councils, Eligibility and Attendance.

**Membership** - He advised that from an administrative point of view Mr Jan Riise, Head of Legal & Admin, SIC, was not keen on the minimum age of 16. His concerns lay with how the additional work in capturing the age group on the electoral register would be financed.

**Eligibility** – Basically open to all. However, if a member becomes a councillor, should they be ineligible?

The Chairman advised that at ASCC meetings the feeling was that the status quo should remain and no one should be excluded.

**Attendance** – Non attendance. Should a member be disqualified if they do not attend a meeting for a period of six months?

The Chairman advised that the whole of the scheme could be adopted as it goes, or any part of the scheme. Not all Community Councils had to have the same scheme for their constitution.

He again advised that the general consensus was to keep the status quo rather than adopt the scheme.

**Eligibility** - Mrs K Fraser stated that she could see no need to accept the scheme as a whole. She was keen to allow more involvement for 16 and 17 year old youths and asked if enquiries could be made as to the additional costs involved in capturing the age group on the electoral register.

The Chairman suggested that one way of saving costs may be for the youth to bring a birth certificate or other form of identification when completing a Community Council application form.

He thought that allowing 16 and 17 year olds to stand for election as CC members would be a step in the right direction.

*The discussion was interrupted in order for Mr E Knight to comment on the following two items before leaving.*

11/09/09 **To be approved – Audit of Accounts – Amendment to Community Council Constitution**

Approved on the motion of Mr W Spence.

Seconded by Mrs A Simpson  
(Action: Clerk of the Council)

11/09/10 **To be approved – Unaudited Financial Accounts for Year End March 2011**

Approved on the motion of Mr W Spence

Seconded by Ms K Fraser  
(Action: Clerk of the Council)

**Mr E Knight left the meeting at 8.00pm**

**Continued - Discuss – Adoption of Model Scheme for the Establishment of Community Councils**

Miss Jennifer Sim stated that although it was a good idea to involve more youths, she did not think many of the issues raised were relevant to 16 & 17 year olds. However, she did think it fair to allow youths of that age group to stand.

**Disqualification** - The right for a Community Council to disqualify a member for non attendance throughout a period of six months was raised by Miss K Fraser. She thought that this part of the scheme should be adopted.

**Eligibility** – The Chairman did not feel that Councillors should be excluded from becoming full Community Council members with voting rights.

Cllr J Henry stated that he enjoyed attending Community Council meetings as an ex-officio member but did not feel Councillors should be telling Community Council members how they should be spending their money.

Ms K Fraser thought it very useful to have Councillors attending Community Council meetings but thought that only one or two should be allowed to be full members with voting rights.

The Chairman stated he was quite happy to keep the status quo, allowing Councillors the right to be full Community Council members.

Mr W Spence noted that there would only be a problem if more Councillors wanted to be full members.

The Chairman responded that as there were only seven Lerwick Councillors in total. If all were to be full Community Council members, they would still be in the minority.

He thought it inadvisable to exclude Councillors as full members when Lerwick Community Council rarely had enough members to fill available seats.

Miss K Fraser agreed with the Chairman's point.

11/09/11

**Correspondence**

**10.1 District Heating, Properties in Lanes – Mr N Martin, District Heating Manager, SHEAP Ltd**

The Chairman asked the Clerk of the Council to write to Mr N Martin and enquire if, following his recent board meeting, he could now offer advice as to where in the programme of works the Lerwick Lanes are.

**(Action: Clerk of the Council)**

**10.2 2011/182/PCD to Install 2 no. CCTV cameras at 42 Haldane Burgess Crescent – Mr S Pattie, Development Management Officer, SIC**

Noted

**10.3 Footpath between Fogralea & Murrayston – Mr J C Duncan, Access Officer, Heritage, SIC**

Noted.

Previously discussed during business arising.

**10.4 South Lochside Litter Bin, Relocation Request – Mr G MacDonald, Cleansing & Grounds Maintenance Officer, SIC**

The Chairman advised that further to the email, information was received that the parks/ Clickimin staff have placed a litter bin exactly half way down the stretch of road in question next to the gate on the lower side'.

11/09/12

**Financial Report**

Noted

11/09/13

**Planning Applications**

The following planning applications which arrived too late to be included in the agenda were brought to the meeting for discussion:-

**2011/268/PPF– Erect new dwellinghouse, Fogralea Lerwick – Mrs & Mrs D Wiseman**

No comment

**(Action: Clerk of the Council)**

**2011/224/PPF - Erection of 3 no. turbines, 121 metre high to blade tip, associated access tracks, borrow pits, crane pads, turbine bases, control building and temporary construction compound, Gremista – Mr S Juggins, SSE Renewables**

No comment

**(Action: Clerk of the Council)**

11/09/14

**Lerwick Applications July & August 2011**

Noted

11/04/15

**Any Other Business**

**Training**

The Chairman advised that training for Community Council members should be available from mid-September following the appointment of new Planning & Development officers.

Mr W Spence expressed interest in the training.

Members will be updated when further information is received by the Clerk.

**(Action: Clerk of the Council)**



**Youths on Community Councils**

Miss J Sim informed members that she felt limited as to her useful input at Community Council meetings due to her age.

The thought that the focus should not be on 16-17 year olds but thought it may be more beneficial to promote the 18-25 year old age group.

**Lerwick Community Council Meetings**

Mr S Hay stated that it took time to establish how the Lerwick Community Council meetings operated. He found the decision making process fascinating and interesting.

**Sands of Sound**

Mr W Spence advised that a member of the public had begun excavations in relation to the building of a residential property without the relevant planning permission.

The excavations had now ceased but part of the kerb had been taken away during the process.

He asked if it would be possible for Lerwick Community Council to enquire what permissions, if any, were given.

The Chairman asked the Clerk of the Council to write to Mr I McDiarmid, Head of Planning, SIC and Neil Robertson, Roads, SIC and make enquiries.

**(Action: Clerk of the Council)**

**Hoofields – New Build Housing**

Mrs A Simpson enquired about the planned new homes as the original plan for seventy homes had been reduced to twenty.

Cllr C Smith explained that the plan was to build twenty houses this year. Assistance would still be retained, at £30,000 per unit. Next year further houses were planned with assistance of £45,000 per unit.

The plan was to build in phases in order to get as much assistance from the Scottish Government as possible.

**Parking Order**

The following order arrived too late to be included in the agenda but was brought to the meeting for discussion:-

**(King Eric Street, Lerwick) (Parking Place for Disabled Person's Vehicle) Order 2011**

No Comment

**(Action: Clerk of the Council)**

The Chairman thanked members for attending the meeting.

There being no other competent business the meeting closed at 8.40pm.

**Minute ends.**

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

Chairman..... Date.....

## **Appendix 1**

Ref item 11/09/05

The following crime analysis for August 2011 compared to that of the same time last year.

- Class 1 - Crimes against the person – from 19 to 8, with 6 detections
- Class 2 - Crimes involving indecency – from 10 to 12, 7 detected
- Class 3 - Crimes of dishonesty – from 217 to 90, of which 53 were detected
- Class 4 – Crimes of vandalism – from 82 to 63, of which 29 were detected
- Class 5 - General Crimes – from 72 to 43, all detected
- Class 6 - Miscellaneous crimes – from 158 to 234, with 212 detections
- Class 7 - Traffic Offences – from 241 to 197, with 191 detections

Detection rate (Class 1-5 crimes/offences) = 63%

Hi Katrina

Is it okay to add this to Octobers minutes?

I have come up with a few names to seek approval from both Hjalmland Housing and LCC members.

I know its early days with development but I think it would be an interesting topic to see what names folk may like.

The names that may suit new development include.

*North Star House/North Star Place* - This being the most common name used and well known one.

*Ganson's House/Ganson's Place* - Ganson could be a good choice to reflect on the Ganson's history in this street.

*Nordstarn* - Shetland/Norsk meaning North Star but made into one word.

*Fort Rd/Fort Place/Fort Charlotte House* - continuation as hardly any Fort Rd postal addresses present

*Bergen House/* - A name suggested by Paul Moar to reflect on 25 years of sailing connection.

Again these names are just simply ideas I've made up as well as a few recommendations from the public.

Others can be added if anyone has a suggestion at meeting.

Regards

Damien

8.



Head of Service: Ian Halcrow  
Executive Director: Gordon Greenhill

Lerwick Community Council  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Roads  
Infrastructure Services Department  
Gremista  
Lerwick  
Shetland  
ZE1 0PX

Telephone: 01595 744866  
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Roads@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
John Johnson  
Direct Dial: 01595 744149

Our Ref: JJ/SMG/R/f3/88  
Your Ref:

Date: 12 September 2011

Dear Katrina

RECEIVED  
15-SEP 2011

## Turning Head Widening at Sands of Sound, Lerwick

I reply to your letter dated 7 September 2011 regarding works at Sands of Sound, Lerwick.

An application for construction consent was granted to GB and A M Anderson to provide the above works on 22 June 2009.

Consent was granted was granted subject to all relevant terms as required by the Roads Scotland Act 1984. I can confirm that all permissions have been met and will be monitored on a regular basis during the construction phase.

All costs of the works and reinstatement will be borne by the developer.

Yours faithfully

cc Head of Roads  
[HL07201103.doc]

9.1



Head of Service: Iain McDiarmid

Development Management  
**Planning Service**  
Grantfield  
Lerwick  
Shetland  
ZE1 0NT

Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland

Telephone: 01595 744800  
Fax: 01595 744804  
Planning.control@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Norman Sineath**  
Enforcement Officer  
Development Management

Direct Dial: 01595 744860

Date: 14 Sep 2011

Our Ref: DB45-7  
Your Ref:

Dear Mrs Semple

RECEIVED

16 SEP 2011

## Excavations at the Sands of Sound, Lerwick

I refer to your letter to Mr Iain McDiarmid, Head of Planning, Shetland Islands Council, received on 9<sup>th</sup> September 2011, regarding your enquiry as to whether excavations have begun for a domestic dwelling at Sands of Sound, Lerwick, without the relevant planning permission being in place.

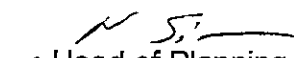
I have made enquiry into this and have established that outline planning permission was granted to Mr GB and Mr AM Anderson, Seafield House, Lerwick on 3<sup>rd</sup> August 2007, to erect 3 dwellinghouses at the Sands of Sound, Ref No 2007/186/PCO.

On 26<sup>th</sup> August 2009, Full Planning Permission was granted to amend the access road layout, Plots 1-3 Sands of Sound, Ref No 2009/85/PCD.

I made a site visit on Wednesday 14<sup>th</sup> September 2011 and can advise that the excavation works carried out are related to the provision/creation of the site access approved by planning permission 2009/85/PCD. Therefore, to date, there is no breach of planning control at this site.

If you have any further queries regarding the above, then please do not hesitate to contact me on the above number.

Yours sincerely

  
Head of Planning



# *Association of Shetland Community Councils*

Market House, 14 Market Street, Lerwick, ZE1 0JP

If calling ask for:  
Kate Massie, Administration Assistant  
Direct Dial: 01595 743906  
email: [kate.massie@shetland.org](mailto:kate.massie@shetland.org)

15<sup>th</sup> September 2011

Dr Ann Black  
General Manager  
Shetland Charitable Trust  
22 – 24 North Road  
Lerwick  
ZE1 0NQ

Mr Bill Manson  
Chairman  
Shetland Charitable Trust Board of Trustees  
22 – 24 North Road  
Lerwick  
ZE1 0NQ

Dear Dr Black and Mr Manson

## **Shetland Charitable Trust (SCT) Governance Review**

**We wish to strongly protest at the ridiculously short time scale for consultation on this matter of vital importance to the Shetland Community.**

**We believe that the current proposals for changes to the governance of the Shetland Charitable Trust are seriously flawed.**

Every intelligent voter in Shetland is aware that when they vote for their SIC Councillor, they are also electing a Trustee for SCT Board of Trustees. It is vital that the democratic link is preserved when the Board of Trustees is reorganised.

**It is essential that all non SIC Trustees are elected democratically for a fixed term by the Shetland people so they are accountable to the Shetland public through the ballot box.**

**The new unelected Trustees, who will have a majority under the proposed changes to the Charitable Trust, would have the power to drastically change the policy of SCT.** Vitaly important benefits, such as the pensioners Christmas bonus, the rural Care Centres, the Leisure Centres, the Amenity Trust, Citizens Advice Bureau and most of the voluntary organisations in Shetland, could be under threat from unelected and unaccountable Trustees.

The Charitable Trust Fund is not public money but money that is held in trust for the Shetland People and the SCT Board of Trustees is responsible and accountable to the Shetland people for this fund.

Yours sincerely

Mr Jim Gear, ASCC Chairman  
and Mr Laurence Odie, ASCC Vice Chairman

cc Shetland Charitable Trust Board of Trustees  
All Community Council Chairs  
All Community Council Clerks

# LERWICK COMMUNITY COUNCIL

## Financial report as at 27 September 2011

	£	£
<b><u>INCOME</u></b>		
Balance as at 1 April 2011		18,729.01
SIC Grant 2011-2012		29,890.00
Sales - LCC Tie		11.50
Invoice 024		15.00
		<hr/>
		48,645.51
<b><u>EXPENDITURE</u></b>		
Office Costs	3,416.74	
Employment Costs	3,496.92	
Administration	580.74	
Chambers	136.12	
Accountancy	240.00	
Misc.	65.70	
Grants/Projects	18,124.37	
		<hr/>
		26,060.59
		<hr/>
		<b>22,584.92</b>
		<hr/>
<b><u>REPRESENTED BY</u></b>		<hr/>
		24,357.20
		<hr/>
<b><u>Indication of Free Funds:</u></b>		
Main Annual Running Costs Forecast - £16,743.34		
Costs Remaining	8,872.82	
Annual Grants & Projects Forecast Costs - £4,200.00		
Payments Remaining	2,531.63	
<b>Committed Funding:</b>		
North Staney Hill Community Association	2,215.00	
The Shetland Blues Festival	500.00	
LTCA (plus £750.00 already accounted for in Annual Grants & Projects)	1,250.00	
		<hr/>
		15,369.45
		<hr/>
<b>Estimated Free Funds</b>		<b>7,215.47</b>
		<hr/>

10.



### LERWICK COMMUNITY COUNCIL - Main Annual Running Costs

Budget 2011-2012

	Forecast	Actual to date
SIC-Rent	2,700.00	2,700.00
SIC-Insurance	49.44	
Data Protection Registry Renewal	35.00	
SIC - Chambers	330.00	136.12
Business Stream	485.00	322.00
Hydro-Office	1,100.00	394.74
Telephone & Broadband	610.00	328.61
SIC-Refuse Collection	41.50	
Clerks Salary	9,122.40	3,496.92
Postage	290.00	113.12
Office/Liability Insurance	775.00	
Accountants Fees	350.00	240.00
ASCC Membership (Shetland)	160.00	
Solution X (Xerox)	265.00	134.87
Office Supplies	430.00	4.14
Rates-LCC Qualifies for 100% Business Rates Relief	0.00	

<b>Total</b>	<b>16,743.34</b>	<b>7,870.52</b>
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Costs remaining

8,872.82

### LERWICK COMMUNITY COUNCIL - ANNUAL GRANTS & PROJECTS

Budget 2011-2012

	Forecast	Actual
Lighting at Clickimin Broch	2,000.00	1,308.33
Lerwick Town Centre Floral Basket Display	500.00	
LTC A Bunting & Banner Scheme	250.00	
Gardening Competition	375.00	360.04
Lerwick Fireworks Display	1,000.00	
Peerie Galley Shed Ground Rent	75.00	
	<u>4,200.00</u>	<u>1,668.37</u>

Forecast

4,200.00

Less Payments to Date

1,668.37

Estimated Spend Remaining

2,531.63

<b>Lerwick Community Council Grants/Projects 2011-2012</b>
------------------------------------------------------------

Date	Description	Grants	Projects
26/04/2011	Hydro - Clickimin		£598.38
26/04/2011	Knab Viewpoint Information Boards		£3,024.00
31/05/2011	Knab Viewpoint-Dry Stane Dyker (part Payment)		£1,000.00
31/05/2011	Knab Viewpoint-Dry Stane Dyker (part Payment)		£1,000.00
31/05/2011	Knab Viewpoint-Dry Stane Dyker (part Payment)		£1,000.00
31/05/2011	Knab Viewpoint-Dry Stane Dyker (part Payment)+materials		£1,700.00
09/06/2011	Electrical Repairs - Clickimin Broch		£460.21
20/06/2011	Shetland Ex-Whalers Association	£920.00	
21/06/2011	Knab Viewpoint-Dry Stane Dyker (part Payment)		£1,604.00
21/06/2011	Knab Viewpoint-Dry Stane Dyker (part Payment)		£1,604.00
21/06/2011	Knab Viewpoint-Dry Stane Dyker (part Payment)		£1,604.00
21/06/2011	Knab Viewpoint-Dry Stane Dyker (part Payment)		£1,500.00
30/06/2011	Sail Training Shetland	£ 1,000.00	
01/07/2011	Lerwick Garden Comp. Judges Vouchers		£30.00
06/07/2011	Lerwick Garden Comp. Winners Vouchers		£100.00
07/07/2011	Lerwick Garden Competition-Bouquets		£75.00
11/07/2011	Hydro - Clickimin		£249.74
12/07/2011	Lerwick Garden Competition-Shet.Times Ads		£155.04
09/09/2011	Westerloch Residents Association	£ 500.00	
		<b>£2,420.00</b>	<b>£15,704.37</b>
<b>TOTAL</b>			<b>£18,124.37</b>



# LERWICK COMMUNITY COUNCIL

**CHAIRMAN**

Mr Jim Anderson  
66 Breiwick Road  
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: chair@lerwickcc.org.uk

**CLERK**

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: clerk@lerwickcc.org.uk

## APPLICATION FOR GRANT

Name of group/organisation: ISLESBURGH PYROTECHNIC DISPLAY CLUB

Contact name & position held: Mrs. NANCY HUNTER, CHAIRMAN

Address: NORDIA, EAST VDE, SCALDWAY

Mobile & telephone numbers: 0773 323 0767

Email address: NANCYHUNTER@BTCONNECT.COM

**Details of project:** *(This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)*

ANNUAL LERWICK FIREWORK DISPLAY AT CUCKIMIN, EST. 4.000 ATTENOSTAW.  
(PLANNED FOR SATURDAY 5TH NOVEMBER)  
(CLUB PROMOTES THE SAFE USE OF FIREWORKS & RUNS AN ANNUAL PESTER  
COMPETITION IN PRIMARY SCHOOLS FOR THE SAFE USE OF FIREWORKS)

Type of organisation (e.g. voluntary / charitable): VOLUNTARY

Number of members in group/organisation: 12 and what percentage reside in Lerwick: 58%

Number of residents in the Lerwick area likely to benefit from project - Adults: 20% Children: 25%

Current financial position of group/organisation: £5,994.86

Costs of proposed project: £5,020-

Funding/grants received from other sources (e.g. fundraising): NONE

Grant requested from Lerwick Community Council: £2,000

Details of last grant received from Lerwick Community Council:

Date: 31.01.11 Amount: £1,000

11.1



# Shetland Islands Council

Infrastructure Services Department  
Planning Application Consultation

**Lerwick Community Council**  
**Lerwick Community Council Clerk**  
**Mrs Katrina Semple**  
**Community Council Office**  
**1 Stouts Court**  
**Lerwick**  
**ZE1 0AN**

Application:

2011/280/PPF	<b>To alter existing space within building to provide class 4 office space Mareel, North Ness, Lerwick, Shetland, ZE1 0LX Shetland Arts Development Agency</b>
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Date of Consultation: 12 September 2011

Applicable Policies and Guidance:

**Structure Plan -**  
**Local Plan -**  
**Other -**

Do you believe the proposal complies with Development Plan policy? (Please circle as appropriate)

YES

NO

**Comments:**

(NOTE: If you recommend we approve something contrary to the Development Plan, then material planning considerations must be given.)

(Cont'd overleaf)

12.1



# Shetland Islands Council

Development Services Department  
Planning Application Consultation

Lerwick Community Council  
Lerwick Community Council Clerk  
Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN

Application:

2011/278/PPF	To site portacabin for use by riding club Seafield Lerwick, Shetland, ZE1 0RN Ms Tracey Leith
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Date of Consultation: 20 September 2011

Applicable Policies and Guidance:

Structure Plan -  
Local Plan -  
Other -

Do you believe the proposal complies with Development Plan policy? (Please circle as appropriate)

YES

NO

Comments:

(NOTE: If you recommend we approve something contrary to the Development Plan, then material planning considerations must be given.)

(Cont'd overleaf)

12.2



# Shetland Islands Council

Development Services Department  
Planning Application Consultation

**Lerwick Community Council**  
**Lerwick Community Council Clerk**  
**Mrs Katrina Semple**  
**Community Council Office**  
**1 Stouts Court**  
**Lerwick**  
**ZE1 0AN**

Application:

<b>2011/293/PPF</b>	<b>Develop bus/coach operating centre, with cleaning and storage yard and associated car parking Bod Compound Gremista, Lerwick, Shetland, ZE1 0PX</b> <b>Mr Morris Morrison</b>
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Date of Consultation: 26 September 2011

Applicable Policies and Guidance:

**Structure Plan -**  
**Local Plan -**  
**Other -**

Do you believe the proposal complies with Development Plan policy? (Please circle as appropriate)

YES

NO

**Comments:**

(NOTE: If you recommend we approve something contrary to the Development Plan, then material planning considerations must be given.)

(Cont'd overleaf)

12.3



# Shetland Islands Council

## Infrastructure Services Department Planning Application Consultation

For further information on this application contact:

**Lerwick Community Council  
Lerwick Community Council Clerk  
Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN**

Application:

2011/268/PPF	Erect new dwellinghouse Fogralea, Lerwick, Shetland, ZE1 0SE Mr & Mrs David Wiseman
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Date of Consultation: 01 September 2011

Applicable Policies and Guidance:

Structure Plan -  
Local Plan -  
Other -

Do you believe the proposal complies with Development Plan policy? (Please circle as appropriate)

YES

NO

Comments:

(NOTE: If you recommend we approve something contrary to the Development Plan, then material planning considerations must be given.)

(Cont'd overleaf)

12.4

- Alterations to the rear extension

Castlepark 44 South Road Lerwick Shetland ZE1 0RD

Ref. No: 2011/297/PPF | Received: Thu 22 Sep 2011 | Validated: Thu 22 Sep 2011 |  
Status: Pending Consideration

- Develop bus/coach operating centre, with cleaning and storage yard and associated car parking

Bod Compound Gremista Lerwick Shetland ZE1 0PX

Ref. No: 2011/293/PPF | Received: Wed 14 Sep 2011 | Validated: Wed 14 Sep 2011 |  
Status: Pending Consideration

- To site garden Shed

17 Knab Road Lerwick Shetland ZE1 0AR

Ref. No: 2011/285/PPF | Received: Thu 08 Sep 2011 | Validated: Thu 08 Sep 2011 |  
Status: Pending Consideration

- To alter existing space within building to provide class 4 office space

Mareel North Ness Lerwick Shetland ZE1 0LX

Ref. No: 2011/280/PPF | Received: Tue 06 Sep 2011 | Validated: Tue 06 Sep 2011 |  
Status: Pending Consideration

- To change route of sewer pipe

Sands Of Sound Lerwick Shetland ZE1 0SZ

Ref. No: 2011/291/VCON | Received: Tue 06 Sep 2011 | Validated: Tue 06 Sep 2011 |  
| Status: Pending Consideration

- To erect sign and advertising screen

Mareel North Ness Lerwick Shetland ZE1 0LX

Ref. No: 2011/281/ADV | Received: Tue 06 Sep 2011 | Validated: Tue 06 Sep 2011 |  
Status: Pending Consideration

- To site portacabin for use by riding club

Seafield Lerwick Shetland ZE1 0RN

Ref. No: 2011/278/PPF | Received: Mon 05 Sep 2011 | Validated: Mon 19 Sep 2011 |  
Status: Pending Consideration