



# LERWICK COMMUNITY COUNCIL

## CHAIRMAN

Mr Jim Anderson  
66 Breiwick Road  
Lerwick  
Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304  
Email: [chair@lerwickcc.org.uk](mailto:chair@lerwickcc.org.uk)

## CLERK

Mrs Katrina Semple  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876  
Email: [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)

28 August 2013

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in Room 16, Islesburgh, Lerwick at **7.00pm on Monday 2 September.**

The next meeting Lerwick Community Council will be on Monday 7 October 2013.

Yours faithfully

*K Semple*

Katrina Semple  
Clerk to the Council

## LCC Members Literature in Office

Shetland Amenity Trust – Annual Report 2011/12

# BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Welcome to Additional Co-opted Members – Miss Megan Nicolson & Mr Gary McAlister
4. Approve minutes of the meeting held 1 July 2013
5. Business arising from the minutes
6. Proposed New AHS Pre Application Presentation Consultation – Ms Helen Budge, Director, Children's Services; Mr Chris Malcolm, Architect; Mr Trevor Smith, Project Manager, Capital Programmes; Mr James Armitage, Client Advisor, Children's Services and Ms Annie Nicolson, Clerical Assistant, Children's Services
  - 6.1 Project Introduction – Proposed New AHS
  - 6.2 Proposed Location Plan – New AHS
  - 6.3 Proposed Site Plan - New AHS
  - 6.4 Comments Sheet – Pre Application Consultation
7. Variable Muster Modes – Serco/NorthLink
8. Correspondence
  - 8.1 Verge Reinstatement, Dales Voe Road – Mr D Coupe, Executive Manager, Roads, SIC
  - 8.2 Suspected Raw Sewage, Sea Road – Ms M Sandison, Executive Manager, Environmental Health, SIC
  - 8.3 Mareel Lighting Concern – Mr G Gibbons, Director, Shetland Arts Development Agency
  - 8.4 Japanese Knotweed – Mrs M Sandison, Executive Manager, Environmental Health, SIC
  - 8.5 Sheep Roaming Free, North Road area – Mr T Nicolson
  - 8.6 Sheep Roaming Free – Mr A Johnson
  - 8.7 Pegasus Place Sign – Mr A Robertson, Garriock Bros. Ltd
  - 8.8 Conservation Area Funding – Mr R MacNeill, Planning Officer, SIC
  - 8.9 Trolleys, Refuse, Car Park Lighting – Mr P Clelland, Manager, Tesco Lerwick
  - 8.10 Victoria Pier Car Parking, Accommodation Barges & Fish Market – Ms S Laurensen, Chief Executive, Lerwick Port Authority
  - 8.11 Cycling, Core Path along Sletts – Mr K Serginson, Outdoor Access Officer, SIC
  - 8.12 Review-Traffic Warden Provision, Public Service & Opening Hours – J Innes, Divisional Commander, Police Scotland
  - 8.13 Request early release of grant - Ms K Williamson, Treasurer, Shetland Skatepark Association
9. Financial Report as at 28 August 2013
10. Planning Applications
  - 10.1 **2013/222/PPF** To continue quarrying activity and associated development and deepening of existing working quarry area, Ladies Drive – Mr B Anderson
  - 10.2 **2013/278/PPF** Erect extension to west elevation, 8 Thorfinn Street – Mr & Mrs Johnston
  - 10.3 **2013/283/PPF** Demolish existing building and erect new building comprising of a shop on the ground floor and 14 no. flats on the three floors above, 74 Commercial Road – Irvine Contractors
11. Parking Place for Disabled Persons Vehicle
  - 11.1 Haldane Burgess Crescent
12. Lerwick Planning Applications – August 2013
13. Any Other Business

**MONDAY 1 JULY 2013**

At a meeting of LERWICK COMMUNITY COUNCIL held in Room12, Islesburgh, Lerwick, at 7.00pm

**Members**

|               |                                     |
|---------------|-------------------------------------|
| Miss K Fraser | Mrs A Simpson                       |
| Mr D Ristori  | Mr W Spence                         |
| Mr A Carter   | Mr A Johnson                        |
| Mr A Henry    | Mr J Anderson                       |
| Mr A Wenger   | Mr M Peterson <b>arrived 7.05pm</b> |
| Mr L Angus    | Mr E Knight                         |
| Ms A Westlake |                                     |

**Ex-Officio Councillors**

Cllr M Bell **arrived 7.08pm** Cllr C Smith

**In Attendance**

Mr H Jamieson, Chairman, LivingLerwick  
Ms C Irvine, BID Manager, LivingLerwick  
Mrs K Semple, Clerk to the Council

**Chairman**

Mr J Anderson, Chairman to the Council presided.

07/13/01 **Circular**

The circular calling the meeting was held as read.

07/13/02 **Apologies for Absence**

Apologies for absence were received from Mr S Hay, Ms E Williamson, Cllr P Campbell, Cllr M Stout, Cllr A Wishart and Cllr J Wills.

07/13/03 **Minutes**

The minutes of the meeting held on 3 June were approved on the motion Ms K Fraser of and seconded by Mrs A Simpson.

07/13/04 **Business Arising from the Minutes**

**06/13/10 – Item 10.5 Proposed Humps-North Road & Staney Hill Housing Scheme**

Mr D Ristori advised that Mr T Nicolson, North Road resident, requested that a note be made in the minute to express his objection to the proposed plans; it was his preference that the status quo should remain.

**(Action: Clerk of the Council)**

**04/13/08 – Item 8.5 Review of Public Toilets**

The Chairman displayed an email from Mr J Emptage, Team Leader, Cleansing, Grounds & Burial Services which arrived too late to be included in the agenda. The email provided maintenance and repair costs relating to the Knab toilets.

Mr E Knight thought that it might be worthwhile investigating the possibility of the setting up of a Charitable Trust to run public toilets throughout the whole of Shetland; the advantage being that the law favoured Charitable Trusts by according them certain privileges, such as an advantageous tax status.

The Chairman suggested that a letter could be written to the Association of Shetland Community Councils outlining the proposal and a copy of set to Mr Emptage; Mrs K Massie, Admin Assistant, ASCC could then forward a copy of the letter to other Community Councils.

**(Action: Clerk of the Council)**

The Chairman raised concern that the costs of running the Knab toilets could be considerably more than that identified in Mr Emptage's letter. He suggested that if the maintenance and repair costs were only £1,300 annually, SIC would not be so concerned about the outlay.

The Chairman mooted that the sensible approach may be to ask the Burial Grounds workers to open and close the toilets; it was a real workable option. He asked the Clerk of the Council to write to Mr J Emptage with the suggestion.

**(Action: Clerk of the Council)**

Mrs A Simpson pointed out that the toilets still needed to be cleaned.

The Chairman replied that if, at least, someone was tasked with opening & closing the toilets, it was a step forward.

Cllr M Bell added that it was a reasonable proposal; he himself had made enquiries with regard to the opening & closing the Knab toilets for funerals and was told that the option would be investigated.

Mr E Knight stated that the Amenity Trust was set up to cater for Shetland's amenities, so why could a Trust not be set up to manage the public toilets in Shetland.

The Chairman thought that perhaps Shetland Amenity Trust may consider managing the public toilets themselves.

Mrs A Westlake stated that there was no reason not to charge for use of the toilets and agreed that we needed to be much clearer on the running costs.

**06/13/04 Caravan and Campsite**

The Chairman advised that he still had no new information.

He added that there was to be a pre application consultation, with respect to the proposed new Anderson High School, at the September meeting of Lerwick Community Council; he hoped information regarding the Caravan and Campsite may be available then.

**06/13/09 Welfare Reform Act**

The Chairman asked Cllr M Bell if he had any further information with regard to the Welfare Reform Act.

Cllr M Bell replied that his meeting with Mr A Carmichael, MSP was still due to take place.

07/13/05

**Police report**

No Police officer attended the meeting.

07/13/06

**Update, Proposed Projects, LivingLerwick – Ms Christena Irvine, BID Manager & Mr H Jamieson, Chairman, LivingLerwick**

The Chairman welcomed Mr Jamieson and Ms Irvine to the meeting.

Ms Irvine stated that the aim of LivingLerwick was to work together to make Lerwick Town Centre better and to create a more vibrant, viable and sustainable town centre.

The objectives were to make the town more vibrant, friendly and welcoming, improve and make safe the environment and make parking easier for customers. Businesses were being encouraged to act for the common good of all the businesses and safety issues were being identified and resolved.

Ms Irvine reminded members that LivingLerwick had only been running since 1st September 2012, but within these ten months their completed projects were, the start of the Winter Festival; Christmas lighting scheme; Christmas trees throughout the street; Red Herring & 24 Lemons competitions and summer flower scheme. She thanked Lerwick Community Council for providing funding for the Christmas trees and summer flower scheme.

Feedback had all been very positive.

Ms Irvine advised that forthcoming projects were; customer care courses for businesses; the Fair Isles Festival, which would be preceded by a big press release; bunting, where each flag had been designed by a school child; street market of ten stalls; improved parking scheme and collective discounts for businesses.

Plans for year two was to build on the Winter Festival; provide window display courses for businesses; make further improvement to the parking scheme; improve the quality of public spaces and create an interactive trail.

The Winter Festival had been a huge success and the plan was to progress the festival and build on key dates such as the Christmas lights switch on and Parade Day; January sales; Up Helly Aa; Burns night and Valentines Day.

Ms Irvine stated that it was their hope to apply for financial assistance from the Community Development Fund to create a bigger and better Winter Festival; she asked for Lerwick Community Council's support and opened the floor to questions.

Mr L Angus enquired if the market stall would be for local traders.

Ms Irvine replied that it was; LivingLerwick would be getting a Public Entertainment Licence for Harrison Square and anyone could apply for a stall; a scoring system would be put in place to maximise variety and to keep the market stalls innovative and different. They did not intend the stalls to become a copy of Shetland Craft's annual fair. She added that bands and choirs would be encouraged to come to the Market, at no charge.

Mr A Carter complimented LivingLerwick on their achievements and ideas. He asked if any thought had been given to having pop up shops in the streets empty premises.

Ms Irvine replied that they were currently in discussion with the owners of some of the empty properties to ascertain their thoughts on the proposal.

Cllr M Bell asked if any attempt had been made to work with the Continental Market.

Mr H Jamieson responded that he had had a meeting with the manager of the Continental Market. Mr Jamieson stated that he was pleased to see the quality of the stalls, he had no objection to them coming and businesses agreed that it brought additional footfall to the street.

He added that the only criticism was that the area around the stalls could be kept tidier.

Mr M Peterson stated that his only quibble was celebration of Robert Burns' birthday when it had nothing to do with Shetland.

Ms Irvine replied that it was more about the spoken word, which shapes a culture, rather than Robert Burns himself.

Ms A Westlake asked for more information regarding the Park and Bide scheme. She added that she had been bombarded with concerns from members of the public due to loss of parking and vehicular access to the street following the erection of the bollards at Clydesdale Bank, and the closure to traffic on Harrison Square.

She added that the situation was made all the worse when Lerwick Port Authority shrunk or closed parking provision on the pier when liners came in.

Mr A Carter suggested that it may be worth considering asking someone from Lerwick Port Authority to attend a future meeting of Lerwick Community Council to discuss the issue.

Mr H Jamieson stated that motorists could still drive through the street to 11.30am, and drivers with disabled badges could drive through anytime. In addition, motorists could drive through the street from the post office to the Market Cross at any time, and make use of the parking bays.

He added that it was necessary to install the bollards as the laws were being ignored. In one day, between 1pm-2pm and 4pm-5pm, 150-160 cars had been counted illegally driving on the street.

He stated that 98% of business had not complained about the installation of the bollards, and surveys had shown that the majority of the public wanted to see fewer cars on the street.

The Chairman reminded members that Lerwick Community Council had long been a supporter of the pedestrianisation of the street.

Mr L Angus congratulated the project. He shared Ms Westlake's concern reading the bollards but added that Lerwick Port Authority could not be expected to provide parking.

Ms C Irvine advised that she could not discuss the parking proposals, at the moment, but hoped that she could provide the information in a couple of week's time; the idea was quite different.

Mr D Ristori suggested that parking provision at the old fish market might be an option.

Mr H Jamieson thought the idea was a good one and said he would take it on board.

Ms Irvine informed members there were 730 available parking spaces available in Lerwick Town Centre; a breakdown of the spaces was on the LivingLerwick website.

The Chairman asked if any consideration had been given to providing bicycle racks.

Mr H Jamieson responded that it was Shetland Islands Council intention to install a cycle rack near the Thule bar at the same time as introducing the 20mph speed limit on the Esplanade.

Mr A Wenger commented that drivers did not show enough consideration for the safety of cyclists. He thought that the stretch of road between the Co-op and roundabout at Gremista was particularly bad and suggested that the stopping places outside Shetland Hotel could potentially be used to allow people to overtake safely.

The Chairman thanked Ms Irvine and Mr Jamieson for attending the meeting and providing the informative presentation.

Ms Irvine and Mr Jamieson left the meeting at 7.55pm

Members agreed that they were happy to endorse LivingLerwick's proposed application for funding from the Community Development Fund.

07/13/07

**Community Development Fund**

**7.1 Community Development Fund-Report No DV024 (previously circulated)**

The Chairman advised that Community Councils were eligible to apply for £3,000 funding for distribution and an additional £1,000 of funding for a specific project.

He advised that the closing date for the first round of applications was 31 July and requested that any member with a particular idea for a project that they wished to see funded, contact the Clerk of the Council directly.

He hoped that Lerwick Community Councils would receive a response to their application for funding in time for the September meeting of Lerwick Community Council.

He stated that should Lerwick Community Council's application for funds for distribution be accepted, an advertisement would be made so that groups and organisations were made aware of the funding opportunity.

**7.2 Community Development Fund - Grant Application Guidelines**

Noted

**7.3 Community Development Fund – Grant Application Form**

Noted

**(Action: Clerk of the Council)**

07/13/08

**Future of OT Equipment Store – Site of Old Archives**

**8.1 Initial Response re Future of OT Equipment Store, Site of Old Archives – Mr R Sinclair, Capital Programme Service, SIC**

Noted

**8.2 Update re Future of OT Equipment Store, Site of Old Archives – Mr R Sinclair, Capital Programme Service, SIC**

The Chairman asked if anyone had any proposals as to what could be done with the site.

Ms K Fraser suggested that it would make a good site for a new Library.

Mr L Angus agreed, noting that it was disappointing that there was only room to display 40% of stock in the current Library.

Ms A Westlake suggested that it would provide good parking facilities as parking in the area was extremely difficult when there was a function on at Islesburgh.

The Chairman asked the item to be put back on the agenda for discussion, later on in the year.

**(Action: Clerk of the Council)**

07/13/09

**Correspondence**

**9.1 Window Glazing – Conservation Areas – Mr R MacNeill, Planning Officer, Development Management, SIC**

Ms A Westlake raised concern at the lack of grant assistance available for the improvement and upkeep of properties in conservation areas. She suggested that unless there was some form of assistance to help maintain the properties, there was a real danger of conservation areas becoming the worst places in Lerwick.

Mr E Knight informed members that Shetland Amenity Trust did receive applications for funding to assist in the maintenance of properties in conservation areas and they could be looked at favorably.

The Chairman asked the Clerk to write to Mr MacNeill to enquire if the Planning had any concerns that lack of funding assistance would lead to the deterioration of properties in conservation areas and, if so, what plans were in place to address them.

**(Action: Clerk of the Council)**

**9.2 Condition of Site, Community Abattoir – Ms Hazel MacKenzie, Operations Coordinator, Shetland Livestock Marketing Group Ltd**

The Chairman asked the Clerk of the Council to write to Ms MacKenzie and ask if she could provide a date, or dates, for when it would be most convenient for Lerwick Community Council members to visit.

**(Action: Clerk of the Council)**

**9.3 Resurfacing Concern, Road at Greenhead Base – Mr D Coupe, Executive Manager, Roads, SIC**

The Chairman asked the Clerk of the Council to write back and request that consideration is given to painting white corrugated lines on the edge of the road to deter vehicles from driving too close to the verge and further spreading the loose chips.

**(Action: Clerk of the Council)**

**9.4 North Road & Staney Hill Housing Scheme Traffic Calming – Mr D Coupe, Executive Manager, Roads, SIC**

Noted

**9.5 Sheep Roaming Free & Pegasus Place Sign – Concerned member of public**

The Chairman asked the Clerk of the Council to write to the owners who have sheep in the area and request that steps are taken to ensure that their stock is satisfactorily enclosed, accounted for and on their own property.

**(Action: Clerk of the Council)**

The Chairman asked the Clerk of the Council to write to the developer of the site, Garriock Brothers, and request when they expected the street sign 'Pegasus Place' to be put in place.

07/13/10 **To be approved - Unaudited Financial Accounts for Year End 31 March 2013**

Noted

**(Action: Clerk of the Council)**

07/13/11 **Financial Report as at 25 June 2013**

Noted

07/13/12 **Planning Applications**

**12.1 2013/199/PPF- Erect 'dot.com' admin block, loading canopy and click & collect canopy – Tesco, Lerwick**

No objections

**(Action: Clerk of the Council)**

Mr M Peterson asked if Mr Paul Clelland, Manager, Tesco could be written to and a request made for the car park lights to be switched off during the day and staff instructed to remove plastic Tesco bags which had been blown onto neighbouring properties.

Ms A Westlake noted that an abandoned Tesco trolley had been seen on Staney Hill, and another near the Fishbox; she asked if arrangements could be made for them to be removed and returned to the store.

**(Action: Clerk of the Council)**

07/13/13 **Lerwick Planning Applications – June 2013**

Noted

07/13/14 **Any Other Business**

**Excessive Grass Cutting**

Mr M Peterson expressed disappointment that a grassy area of Upper Sound, at the south access to Sandy Loch Drive, was mown when it was blooming with Northern Marsh Orchids. Dozens were seen growing on 20 June but five days later, only a few live Orchids were left.

The Chairman agreed that the Orchids should not have been mown down. He asked the Clerk to write to Mr J Emptage, Cleansing, Grounds & Burial Service, SIC to alert him of the issue, and to request that steps are taken to ensure that it does not happen again.

In addition, he asked the Clerk to enquire how many times the grass is cut each year, and when the grass cutting begins.

**(Action: Clerk of the Council)**

**Public Toilets**

Mr E Knight asked for a letter to be written to Mr J Riise, Executive Manager, Governance & Law, SIC to ask his thoughts on the proposal that a Charitable Trust is set up to manage public toilets throughout Shetland.

**(Action: Clerk of the Council)**

**Accommodation Barge**

Mr A Carter suggested that there was scope to develop dialogue with Lerwick Port Authority so that in future, Lerwick Community Council had advance warning of issues affecting the community, such as the accommodation barge, currently berthed across from the Esplanade, and the intermittent loss of parking on Victoria Pier.

The Chairman advised that he was aware of plans to provide deep water berthing, for Liners, near the fish market.

He asked the Clerk to write to Sandra Laurenson, Chief Executive, Lerwick Port Authority to request information on the plans that they had for Lerwick's harbours.

**(Action: Clerk of the Council)**

Ms A Westlake raised concern that the influx of men from the accommodation barge would increase congestion, loss of parking spaces, and possibly bring the risk of sexual diseases and encourage prostitution.

Ms K Fraser stated that she was not aware of there being any trouble.

Mr E Knight agreed that the majority of the men were good, honest, hard working men.

The Chairman asked the Clerk to write to Chief Inspector Angus MacInnes to enquire what steps will be taken to ensure that the sudden influx of men does not have a detrimental effect on the local community.

**(Action: Clerk of the Council)**

**Japanese Knotweed**

The Chairman asked the Clerk of the Council to write to Maggie Dunne, Executive Manager, Environmental Health, SIC in to advise her that Japanese Knotweed was growing at the north end of Westerloch and to request that she arrange to have the plant destroyed and roots removed in order to prohibit regrowth.

**(Action: Clerk of the Council)**

**Mareel**

The Chairman asked the Clerk of the Council to write to advise that the wiring to the lighting on the sea walk outside Mareel was exposed and a potential risk to members of the public.

**(Action: Clerk of the Council)**

**Sewage**

The Chairman advised he had received a report that wastewater was contaminating the back drain to Sea Road below Westhall, Lerwick.

He asked the Clerk of the Council to write to Scottish Water to alert them of the issue.

**(Action: Clerk of the Council)**

**Lanes**

The Chairman noted that without the regular treatment with Chloris, the Lanes had become very slippery. He asked the Clerk of the Council to write to Mr J Emptage, Team Leader, Cleansing, Grounds & Burial Service with regard to the issue.

**(Action: Clerk of the Council)**

There being no further competent business the meeting concluded at 9.05pm.

***Minute ends.***

MR J ANDERSON  
CHAIRMAN  
LERWICK COMMUNITY COUNCIL

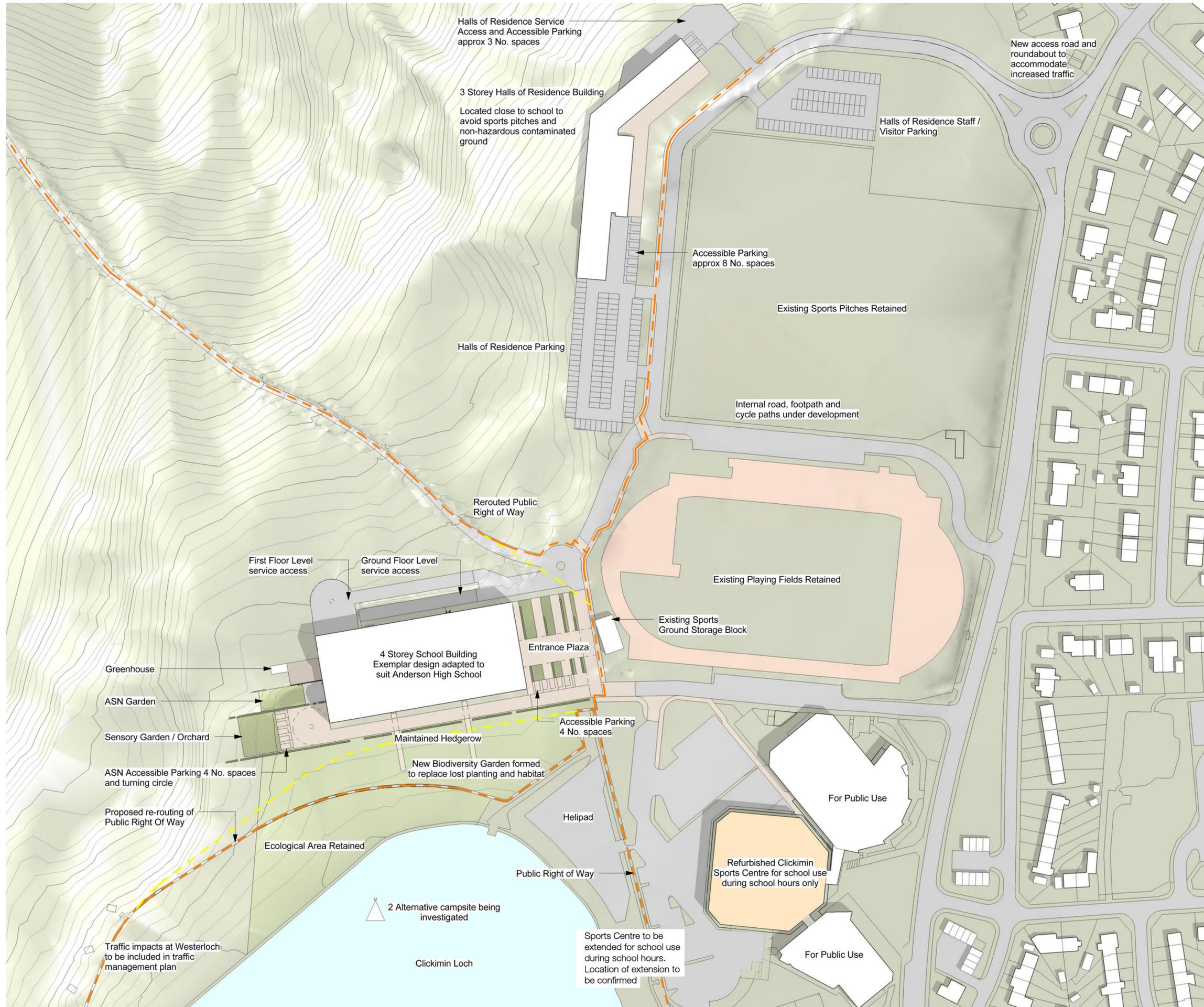
**Chairman.....**

**Date.....**

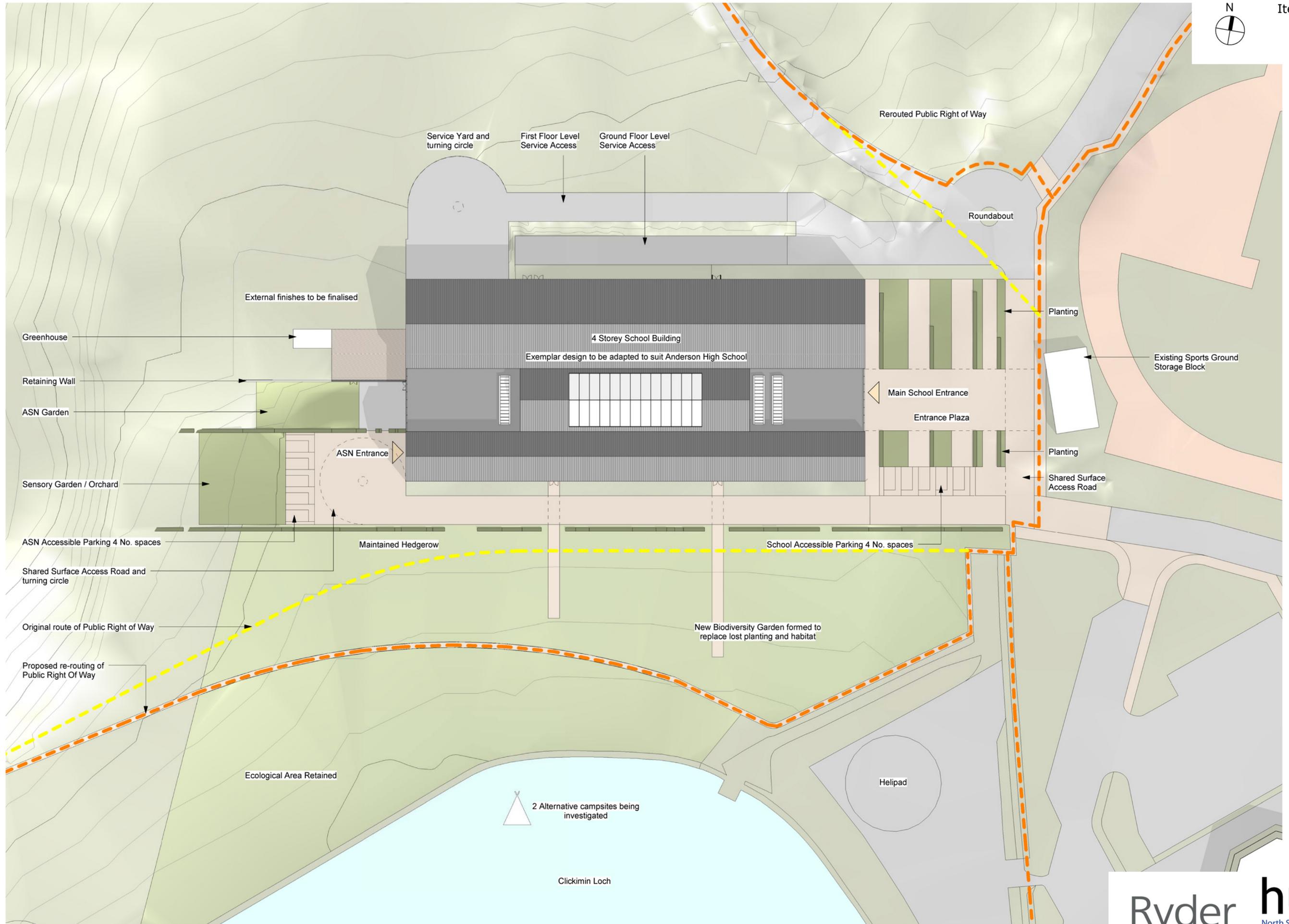


# Anderson High School - Project Introduction

- An excellent standard of education has always been important to Shetland and the Anderson High School has a key role to play in that.
- The current Anderson High School at the Knab is made up of a number of buildings of various ages and conditions, some of which are reaching the end of their useful lives. Several alternative proposals for renewal have been considered over recent years.
- A consensus has developed around the building of a new school at Clickimin, close to good sports facilities that the pupils can take advantage of. Good transport links are available and there is enough space to build a new school in a central location with only a small amount of disruption to other amenities.
- Under the third and final phase of the Scottish Government's Schools for Future programme, they are offering to fund the majority of the costs of the new premises subject to prompt design and construction under their Hub initiative. The new school is planned to be opened in August 2016.
- Design is now progressing and the purpose today is to present our thoughts and consult the public before a planning application is prepared and submitted.
- We want the New Anderson High School to enhance the Shetland community and believe that we have an excellent opportunity to do this with the help of Scottish Government funding.



Anderson High School and Halls of Residence - Proposed Location Plan 1:1250 (work in progress)



Anderson High School - Proposed Site Plan 1:500 (work in progress)

## Pre-Planning Application Consultation

Shetland Island Council are carrying out a Pre-Planning Consultation for the development of a new High School, Halls of Residence, extension and alterations to Clickimin Sports Centre and associated infrastructure on the site currently occupied by the camp site at Lower Staney Hill and west of the existing playing fields.

You are welcome to discuss these proposals with members of the team present. Alternatively you are welcome to fill in this sheet and either hand it to a member of the team or put it into the box provided.

*Optional*

Name:

Address or Organisation:

E-Mail:

Comments:



Executive Manager: Dave Coupe  
Director: Phil Crossland

Lerwick Community Council  
Per, Mrs Katrina Semple, Clerk  
Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Roads  
Infrastructure Services Department  
Gremista  
Lerwick  
Shetland  
ZE1 0PX

Telephone: 01595 744866  
Fax: 01595 744869  
roads@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Dave Coupe**  
Direct Dial: 01595 744104  
Email:  
dave.coupe@shetland.gov.uk

Our Ref: DC/SMG/G/Y8  
Your Ref: 2013-072/KS

Date: 11 July 2013

Dear Katrina

### **Verge reinstatement – Surfacing works, Dales Voe Road**

Thank you for your letter of 2 July 2013 regarding the above.

We have been monitoring this over a period of time and vehicles are continuing to drive on the verges stopping the material from binding.

The verges are not designed to be over run and whilst this practice continues the problem will persist to some degree. It is therefore our intention, in the short term, to place road cones along the verge as a deterrent against this, and install Vibraline later in the summer when the white lining contractor is in the Islands.

Whilst this is not a cure to bad driving practices we will monitor its effectiveness on this road, due to the large percentage of Large Goods Vehicle movements, as a potential cost saving and safety improvement.

Yours sincerely

Executive Manager, Roads  
[HL07111301.doc]



# Shetland Islands Council

Executive Manager: Maggie Sandison  
**Director: Phil Crossland**

Lerwick Community Council  
Per Mrs Katrina Semple, Clerk  
Community Council Office  
1 Stouts Court  
Lerwick  
ZE1 0AN

Our Ref: EP/1  
Your Ref: 2013-076/KS

Dear Mrs Semple

## **The Environmental Protection Act 1990 – Part III, Statutory Nuisance Suspected Raw Sewage, Sea Road, Lerwick**

I refer to your letter, received on 8 July 2013, regarding suspected raw sewage discharge at the Sea Road, Lerwick.

My officer visited on 8 July. It appears that, rather than sewage, the liquid is run-off from piled-up horse manure in the field behind the stone dyke. It is likely that the recent periods of very heavy rain have brought about this problem with the increased level of run-off resulting in it seeping under/through the dyke and under the road drain.

I have spoken to a representative of the group that rents this field. I advised the representative of the problem and have been assured that their committee will look into this issue including the relocation of the manure piles.

Hopefully this will resolve this problem. If you have any further queries regarding this, please do contact us again.

Yours sincerely

ppExecutive Manager

Environmental Health & Trading Standards  
**Infrastructure Services Department**  
Charlotte House  
Commercial Road  
Lerwick  
Shetland  
ZE1 0LX

Telephone: 01595 745250  
Fax: 01595 744802  
ehadmin@shetland.gov.uk  
www.shetland.gov.uk

If calling please ask for  
**Elaina Leach**  
Environmental Health  
Direct Dial: 01595 744816  
Email: elaina.leach@shetland.gov.uk

Date: 08 July 2013

**From:** Gibbons Gwilym@Shetland Arts  
**To:** Clerk to Lerwick Community Council  
**Subject:** Re: 2013-088 Mareel Lighting Safety Issue  
**Date:** 22 August 2013 13:59:19

Sorry Katrina

I past your letter onto SLAP the sane week you sent it as they own the costal walk and the light fittings you describe.

The lighting was not working when Mareel came on site in 2009. I was advised that it hadn't worked for some years prior to this date. I'm aware that DITT for their own safety ensured there was no power to the light fittings. So although the lighting fittings are unsightly I don't believe there is any immediate risk.

I'm also aware that SLAP was trying to get the Council to adopt the Coastal Path. Not sure how far they got.

Can I suggest you ask SLAP for a response. They have been through some staff changes so this may have got lost with Jeff's departure.

Regards

Gwilym Gibbons  
Director  
Shetland Arts Development Agency

[www.shetlandarts.org](http://www.shetlandarts.org)

Telephone: 01595 743843

**From:** [maggie.sandison@shetland.gov.uk](mailto:maggie.sandison@shetland.gov.uk)  
**To:** [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
**Cc:** [director.infrastructure@shetland.gov.uk](mailto:director.infrastructure@shetland.gov.uk)  
**Subject:** RE: Japanese Knotweed  
**Date:** 04 July 2013 17:51:14

Katrina

Thank you for your email and notification of the Japanese Knotweed.

The powers for managing Japanese Knotweed sits with SNH under the Wildlife and Countryside Act 1981. I have passed your letter to SNH and requested that they act on this information.

I hope that this helps resolve this matter

Please contact me if you require any further information

Maggie

Maggie Sandison  
Executive Manager Environmental Services  
Charlotte House  
Commercial Road  
Lerwick  
Shetland  
ZE1 0LX

01595 744841

[maggie.sandison@shetland.gov.uk](mailto:maggie.sandison@shetland.gov.uk)

Subject: Sheep Roaming Free - North Road Area  
From:  
To: [clerk@lerwickcc.org](mailto:clerk@lerwickcc.org)  
CC:

Hi Katrina

Thank you for your letter regarding the above.

My sheep are all enclosed in a park at the back of Burgess Street/North Lochside. I only have 12 sheep and lambs and they are all accounted for. I counted them yesterday. I have not been aware of any sheep roaming free in the North Road area.

Have you also written to Brian Anderson who has sheep roaming freely in the North Staney Hill area?

Regards

T Nicolson

Lerwick  
Shetland

**From:** A A Johnston  
**To:** "Clerk to Lerwick Community Council"  
**Subject:** RE: Sheep  
**Date:** 26 August 2013 23:08:51

Hi Katrina

**Sheep Roaming Free - North Road Area**

In reply to your letter on the above subject dated 2 July, I can confirm that my fencing and gates are all stock proof, and that all stock are enclosed.

Andy Johnston

**From:** Arthur Robertson  
**To:** [clerk@lerwickcc.org.uk](mailto:clerk@lerwickcc.org.uk)  
**Cc:** [George Garriock](#); [Laura Garriock](#)  
**Subject:** Re: Fw: For the attention of Mr G Garriock  
**Date:** 23 August 2013 11:19:16

Dear Sirs

further to your letter & email we will contact SIC Roads department to confirm the preferred location for the sign and arrange to have it ordered and installed. Delivery time for this type of sign is approx. 4 weeks so we would hope to have it erected early October 2013.

Regards

Arthur Robertson  
Garriock Bros. Ltd  
Unit 30 Gremista Industrial Estate  
Lerwick  
Shetland  
ZE1 0PX

Tel 01595 694765



Executive Manager: Iain S McDiarmid  
Director: Neil Grant

Lerwick Community Council  
Lerwick Community Council Office  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Planning Service  
Development Services  
Grantfield  
Lerwick  
Shetland  
ZE1 0NT

Telephone: 01595 744800  
Fax: 01595 744804  
[www.shetland.gov.uk](http://www.shetland.gov.uk)

If calling please ask for:  
Mr Richard MacNeill  
Planning Officer  
[richard.macneill@shetland.gov.uk](mailto:richard.macneill@shetland.gov.uk)  
Direct Dial: 01595 744803

Your Ref:

Our Ref: 2013/134/PREAPP

Date: 5 July 2013

Dear Sir/Madam

**Town and Country Planning (Scotland) Act 1997 (as amended)**

**Development** Window glazing in Conservation Areas  
**Location** Lerwick Conservation Areas  
**Applicant Name** Lerwick Community Council

I refer to your letter of the 2<sup>nd</sup> July 2013.

It is the opinion of the Planning Service that properties which are listed and within conservation areas require particular and often specialist attention in terms of their upkeep. As with many households and business, regard must be had in financial terms, to the benefits and burdens which stewardship of listed and conservation area located properties entails.

Unfortunately the Planning Service does not have the luxury of taking an opinion on the lack of funding which is available.

Yours faithfully

Mr Richard MacNeill  
Planning Officer – Development Management

**From:** Clelland, Paul  
**To:** "Clerk to Lerwick Community Council"  
**Subject:** RE: LCC Letter 2013-080  
**Date:** 22 August 2013 17:25:22

Hi Katrina,

Thanks for the attached. Apologies for not getting in touch sooner, it has been a bit of a hectic summer.

Hopefully this email will suffice as a response, I'll address the points in turn.

### Trolleys

Unfortunately we're still having instances of customers removing trolleys from our site inspite of signage in place asking them to do so. We removed the locking devices in the pavement entrances to the store when we changed these as part of work on our extension. I'll check with my duty managers but as far as I'm aware we've had no calls letting us know that there are trolleys missing. As long as it is safe for my staff to recover the trolleys we will do so.

### Disposable Carrier Bags

Again it would be good if our neighbours could contact us direct rather than going around the houses. If you can provide some detail, or perhaps get them to contact us direct so we have some specifics then perhaps we can arrange to gain their permission to access their property to remove any said bags. We noted in this weeks papers that littering is a problem in Shetland in general.

We will speak to our cleaning contractor about ensuring that the outside bins are emptied on a regular basis to avoid any refuse being blow out of them. We'll also ask our Trolley Assistants to keep an eye out for any loose litter in the car park.

As far as members of the public discarding the bags I'm not sure what we could do to prevent that. I believe that the Scottish Government intent to bring forward legislation to ensure all retailers are charging for plastic bags. We've always sought to encourage our customers to recycle or reuse bags, and Lerwick has one of the highest instances of re-useable bag use in Scotland. However introducing charging might help dissuade any customers not yet committed to looking after their local environment.

### Car Park Lighting

Our car park lighting is controlled centrally and we suffered a fault with our Phillips panel that required a replacement panel to fix. The light clusters in our car park lights were replaced in 2010 as part of the extension works which incorporated an overall review and implementation of several energy saving initiatives in the store.

As such they use minimal electricity so the fact that they remained on during daylight hours has had no impact on our ongoing work to reduce energy costs. Year to date we have reduced our Carbon footprint by 5%, and we are currently 9868 kw/h below our energy usage budget for the year.

We'd be happy to take your members around the energy initiatives we have in store so the LCC could perhaps share best practice if it saw fit in the local community.

Thanks and regards,

Paul

Paul Clelland  
Store Manager Lerwick 5760  
01595 480860/07822 871499



## LERWICK PORT AUTHORITY

Albert Building, Lerwick, Shetland ZE1 0LL

Tel 01595 692991 Fax 01595 693452  
e-mail: info@lerwick-harbour.co.uk

---

20 August 2013

Our Ref: SML/ST  
Your Ref: 2013-087/KS

Mrs Katrina Semple  
Lerwick Community Council  
1 Stouts Court  
Lerwick  
Shetland  
ZE1 0AN

Dear Mrs Semple

Thank you for your letter of 3 July 2013.

Lerwick Port Authority will be pleased to attend a meeting of Lerwick Community Council and, if appropriate, we can prepare a presentation on some of the areas of our work that may be of interest to your Council Members. Turning to the specific items raised in your letter I respond as follows:

### **Victoria Pier Car Parking**

The car park is not available when there are either approved events on the pier or when the space is required for safe marshalling of passengers and tour dispatch for larger cruise ship calls.

Attached is the list for 2013 from our website showing marked in pink the 11 affected days this season. This information is also displayed on the cruise meet-and-greet pavilion on the pier.

### **Accommodation Barges**

Attached is a news section from our website on the arrival of Kalmar. The Bibby Stockholm has been at Holmsgarth since March and we expect her to remain there until next summer.

Petrofac has secured a third accommodation barge due to arrive in mid September for 9 months. It is much smaller and we await full information on the requirements and access arrangements for this barge to select the most suitable berth for it.

### **Fish market, Laurenson Quay**

Once the new market is available at Mairs Quay, the Authority will consider the future of the existing market. The longer term aim for this area is unchanged from that published in our 2008/09 Strategy and Business Plan namely "once the fishmarket is relocated from Lerwick town centre, there is an





-2-

opportunity to reclaim land to the seaward of the market to quickly gain a long 10 metre deep berth. This would be ideal for cruise ships”.

We look forward to hearing of a suitable date for us to attend a LCC meeting if that is of interest.

Yours sincerely

Sandra Laurenson  
Chief Executive

Encs

# VISITING CRUISE SHIPS - 2013

## ARRIVAL

| DATE | TIME | NAME | FROM | LENGTH | BERTH | DATE | TIME | DESTINATION |
|------|------|------|------|--------|-------|------|------|-------------|
|------|------|------|------|--------|-------|------|------|-------------|

## April

|           |       |                                     |            |      |                       |        |       |               |
|-----------|-------|-------------------------------------|------------|------|-----------------------|--------|-------|---------------|
| Fri 19    | 08:08 | <b>STATSRAAD</b><br><b>LEHMKUHL</b> | Bergen     | 99m  | Victoria Pier<br>East | Fri 19 | 21:00 | Bergen        |
| Wed<br>24 | 14:20 | <b>STATSRAAD</b><br><b>LEHMKUHL</b> | Bergen     | 99m  | Victoria Pier<br>East | Thu 25 | 14:06 | Bergen        |
| Fri 26    | 08:00 | <b>FRAM</b>                         | Balestrand | 114m | Victoria Pier<br>East | Fri 26 | 17:00 | Kirkwall (UK) |

## May

|        |       |                     |                |      |                       |        |       |                     |
|--------|-------|---------------------|----------------|------|-----------------------|--------|-------|---------------------|
| Sun 19 | 06:30 | <b>QUEST</b>        | Stromness (UK) | 50m  | Victoria Pier<br>East | Sun 19 | 13:00 | Norway              |
| Tue 28 | 08:00 | <b>FRAM</b>         | Kirkwall (UK)  | 114m | Victoria Pier<br>East | Tue 28 | 17:00 | Torshavn            |
| Thu 30 | 07:00 | <b>EXPEDITION</b>   | Kirkwall (UK)  | 105m | Victoria Pier<br>East | Thu 30 | 13:00 | Geiranger           |
| Thu 30 | 08:00 | <b>SEA EXPLORER</b> | Kirkwall (UK)  | 91m  | Alexandra<br>Wharf    | Thu 30 | 15:00 | Torshavn            |
| Thu 30 | 08:30 | <b>BRAEMAR</b>      | Dublin         | 196m | Holmsgarth 5          | Thu 30 | 18:30 | Invergordon<br>(UK) |
| Thu 30 | 09:35 | <b>GEORG STAGE</b>  | Frederikshavn  | 54m  | Victoria Pier<br>West | Sat 1  | 12:30 | Torshavn            |

## June

|        |       |                        |                    |      |                       |           |       |                |
|--------|-------|------------------------|--------------------|------|-----------------------|-----------|-------|----------------|
| Sat 1  | 23:30 | <b>SILVER EXPLORER</b> | Fair Isle (UK)     | 108m | Victoria Pier<br>East | Sun 2     | 12:30 | Bergen         |
| Mon 3  | 09:30 | <b>MSC MAGNIFICA</b>   | <b>M</b> Hamburg   | 294m | Anchor<br>Breiwick    | Mon 3     | 17:30 | Akureyri       |
| Thu 6  | 08:00 | <b>DISCOVERY</b>       | Harwich (UK)       | 169m | Holmsgarth 5          | Thu 6     | 14:30 | Torshavn       |
| Tue 11 | 14:00 | <b>SERENISSIMA</b>     | Stromness (UK)     | 88m  | Victoria Pier<br>East | Wed<br>12 | 02:00 | Inverness (UK) |
| Thu 13 | 17:00 | <b>SEA ADVENTURER</b>  | <b>M</b> Noss (UK) | 100m | Anchor Inner          | Thu 13    | 20:00 | T.B.A.         |

**ARRIVAL**

**SAILING**

| DATE   | TIME  | NAME               | FROM             | LENGTH | BERTH              | DATE   | TIME  | DESTINATION   |
|--------|-------|--------------------|------------------|--------|--------------------|--------|-------|---------------|
| Sat 15 | 08:00 | COSTA PACIFICA     | Hamburg          | 291m   | Anchor Inner       | Sat 15 | 15:00 | Reykjavik     |
| Mon 17 | 08:00 | SEVEN SEAS VOYAGER | Torshavn         | 207m   | Anchor Inner       | Mon 17 | 17:00 | Aalesund      |
| Wed 19 | 08:00 | ISLAND SKY         | Stromness (UK)   | 91m    | Victoria Pier East | Wed 19 | 18:00 | Aberdeen (UK) |
| Mon 24 | 07:00 | NAUTICA            | Invergordon (UK) | 181m   | Holmsgarth 5       | Mon 24 | 16:00 | Aalesund      |
| Tue 25 | 06:00 | COSTA VOYAGER      | M Torshavn       | 181m   | Holmsgarth 5       | Tue 25 | 18:00 | Kirkwall (UK) |
| Sat 29 | 07:45 | MARCO POLO         | Torshavn         | 177m   | Anchor Inner       | Sat 29 | 13:30 | Leith (UK)    |
| Sun 30 | 10:30 | GANN               | Klakksvik        | 109m   | Victoria Pier East | Sun 30 | 18:00 | Bergen        |

**July**

|        |       |                        |                  |      |                         |        |       |               |
|--------|-------|------------------------|------------------|------|-------------------------|--------|-------|---------------|
| Wed 3  | 07:00 | OCEAN PRINCESS         | Dover (UK)       | 181m | Holmsgarth 5            | Wed 3  | 17:00 | Klakksvik     |
| Fri 5  | 07:00 | SERENISSIMA            | Bergen           | 88m  | Victoria Pier East      | Fri 5  | 14:00 | Aberdeen (UK) |
| Sat 6  | 12:00 | AZAMARA QUEST          | Eidfjord         | 181m | Holmsgarth 5            | Sat 6  | 18:00 | Akureyri      |
| Sun 21 | 08:00 | SILVER CLOUD           | Kirkwall (UK)    | 156m | Holmsgarth 5            | Sun 21 | 15:00 | Torshavn      |
| Mon 22 | 08:00 | CORINTHIAN             | M Stromness (UK) | 89m  | Victoria Pier East      | Mon 22 | 13:00 | Aberdeen (UK) |
| Tue 23 | 08:00 | HEBRIDEAN PRINCESS     | Sea              | 72m  | Victoria Pier East      | Wed 24 | 07:00 | Orkney (UK)   |
| Tue 23 | 08:00 | COLUMBUS 2             | Kiel             | 181m | Holmsgarth 5            | Tue 23 | 18:00 | Torshavn      |
| Thu 25 | 08:00 | THOMSON SPIRIT         | M Bergen         | 215m | Holms 5<br>Anchor Inner | Thu 25 | 13:00 | Torshavn      |
| Fri 26 | 10:00 | EURODAM                | M Aalesund       | 286m | Anchor Breiwick         | Fri 26 | 18:00 | Greenock (UK) |
| Fri 26 | 22:00 | CORINTHIAN             | Stromness (UK)   | 89m  | Victoria Pier East      | Sat 27 | 12:00 | Torshavn      |
| Wed 31 | 11:00 | BRILLIANCE OF THE SEAS | Geiranger        | 294m | Anchor Breiwick         | Wed 31 | 18:00 | Klakksvik     |

**August**

|       |       |        |                  |      |              |       |       |          |
|-------|-------|--------|------------------|------|--------------|-------|-------|----------|
| Fri 2 | 08:00 | MARINA | Invergordon (UK) | 240m | Anchor Inner | Fri 2 | 17:00 | Aalesund |
|-------|-------|--------|------------------|------|--------------|-------|-------|----------|

**ARRIVAL**

**SAILING**

| DATE   | TIME  | NAME             | FROM                      | LENGTH | BERTH              | DATE   | TIME  | DESTINATION  |
|--------|-------|------------------|---------------------------|--------|--------------------|--------|-------|--------------|
| Sat 3  | 13:00 | HAMBURG          | Torshavn                  | 145m   | Victoria Pier East | Sat 3  | 18:00 | Bergen       |
| Sat 10 | 09:00 | VOYAGER          | <b>M</b> Invergordon (UK) | 153m   | Holmsgarth 5       | Sat 10 | 19:00 | Geiranger    |
| Tue 13 | 14:00 | DISCOVERY        | Torshavn                  | 169m   | Holmsgarth 5       | Tue 13 | 22:00 | Tyne (UK)    |
| Wed 14 | 09:00 | FTI BERLIN       | Flam                      | 140m   | Victoria Pier East | Wed 14 | 15:00 | Leith (UK)   |
| Wed 14 | 09:00 | MARCO POLO       | Torshavn                  | 177m   | Anchor Inner       | Wed 14 | 18:00 | Tilbury (UK) |
| Mon 19 | 08:00 | NAUTICA          | Invergordon (UK)          | 181m   | Holmsgarth 5       | Mon 19 | 17:00 | Aalesund     |
|        |       | <b>CARIBBEAN</b> |                           |        |                    |        |       |              |
| Sat 31 | 07:00 | PRINCESS         | <b>M</b> Bergen           | 290m   | Anchor Breiwick    | Sat 31 | 17:00 | Torshavn     |

**September**

|        |       |                    |                   |      |                    |        |       |                |
|--------|-------|--------------------|-------------------|------|--------------------|--------|-------|----------------|
| Thu 5  | 10:00 | CRYSTAL SYMPHONY   | Edinburgh (UK)    | 238m | Anchor Inner       | Thu 5  | 18:00 | Akureyri       |
| Fri 13 | 09:00 | STATSRAAD LEHMKUHL | T.B.A.            | 99m  | Victoria Pier East | Fri 13 | 21:00 | Bergen         |
| Wed 18 | 09:00 | STATSRAAD LEHMKUHL | T.B.A.            | 99m  | Victoria Pier East | Wed 18 | 21:00 | T.B.A.         |
| Sun 22 | 09:00 | FRAM               | Torshavn          | 114m | Victoria Pier East | Sun 22 | 15:00 | Stornoway (UK) |
| Mon 23 | 10:00 | NORWEGIAN STAR     | <b>M</b> Aalesund | 294m | Anchor Breiwick    | Mon 23 | 17:00 | Torshavn       |

40 visits from Cruise Ships, 6 visits from Sail Training vessels due

**M** - Maiden call to Lerwick

# SECOND ACCOMMODATION VESSEL FOR PORT

**21st June, 2013**

The accommodation barge *Kalmar* arrived at Lerwick today and will be berthed at Albert Dock for up to 12 months.

A floatel, the *Kalmar* is on charter to Petrofac, the principal contractor for Shetland Gas Plant. Insufficient onshore accommodation exists in Shetland for their peak workforce, hence the need to bring in temporary accommodation.

Finding a suitable berth for the *Kalmar* has not been easy. Lerwick Port Authority has limited quays of the length required with ready access to shore services of electricity, fresh water and sewerage.

The deep-water berths further north in Lerwick Harbour are all allocated for the larger vessels working offshore and for the heavy-lifts being brought in for Shetland Gas Plant. There is no other quay nearer to Shetland Gas Plant available.

Petrofac has informed Lerwick Port Authority that the residents onboard the *Kalmar* will be collected daily before 7am, returning in the evening. The residents are rostered to work 7 days a week while in Shetland, and they will return home for their weeks off.

There is no parking allocated to *Kalmar* as the residents will travel by coach to and from the Gas Plant site.

Clerk to Lerwick Community Council

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**From:** kevin.serginson@shetland.gov.uk  
**Sent:** 04 July 2013 09:22  
**To:** clerk@lerwickcc.org.uk  
**Subject:** Core Path (CPPL04) along the Sletts  
**Attachments:** sletts.pdf

Hi Katrina,

I was wondering if you could help me? I have had a request from Active Schools to look at the prohibition of cycling notice that is at either end of the path that runs behind the doctors surgery as shown on the attached plan.

Active Schools would like to be able to use the route as part of the routes that they use when taking children cycling around Lerwick in order to avoid roads as much as possible. It would appear that the Shetland Islands Council have not made any legal orders or by-laws to prevent cycling and wondered if the town council had any knowledge of the history of problems here or involvement in the signs?

I can understand why there might be concerns about the use of that route by cyclists, however unless there is an order then the schools groups (and others) should be allowed to use it in a responsible way, with due care for other users.

I'd be grateful for any information and comments you may have on this.

Thanks

Kevin

Shetland Islands Outdoor Access Officer

01595 744169

Grantfield  
Lerwick  
Shetland  
ZE1 0NT

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This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

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# Core path CPPL04



No cycling by order sign

No cycling by order sign



Our Ref: S:/DCU/Administration &  
Management Support

Highland and Island Division Headquarters  
Old Perth Road  
Inverness  
Highland  
IV2 7QB

28 June 2013

[HighlandIslandDCU@scotland.pnn.police.uk](mailto:HighlandIslandDCU@scotland.pnn.police.uk)

Dear Community Councils

## **REVIEW OF TRAFFIC WARDEN PROVISION AND PUBLIC SERVICE AND OPENING HOURS AT POLICE OFFICES**

A single policing service for Scotland has delivered new opportunities for improving access to specialist policing resources across the country and supporting local policing in our communities. To ensure the new service is designed to meet our priorities and in light of the challenging budget set, Chief Constable, Sir Stephen House, is working to ensure that Police Scotland remains structured as efficiently as possible to meet the needs of communities and deliver the best possible quality of service.

With the transition to Police Scotland, it is imperative that we critically examine all our processes to ensure that we are making the best use of our resources to focus on keeping people safe.

With this in mind, the Chief Constable has commissioned a review of the Traffic Warden service provision throughout Scotland.

Enforcement of parking in Scotland has historically been delivered by traffic wardens employed by local forces across Scotland. The Road Traffic Act 1991 introduced provisions enabling the decriminalisation of most non-endorsable parking and the relevant provisions of the 1991 Act were commenced in Scotland in June 1997. This allowed for significant change to be made to parking enforcement in a number of council areas, and a change to the service provision by, the then, local forces.

This service has been carried out differently by the legacy police forces and local authorities and we are taking this opportunity to review, in partnership with local authorities, how this service is best delivered in the future.

The Chief Constable has also commissioned a review of the level of public service that occurs at police offices and to determine the most efficient opening times to the public and the services provided.

This will ensure that we provide a service to match the demand from the public and may give opportunities to work more often in partnership to achieve

a suitable public contact point. Please be reassured that this will not impact on the current operational police resources deployed.

Recent experience has shown that there is a decrease in the volume of visitors who actually attend at the public counters at police offices throughout Scotland. Taken in the context of an increasingly challenging financial climate and the need to make best use of all our staff, it is now prudent to examine this aspect of service delivery to the public and I am keen to work with you and your colleagues to best understand the demands within your community and to design the best fit for your area.

Policing continues to face unprecedented financial challenges over the coming months and years with a requirement to find savings and provide best value for public services. I will, of course, keep you updated as the review progresses and as part of this we will fully engage with our key partners and Elected Members.

In the interim, should you require any further information, please contact the Divisional Headquarters at the address or E Mail on this letter.

Yours sincerely



Julian Innes  
Divisional Commander

**Chairperson**  
Marshall Brill

**Secretary**  
Jenny Murray

**Treasurer**  
Kaye Williamson



c/o 18 Burgh Road  
Lerwick  
Shetland  
ZE1 0LB

23<sup>rd</sup> August 2013

Dear Katrina,

Shetland Skatepark Association would like to ask if it would be possible to receive the £3,000 which was awarded to us, on the invoices which have been paid to date, £13,591.90, or at worst following the first stage payment to "Wheelscape", the contractor, in a weeks' time, which will be in the region of £58,000. This will of course be on the basis that we will provide Lerwick Community Council with receipted invoices at every stage along the way.

Sport Scotland and LEADER, who are awarding a combined total in excess of £132,000, are paying out on stage payments and not waiting until completion of the project. The £3,000 awarded by LCC may be a small part of the project total, but having worked out our cash flow, it shows that this £3,000 is the difference between our cash flow working out positively for us and not working. This includes the fact that we will have to apply to the Shetland Charitable Trust for a 90% bridging loan.

We can give you assurances that the SIC are monitoring all expenditure on this project.

You may be aware that the construction work on the skatepark is well underway and the project should be completed by around the 20<sup>th</sup> September so this is progressing quickly.

We would be extremely grateful if you could agree to award the funding sooner than you would normally do, following consideration of these circumstances. This would enable the project to be completed smoothly and without the Association trying to find £3,000 from somewhere else to cover the shortfall in the cash flow, which at this stage would be extremely difficult.

Thank you for considering this matter and we look forward to hearing from you following the meeting on 2<sup>nd</sup> September.

Kind Regards,

Kaye Williamson  
Treasurer

## LERWICK COMMUNITY COUNCIL

### Financial Report as at 28 August 2013

|   | £        | £                |
|---|----------|------------------|
| <b><u>INCOME</u></b>                                      |          |                  |
| Balance at at 1 April 2013                                |          | 9,619.83         |
| SIC Grant 2013-2014                                       |          | 20,923.00        |
| Sale of TH Guides   |          | 24.96            |
| Sale of LCC Ties  |          | 12.00            |
|   |          | 30,579.79        |
| <b><u>EXPENDITURE</u></b>                                 |          |                  |
| Office Costs  | 3,302.72 |                  |
| Employment Costs  | 3,040.80 |                  |
| Administration  | 257.43   |                  |
| Chambers  | 71.88    |                  |
| Accountancy   | 250.00   |                  |
| Misc.   | 117.00   |                  |
| Grants/Projects   | 971.03   |                  |
|   |          | 8,010.86         |
|   |          | <b>22,568.93</b> |
| <b><u>REPRESENTED BY</u></b>                              |          |                  |
| Balance as at 27 August 2013                              |          | 25,013.60        |
| <b><u>Indication of Free Funds:</u></b>                   |          |                  |
| Main Annual Running Costs-Forecast £15,320.40             |          |                  |
| Amended Costs Remaining                                   | 8,280.57 |                  |
| Annual Grants & Projects Forecast - £4,575.55             |          |                  |
| Payments Remaining  | 4,228.95 |                  |
| <b>Committed Funding:</b>                                 |          |                  |
| LivingLerwick-Summer Event - Bunting & Re-usable Planters | 927.75   |                  |
| Royal British Legion Lerwick Pipe Band                    | 500.00   |                  |
| Benches - Cunningham Way (?)                              | 1,300.00 |                  |
| Heritage Place Names Map - <i>Estimate</i>                | 1,600.00 |                  |
| Lerwick Boating Club                                      | 1,000.00 |                  |
| Shetland Skatepark  | 3,000.00 |                  |
| Renewal of damaged office floorcoverings                  | 490.00   |                  |
| Sands of Sound Road Grant                                 | 800.00   |                  |
|   |          | 22,127.27        |
| <b>Estimated Free Funds</b>                               |          | <b>441.66</b>    |

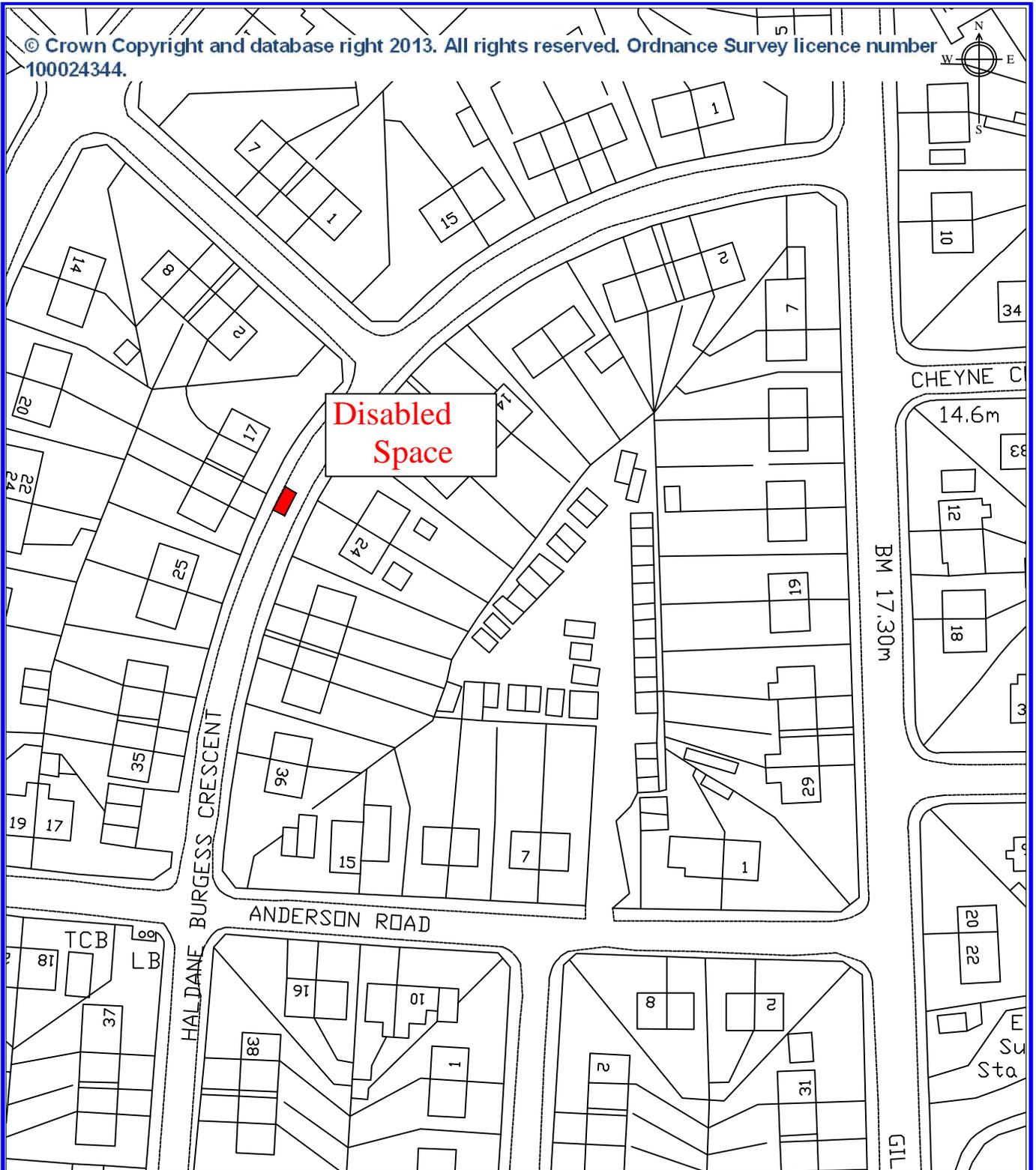
**SHETLAND ISLANDS COUNCIL**  
**(Haldane Burgess Crescent, Lerwick)**  
**(Parking Place for Disabled Person's Vehicle)**  
**Order 2013**

NOTICE is hereby given that Shetland Islands Council propose to make the above named Order under Sections 1, 2, 32 and 35 of the Road Traffic Regulation Act 1984, as amended.

- 1 The general effect of the proposed Order is that a parking place in Haldane Burgess Crescent, Lerwick, at the frontage of Number 21, shall be used exclusively for the causing to remain at rest or the leaving of any vehicle which is being driven by a disabled person or used for the transportation of a disabled person and which displays in the relevant position a disabled persons badge.
- 2 Nothing in Article 1 above shall apply so as to prevent the permitting to stay at rest of any;
  - Police or Emergency Service Vehicle;
  - Vehicle used by Shetland Islands Council in the pursuance or exercise of statutory power or duties.
- 3 A copy of the proposed Order together with a plan showing the area of road affected and a Statement of Reasons for the making of the proposed Order, may be inspected at the Roads Service, Gremista, Lerwick, ZE1 0PX during normal office hours.
- 4 Any person wishing to object to the proposed Order must send an objection in writing specifying the grounds on which the objection is made to the undersigned by 16 August 2013.

Phil Crossland  
Director of Infrastructure Services  
Proper Officer for Shetland Islands Council  
Infrastructure Services Department  
Grantfield  
Lerwick  
ZE1 0NT

15 July 2013



This is the plan referred to in the foregoing "Shetland Islands Council (Haldane Burgess Crescent, Lerwick) (Parking Place for Disabled Person's Vehicle) Order 2013"

.....  
Director of Infrastructure Services

# Shetland Islands Council

**Roads Service**  
**Department of Infrastructure Services**  
**Gremista, Lerwick, Shetland**



**Tel: 01595 744866 Fax: 01595 744869**

|                            |                  |          |                  |
|----------------------------|------------------|----------|------------------|
| Date:<br>July 2013         | Drawn:<br>J.H.J. | Checked: | Scale:<br>N.T.S. |
| Drg No:<br><b>P10/2013</b> |                  |          | Rev:             |

## Lerwick Planning Applications – August 2013

### [Erect single storey extension](#)

9 South Lochside Lerwick Shetland ZE1 0RA

Ref. No: 2013/285/PPF | Received: Mon 19 Aug 2013 | Validated: Mon 19 Aug 2013  
| Status: Pending Consideration

### [Demolish existing building and erect new building comprising of a shop on the ground floor and 14 no. flats on the three floors above](#)

74 Commercial Road Lerwick Shetland ZE1 0NL

Ref. No: 2013/283/PPF | Received: Thu 15 Aug 2013 | Validated: Fri 16 Aug 2013 |  
Status: Pending Consideration

### [Erect sign](#)

175 Commercial Street Lerwick Shetland ZE1 0HX

Ref. No: 2013/282/LBC | Received: Wed 14 Aug 2013 | Validated: Wed 14 Aug 2013  
| Status: Pending Consideration

### [Erect extension to west elevation](#)

8 Thorfinn Street Lerwick Shetland ZE1 0BQ

Ref. No: 2013/278/PPF | Received: Mon 12 Aug 2013 | Validated: Mon 12 Aug 2013  
| Status: Pending Consideration

### [Proposed agricultural building](#)

Gremista Farm Lerwick Shetland ZE1 0PX

Ref. No: 2013/268/APN | Received: Wed 31 Jul 2013 | Validated: Mon 05 Aug 2013 |  
Status: Permission Not Required